Nottoway County
Board of Supervisors

A G E N D A

January 17, 2019

7:00 P.M.

A-	**CALL TO ORDER:**	Ronald E. Roark, Clerk to the Board
	ANNUAL MEETING:	Election of Officers for Calendar Year 2019
A-1		Election of Chairman
A-2		Election of Vice Chairman
A-3		Date, Time and Place of Regular Meetings
	INVOCATION:	
	PLEDGE OF ALLEGIENCE:	Chairman
B-	**MINUTES:**	
C-	**DELEGATIONS FROM THE PUBLIC:**	
D-	**PUBLIC HEARINGS/ PRESENTATIONS:**	1- Owners of Greens Park Subdivision – to Vacate Subdivision Plat
E-	**DEPARTMENTAL REPORTS**:	1- Highway Department – Dianna Bryant
		A- Request of Union Baptist Church
		2- School Board
		3- Health Department – Howard Nash, MD FCAP
		4- Economic Development Committee
		5- Regional Jail Report & Juvenile Detention Center

6- Landfill Report

A- Monthly Waste Report
B- Inspection Report

7- Fort Pickett Redevelopment Authority

8- Planning Commission Report - Mr. Roark

F- UNFINISHED BUSINESS: 1-

G- NEW BUSINESS:

1- Appointment – Library Board

2- Surplus Equipment – Library

3- Surplus Sheriff's Vehicle

H- REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:

1- Jane Brown, Clerk

2- Larry J. Parrish, Sheriff

3- Ellen F. Myatt, Treasurer

4- Christy Hudson, Commissioner of the Revenue

5- Terry Royall, Commonwealth Attorney

I- CONSENT CALENDAR:

1- Budget Adjustment – Comm. Attorney - $876.36

2- Budget Adjustment – Sheriff - $4,814.90

3- Erroneous Assessment – Nottoway River Country Club - $1,221.64

4- Erroneous Assessment – Daniel - $121.66

5- Budget Adjustment – E911 - $13,014.29

6- Erroneous Assessment – Gammon - $19.14

7- Erroneous Assessment – Daniel - $24.76

8- Erroneous Assessment – Mainline Investments - $12.66

J- INFORMATION ITEMS:

1- Letter – VACo

2- Notice – Dominion Energy

3- Letter – Appomattox

4- Letter – STEPS

5- Minutes

K- COUNTY ADMINISTRATOR:

1- Building Inspector's Report

A- Map of C.O.'s - 2018
B- Annual Report

2- Animal Control Officer's Report

A- Rabies Clinic – 1-26-2019

3- E & S Report

4- Letter – Auditor of Public Accounts

5- Letter – Interstate Logos

6- Local Government Day – VACO - 1-31-19

L- CMMUNICATIONS, INSTRUCTIONS OF MEMBERS OF THE BOARD:

Mr. Bowen

Mr. Simmons

Mrs. Simmons

Mr. Shekleton

Mr. Vaughn

FINANCIAL STATEMENT: (Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:

There is beauty in every season

January 17, 2019

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 17TH DAY OF JANUARY IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 243RD YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W, BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
HELEN M. SIMMONS
NOEL R. SHEKLETON
SHERMAN C. VAUGHN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Administrator Roark, Clerk to the Board, called the meeting to order at 7:00 p.m. informing that the night's meeting was the annual meeting of the Nottoway County Board of Supervisors, which will organize the Board for the year 2019.

Administrator Roark states that the first order of business is to elect a Chairman to serve for 2019. Administrator Roark opens the floor to nominations.

Supervisor Vaughn moves to nominate Supervisor Steve Bowen as the Chairman. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Administrator Roark turns the meeting over to Chairman Bowen.

Chairman Bowen thanks the Board for his nomination and proceeds with nominations for Vice-Chairman.

Supervisor Helen Simmons moves to nominate Supervisor Gary Simmons to serve as Vice Chairman. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Chairman Bowen informs the Board that the date and times for the 2019 Board of Supervisor meetings need to be established; suggesting that previous years have housed the meetings on the third Thursday of each month at 7:00 p.m. in the Nottoway General District Court.

Supervisor Helen Simmons moves to hold the 2019 Board of Supervisor meetings on the third Thursday of each month at 7:00 p.m. in the Nottoway General District Court. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Chairman Bowen provided the invocation. Chairman Bowen led everyone in the Pledge of Allegiance to our flag.

The minutes of the December 20, 2018 regular Board meeting were presented. Supervisor Helen Simmons moved to adopt the December 20, 2018 minutes as presented. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Chairman Bowen asks if there are any delegations from the public;

Presentation: Presentation – Marilyn Hill, Assistant Warden, Work Center - Nottoway Correctional Center: Assistant Warden Hill is present to provide an update to the Board on the Nottoway Correctional Work Center. Mrs. Hill reports that in 2018, inmate labor provided 29,244 man hours for the County and its three towns, resulting in a total savings of $212,009.00. Assistant Warden Hill offers commendation for Nottoway County Landfill employee Thomas Harris and his continued efforts that make the partnership work better.

John Schutt, Burkeville: Mr. Schutt expresses on-going concern about the condition of the Rt. 723 Waste Collection Site; suggests that the boxes need to be emptied more frequently to have a better impact on cleanliness and reduction of waste.

Administrator Roark explains that both of the Landfill waste hauling trucks were inoperable recently and it required contracting with an outside agency among other detrimental issues that hindered the daily Landfill Operations. He further states that corrective actions and necessary repairs have either been completed or near completion and a new waste hauling truck has been ordered.

Public Hearing: consider the request of property owners of the Greens Park Subdivision to vacate the subdivision plat approved by the Nottoway County Board of Supervisors on November 15, 1984

Administrator Roark explains that this is a request from the owners to make boundary adjustments to their properties; this is only possible if the subdivision is vacated.

Chairman Bowen asks if there is anyone present wishing to speak, either for or against, the Greens Park Subdivision request;

William York, owner of two of the parcels, is present and explains the wishes of the property owners.

Vice Chairman Simmons moves to approve the request of the Greens Park Subdivision property owners to vacate the subdivision plat. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant reports that the last winter weather event caused the removal of an estimated 75 trees from Nottoway roadways. She further reports that pothole patching was finished up this week, Jenningstown Road - Rt. 607 is set to close on January 21, 2019 to line the steel pipes with liners; it is anticipated to remain closed for a few months, Lewiston Plank Road - Rt. 723 has residual pipe damage from the last tropical storm and this will be corrected soon, there will be shoulder repairs made to Rt. 723 to accommodate new guardrails and the bridge repairs over the railroad tracks are ongoing, Rt. 633 – Pine Lane will see pipe lining this year also

Mrs. Bryant informs that the secondary six-year planning needs to begin soon; there are three rural rustic road projects that are in jeopardy of being removed from the plan due to significant drops in average daily traffic counts; Rt. 656 Friend Road, Rt. 680 Ingleside Road, and Rt. 685 Piper Lane. Mrs. Bryant explains that a new traffic study has been ordered for each of the three roads; if the counts come back with a daily traffic count of less than 50 they will be removed from the six year plan.

Mrs. Bryant reports that County Planner Maegen Hailey submitted a funding application for SMART Scale funding for the Rt. 40 roundabout; the request for estimated funding of $7.2 million was approved for 100% funding. A project on Rt. 723 – Lewiston Plank Road at the 360/460 intersection was also awarded funding of $3.3 million.

A – Request from the members of Union Baptist Church, located on Rocky Ford Road, Crewe, for VDOT to review traffic concerns surrounding the Church; requesting a possible speed reduction, flashing lights near the Church, and pedestrian crossing road markings

Mrs. Bryant informs that the Union Baptist Church request is already being studied by VDOT.

B – January 2019 Virginia Department of Transportation Petersburg Residency report

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on January 10, 2019, minutes of the regular meeting of the Nottoway County School Board meeting held on December 13, 2018, 2019-2020 Proposed Nottoway County Public Schools' Calendar

Health Department – Howard Nash, MD FCAP: No report provided

Economic Development Committee: Administrator Roark informs the Committee will not meet in December

Regional Jail Authority Report & Juvenile Detention Center: November 2018 Piedmont Regional Jail Authority Transportation Report, August 2018 – November 2018 Piedmont Regional Jail Authority Jurisdiction Reports, October 2018 and November 2018 Piedmont Regional Jail Revenue Report, October 2018 and November 2018 Piedmont Regional Juvenile Detention Center Utilization Report, Virginia Department of Juvenile Justice Statewide Detention Facility Population

Landfill: Administrator Roark gave the Landfill report

A – December 2018 Solid Waste Report; average of 69.38 tons of waste per day received; there was an annual daily average of 77.04 tons of waste received

B – Letter – Virginia Department of Environmental Quality (DEQ) – Katy T. Dacey, PRO Solid Waste Compliance Inspector: A compliance inspection of the Nottoway County Sanitary Landfill, Solid Waste Permit No. 304, was conducted on December 19, 2018. Based on review of observations, responses, and documents obtained during this inspection DEQ has issued a Deficiency Letter; recertification of the Operations Manual was due by 11/15/2018, the manual on file was last certified on 11/27/18 by Administrator Roark

Administrator Roark informs that a response letter was forwarded to DEQ on January 15, 2019 stating that the County believed it was following the requirements of 9 VAC 20-81-485 which states the manual shall be reviewed and recertified annually (by December 31 of each calendar year). He further states that the County had not received any notification from DEQ that an alternate certification date should be used therefore the County will review and recertify the current Operations Manual by November 15, 2019.

Administrator Roark states that all necessary bonding has been completed for the Cell 5 project and he needs the Board to authorize him to sign the contract and issue a purchase order to T&K Construction LLC in the amount of $1,375,000.00. Supervisor Shekleton moves to authorize Administrator Roark to sign the contract and issue the purchase order to T&K Construction LLC for the Cell 5 project. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Fort Pickett Redevelopment Authority: Administrator Roark has nothing to report

Planning Commission Report: Administrator Roark reports that the Commission reviewed the changes to the Mining Zoning amendments and moved to uphold their original recommendation to deny the change to Section 4-17-1, and approve 4-17-2, 4-17-3-3, and 4-17-3-4. The Planning Commission also made proposed changes to the Zoning Ordinance to the Use Regulations for Renewable Energy.

Supervisor Vaughn moves to accept the recommendations from the Planning Commission and deny the change to Section 4-17-1, and approve 4-17-2, 4-17-3-3, and 4-17-3-4. The motion carried as follows after a roll call vote:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	No
G.L. Simmons	No
S. W. Bowen	Yes

The Board wishes to take more time to review the proposed changes to the Zoning Ordinance as they relate to the Use Regulations for Renewable Energy, specifically the decommissioning portion of the Article ; Administrator Roark will place it back on the agenda for the February regular meeting.

Appointment – Library Board: Supervisor Helen Simmons moves to appoint Doris Fowlkes to the Nottoway County Library Board. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Letter – Nottoway County Public Library System – Jacqueline Zataweski, Director: There are a number of broken and/or obsolete items/equipment that need to be disposed of

Supervisor Helen Simmons moves to authorize the disposal of the surplus Library items. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Letter – Office of the Sheriff, Larry J. Parrish: a 2011 Ford Crown Victoria VIN# 3152 has been removed from service; the School Bus Shop has expressed interest in the vehicle.

Supervisor Vaughn moves to authorize the transfer of the 2011 Ford Crown Victoria from the Sheriff to the School Bus Shop. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane Brown, Clerk – not in attendance

2 – Larry J. Parrish, Sheriff – nothing to report at this time

3 – Ellen F. Myatt, Treasurer: not in attendance

4 – Christy Hudson, Commissioner of the Revenue – not in attendance

5 – Terry Royall, Commonwealth's Attorney - not in attendance

Chairman Bowen presents the CONSENT CALENDAR:

1 – Budget Adjustment – Commonwealth's Attorney - $876.36

REVENUES:		
3-100-18990-0050	Miscellaneous – Undefined	$867.36
	(Reimb from COVA for training)	$876.36
EXPENDITURES:		
4-100-22010-5504	Travel (Convention & Education)	$876.36
		$876.36

2 – Budget Adjustment – Sheriff - $4,814.90

REVENUES:		
3-100-18990-0050	Miscellaneous – Undefined	$4,814.90
	(VML Ins Proceeds – Felder)	$4,814.90
EXPENDITURES:		
4-100-31020-5408	Vehicle Supplies	$4,814.90
		$4,814.90

3 – Erroneous Assessment: Refund Nottoway River Country Club, Inc. $1,221.64 for an erroneous personal property assessment for tax year 2018

4 – Erroneous Assessment: Refund Thomas Daniel, Sr. Life Estate, Parcel 22-91 $121.66 for an erroneous personal property assessment for tax years 2016, 2017 and 2018

5 – Budget Adjustment – E-911 - $13,014.29

REVENUES:		
3-212-12020-0050	E911 – Miscellaneous	$13,014.29
	(VML Ins Proceeds – Lightening)	$13,014.29
EXPENDITURES:		
4-212-31040-3005	Maintenance	$13,014.20
		$13,014.29

6 – Erroneous Assessment: Refund David Lee Gammon $19.14 for an erroneous personal property assessment for tax years 2016, 2017 and 2018

7 – Erroneous Assessment: Refund Robert L. and Laura J. Daniel $24.76 for an erroneous personal property assessment for tax year 2017 and 2018

8 – Erroneous Assessment: Refund Mainline Investments, LLC $12.66 for an erroneous personal property assessment for tax year 2018

Vice Chairman Gary Simmons moves to approve the CONSENT CALENDAR as presented. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Administrator Roark presents the following information items:

1 – Letter – Virginia Association of Counties – Jeremy R. Bennett, Director of Intergovernmental Affairs: tracking legislation pertaining to Workers' Compensation presumption of compensability that has been prefiled for the upcoming General Assembly session; two bills (SB1022 & SB1030) in questions add cancers of the colon, brain, or testes to the list of cancers that are presumed to be an occupational disease for firefighters and certain other employees and this could have a large fiscal impact to local government

2 – Notice: Petition of Virginia Electric and Power Company for approval of a rate adjustment clause, designated Rider E, for the recovery of costs incurred to comply with state and federal environmental regulations pursuant to § 56-585.1 A 5 e of the Code of Virginia Case No. PUR-2018-00195

3 – Letter – Appomattox County – Susan M. Adams, Administrator: providing an briefing on a recent meeting with neighboring Counties concerning support for solar farms and the lack of revenue generation

4 – Letter – STEPS, Inc. – Amy W. Beatson, M.Ed., Vice President of Program Services: Providing notification of the upcoming Point in Time Count scheduled for January 23, 2019 from 6:00 p.m. until January 24, 2019, 6:00 a.m.; this will be a count of local homeless individuals/families as required by the Virginia Department of Housing and Community Development

5 – Minutes: minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on November 27, 2018, minutes of the Nottoway County Public Library Board of Trustees meeting held on December 19, 2018, minutes of the Piedmont Regional Jail Authority Board meeting held on October 24, 2018, minutes of the Piedmont Regional Jail Authority Board meeting held on November 9, 2018, minutes of the Piedmont Regional Jail Authority Board meeting held on November 14, 2018, minutes of the Nottoway County Public Library Board of Trustees meeting held on November 19, 2018, minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on October 24, 2018

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: report period December 2018

A - Map showing locations of new construction building permits in 2018

B – 2018 Building Permit Summary

2 - Animal Control Officer's (ACO) Report: report period December 2018, report period Annual 2018, Results from unannounced visits to the Pound by Supervisor Shekleton

There will be a rabies clinic held at the Courthouse on Saturday, January 26, 2019 from 9 – 11 AM; the Treasurer's Office will be open for the purchase of dog tags.

3 - Erosion and Sedimentation Report: no report provided

4 – Letter – Auditor of Public Accounts (APA) – Rachel N. Reamy, CGFM, Local Government Audit Manager: Update on 2018 revisions to the APA fiscal distress monitoring process of localities – Nottoway County was not identified as a locality for a fiscal distress follow up process this year

5 – Letter – Interstate Logos – Tracey Ward, Administrative Specialist: Providing an application for supplemental guide signage; each sign would cost $250

Administrator Roark explains that this information is based on a request from Nottoway County Voter Registrar Angela Stewart for directional signage to the Registrar's Office at the Burkeville Elementary School

Supervisor Shekleton moves to authorize the $500 purchase of two directional signs for the Registrar's Office. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Administrator Roark informs the Board of recent communications between he and Blair Smith of Dominion Seven Architects located in Lynchburg, VA. Mr. Smith has offered to attend a work session with the Board and discuss potential expense related to the construction of a new animal shelter. The work session will be held on Tuesday, January 29, 2019 at 7:00 p.m. in the Health Department Conference Room.

6 – Virginia Association of Counties has scheduled its annual Local Government Day for January 31, 2019; all five Board members will attend along with Administrator Roark and Nottoway Public Schools' Superintendent Dr. Rodney Berry along with members of the Lunenburg County Board of Supervisors.

Administrator Roark has been in communication with CJMW Architects, the company chosen to complete the Courthouse Space Utilization Study, has agreed to a lump sum cost of $39,680 to complete the study. Supervisor Shekleton moves to enter into contract with CJMW Architects to complete the Courthouse Space Utilization Study. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Administrator Roark informs that he has a personnel matter that needs to be discussed in closed session; specifically Landfill personnel. The Board enters closed session to discuss a prospective industry under Code of Virginia § 2.2-3711-A-1 Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.

The Board enters closed session at 7:51 p.m.

The Board returned to open session at 8:18 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows with a roll call vote:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Supervisor Vaughn moves to authorize the promotion of Gary Easter as Nottoway County Landfill Operations Manager and further authorize Administrator Roark to negotiate a salary. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H.M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

All five supervisors announce their intentions to run in the November 2019 election.

Chairman Bowen asks Administrator Roark to order the Board members a copy of the newest addition of the Virginia Association of Counties Supervisors Manual.

There being no further business to come before the Board, Chairman Vaughn adjourned the meeting at 8:22 p.m.

Chairman Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 17th DAY OF JANUARY IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 243rd YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY SIMMONS, VICE-CHAIRMAN
HELEN SIMMONS
NOEL SHEKLETON
SHERMAN VAUGHN
RONALD E. ROARK, CLERK

WHEREAS, the owners of Green's Park Subdivision, namely Charles A. Walsh, Kevin York and William York, petitioned the Nottoway County Board of Supervisors to vacate the subdivision approved on November 15, 1984; and

WHEREAS, the request was advertised in the Blackstone Courier Record and Crewe/Burkeville Journal as required by state code; and

WHEREAS, a public hearing was held by the Board of Supervisors on January 17, 2019; and

NOW, THEREFORE BE IT ORDAINED by the Nottoway County Board of Supervisors that the Green's Park Subdivision Plat is hereby vacated as authorized by section 15.2-2272 of the Code of Virginia.

Done this 17th day of January, 2019 for a unanimous Board.

Stephen W. Bowen, Chairman

Ronald E. Roark, Clerk

NOTTOWAY COUNTY BOARD OF SUPERVISORS

MEETING DATE:

January 17, 2019

MOTION:

To enter Closed Session pursuant to Code of Virginia §2.2-3711 A 1 – Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments of schools of public institutions or higher education where such evaluation will necessarily involve discussion of the performance of specific individuals

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Nottoway County Board of Supervisors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, §2.1-344.1 of the Code of Virginia requires a certification by this Board of Supervisors that such executive meeting was conducted in conformity with Virginia Law;

NOW THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors.

VOTE:

AYES: 5

NAYS: _____

(For each nay vote, the substance of the departure from the requirements of the Act should be described.)

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None

Clerk to the Board of Supervisors

January 29, 2019

AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE HEALTH DEPARTMENT THEREOF, ON MONDAY, THE 29TH DAY OF JANUARY IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 243RD YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
NOEL R. SHEKLETON
HELEN M. SIMMONS
SHERMAN C. VAUGHN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Chairman Bowen called the work session to order at 7:00 p.m.

Supervisor Steve Bowen provided the invocation.

Chairman Bowen stated the purpose of this work session was to receive input on design trends on animal shelters.

Administrator Roark introduces Blair Smith of Dominion Seven Architects who will be leading the meetings presentation. Mr. Smith, who is from Lynchburg, Virginia, explains that he has designed more animal shelters in the State of Virginia than anyone else; 18 in the last 20 years.

Mr. Smith states that the main goal of the State Vet and most animal advocacy groups is to reduce euthanasia; yet states that the State Vet shelter requirements are vague. Mr. Smith did inform that he had visited the Nottoway County Animal Shelter before tonight's meeting and offers related comments/suggestions.

Mr. Smith explains that animal shelters are the most expensive projects most localities undertake; they are built on a square foot basis which is estimated to cost approximately $325 per square foot. Mr. Smith described a few design trends for animal shelters and those estimated associated costs but also states that the County should have a needs assessment completed before it proceeds with any new construction. Mr. Smith describes the needs addressed in such an assessment and their benefit in future decision making. Mr. Smith also states that he doesn't feel as if Nottoway County can successfully construct a new animal shelter without the community's support and urges involving them in obtaining resources.

Following Mr. Smith's presentation, it is the consensus of the Board to schedule visits of nearby animal shelters such as Greensville. Chairman Vaughn recommends appointing a committee to oversee future fundraising efforts.

There being no further business to come before the Board, Chairman Bowen adjourns the work session at 8:08 P.M.

Chairman Clerk

Nottoway County
Board of Supervisors

A G E N D A

February 21, 2019

7:00 P.M.

A- CALL TO ORDER: Chairman Bowen

INVOCATION:

PLEDGE OF ALLEGIENCE: Chairman Bowen

B- MINUTES:

C- DELEGATIONS FROM THE PUBLIC:

D- PUBLIC HEARINGS/PRESENTATIONS:

1- Special Exception Permit – Tri County Eagles – Truck & Tractor Pull

2- Mullins/Starke Camp Special Exception Permit

E- DEPARTMENTAL REPORTS:

1- Highway Department – Dianna Bryant

A- Traffic Count Routes 656, 680, & 685

2- School Board

3- Health Department – Howard Nash, MD FCAP

4- Economic Development Committee

5- Regional Jail Report & Juvenile Detention Center

6- Landfill Report

A- Leachate Report
B- Letter - DEQ
C- Gas Monitoring
D- Review of 5-Year Plan

E- Monthly Report
F- Annual Report Closed Area

7- Fort Pickett Redevelopment Authority

8- Planning Commission Report - Mr. Roark

F- UNFINISHED BUSINESS: 1-

G- NEW BUSINESS: 1- Appointment – County Planning Commission

2- Request – STEPS VHSP Funds

H- REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:

1- Jane Brown, Clerk

2- Larry J. Parrish, Sheriff

3- Ellen F. Myatt, Treasurer

4- Christy Hudson, Commissioner of the Revenue

5- Terry Royall, Commonwealth Attorney

I- CONSENT CALENDAR: 1- Budget Adjustment – Sheriff - $2,186.90

2- Erroneous Assessment – Hyundia - $199.17

3- Erroneous Assessment – Murphy - $167.98

4- Budget Adjustment – Sheriff - $2,138.71

5- Erroneous Assessment – Page - $24.48

6- Budget Adjustment Registrar - $403.29

J- INFORMATION ITEMS: 1- Letter – USDA

2- Notice – Dominion Energy

3- Letter – Auditor of Public Accounts

4- Letter – American Evolution

5- Notice – Dominion Energy

6- Letter – Wayne Carter

7- Letter – Department of Conservation And Recreation

8- Minutes

K- COUNTY ADMINISTRATOR:

1- Building Inspector's Report

2- Animal Control Officer's Report

3- E & S Report

4- Budget 2019-20

5- Set Dog Confinement – April-May 2019

6- Committee Appointments – VACo

7- Appropriation – 4 for Life

8- Surplus Garbage Truck

L- COMMUNICATIONS, INSTRUCTIONS OF MEMBERS OF THE BOARD:

Mr. Simmons

Mrs. Simmons

Mr. Shekleton

Mr. Vaughn

Mr. Bowen

FINANCIAL STATEMENT: (Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:

Do not go where the path may lead.
Go instead where there is no path and leave a trail.
Ralph Waldo Emerson

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF FEBRUARY IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 243RD YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W, BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
HELEN M. SIMMONS
NOEL R. SHEKLETON
SHERMAN C. VAUGHN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Bowen called the meeting to order at 7:00 p.m.

Chairman Bowen provided the invocation. Chairman Bowen led everyone in the Pledge of Allegiance to our flag.

The minutes of the January 17, 2019 regular Board meeting were presented. Supervisor Helen Simmons moved to adopt the January 17, 2019 minutes as presented. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Chairman Bowen asks if there are any delegations from the public;

Sonny Abbott: Mr. Abbott continues to express his concerns with the Board's lack of citizen consideration as it relates to responding to direct questions from them, allowing ample time for their concerns to be heard, taking action on their requests/suggestions

Daphne Norton: Mrs. Norton urges the Board to take the same consideration for its tax paying citizens as it does for animals in the County. Mrs. Norton acknowledges that animal control is a hugely trending matter right now but suggests that so is the conditions of the County's Waste Convenience sites. Mrs. Norton further encourages additional funding for County Emergency Services and utilizing funding to better market the County for economic development.

Public Hearing – Special Exception: Request from Tri County Eagles to host a truck and tractor pull in partner with the Blackstone Volunteer Fire Department on property located off Rt. 460 – Cox Road in Bellefonte District; property is zoned RR-Rural Residential and is owned by Tri County Fraternal Order of Eagles Aerie 4543

Chairman Bowen asks if there is anyone present wishing to speak on the request, either for or against; there is no one present wishing to comment. Administrator Roark states the Planning Commission heard the Tri County Eagles request and recommend approval.

Supervisor Shekleton moves to approve the Special Exception request from Tri County Eagles to host a truck and tractor pull in partner with the Blackstone Volunteer Fire Department on property located off Rt. 460 – Cox Road. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Public Hearing – Special Exception: Request from Mullins-Starke Camp to use an existing facility for the Nottoway County Special Olympic Headquarters and The Happy Place Psychosocial Rehabilitation Program with future plans to include camp facilities for individuals enrolled in Intellectual Disabilities Case Management Services with Crossroads Community Services Board; the property is located off Rt. 661 – Woodman's Road in Haytokah District and is zoned C-1, Conservation, the property being leased by the applicants is owned by East Virginia Woodmen of the World

Chairman Bowen asks if there is anyone present wishing to speak on the Mullins-Starke Camp request; either for or against:

Carlton Starke, owner of The Happy Place, provides a brief on the mission of the Mullins-Starke Camp and explains the planned uses for the property.

Evette Houseman: Ms. Houseman is the mother of a special needs child and currently receives benefits from the Special Olympics and Starke Behavioral Services and urges the Board to approve the special exception request

Administrator Roark states the Planning Commission heard the Mullins-Starke Camp request and recommend approval. Supervisor Helen Simmons moves to approve the Special Exception request from Mullins-Starke Camp to use an existing facility for the Nottoway County Special Olympic Headquarters and The Happy Place Psychosocial Rehabilitation Program. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant reports that VDOT has fielded a number of calls concerning the Jenningstown Road closure and she explains the factors behind the project delay; weather being a primary factor. Weather has proven to be a factor in the delay with road maintenance such as shoulder repairs and pothole patching. Mrs. Bryant additionally reports that Rt. 624-Cary Shop Road has received a temporary pipe repair but will require a future road closure to complete a permanent fix, Rt. 723-Lewiston Plank still requires some repairs to make permanent what was done after the damage from the last tropical storm. Mrs. Bryant informs that the Indian Oak Road Bridge was recently re-evaluated and had deteriorated within the last year to the point of requiring closure. Mrs. Bryant asks the Board to schedule the work session for the Secondary Six-Year Improvement Plan for March; this will be done during the regular Board meeting.

Supervisor Helen Simmons asks for an update on the study of Rocky Ford Road as it relates to the Union Baptist Church petition. Mrs. Bryant explains that based on the study criteria the area in question does not meet the warrants for the requested improvements.

A – Correspondence – Virginia Department of Transportation – Dianna Bryant, Assistant Residency Administrator: Providing updated traffic counts on Rt. 656-Friend Road, Rt. 680-Ingleside Road, and Rt. 685-Piper Lane; the counts were still lower than the requirement and no longer qualify for the use of unpaved road funds – these roads will need to be removed from the Secondary Six-Year Plan. Rt. 656-Friend Road was partially funded in the current plan so these funds can be transferred to the next eligible project which is Rt. 664-Dusty Road; the transfer of $60,500 will not completely fund the Rt. 664 project 1.7 mile long project. The Board can alternately choose to transfer the funding to Rt. 703-Loveland Road which would completely fund this 0.40 mile long project.

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on February 14, 2019, minutes of the regular meeting of the Nottoway County School Board meeting held on January 10, 2019, minutes of the Budget work session of the Nottoway County School Board held on January 30, 2019

Health Department – Howard Nash, MD FCAP: No report provided

Economic Development Committee: Administrator Roark informs the Committee will meet Thursday, February 28, 2019

Regional Jail Authority Report & Juvenile Detention Center: December 2018 Piedmont Regional Jail Authority Transportation Report, October-December 2018 Piedmont Regional Jail Authority Jurisdiction Report, December 2018 Piedmont Regional Jail Revenue Report

Landfill: Administrator Roark gave the Landfill report

A – November 2018 and December 2018 Daily Leachate Disposal Record; this records the hauling of leachate from the Landfill to the Blackstone Wastewater Treatment Plant

B – Letter – Virginia Department of Environmental Quality (DEQ) – Heather A. H. Deihls, Water Compliance Manager: Conditions were observed at the Nottoway County Sanitary Landfill that may be in violation of the State Water Control Law and Regulations

Administrator Roark explains that Draper Aden Associates is handling the response to DEQ and that the issue is a significant erosion rill and accumulated sediment in Basin 6. These items are to be addressed as part of the construction for Cell 5 but temporary measures may have to be implemented until a permanent correction can be made.

C – Letter – Draper Aden Associates – Jeff Norman (PG), Environmental Services Division: results of the Nottoway Sanitary Landfill Gas Monitoring Program monitoring event performed on 01-22-19; the facility was found to be in compliance with Virginia Solid Waste Management Regulations as they pertain to control of landfill gases at the facility boundary and within facility structures

D – Review of the Nottoway County Landfill 5-year Solid Waste Management Plan for an update; the Virginia Department of Environmental Quality has accepted the County's submission

E - January 2019 Solid Waste Report; average of 69.38 tons of waste per day received

F – Letter – Virginia Department of Environmental Quality – Eric A. Seavey, P.G., Groundwater Remediation Specialist: acknowledging receipt and review of the 2017 Annual Report for the Nottoway County Sanitary Landfill (active and closed); the review has determined the technical content of the submissions meets the reporting requirements of 9 VAC 20-81-250.E.2.a.(2) and the Department's submission instructions

The review of the closed facility was missing a date that waste ceased to be accepted at the facility; this is noted to be necessary information and must be included in all future annual reports

Administrator Roark informs that the new garbage truck has been ordered ($152,000), the purchase order has been issued for the fencing at the waste convenience sites ($20,000) (two sites have been completed), and bids have been received for the construction of Attendant buildings at each site ($25,000).

Fort Pickett Redevelopment Authority: Administrator Roark has received bids on the replacement of three roofs on buildings and a purchase order to Frankie Williamson will soon be issued for this.

Planning Commission Report: Administrator Roark reports that the Commission met to and held public hearings on both the Tri-County Eagles and the Mullins-Starke Camp special exception requests. The Commission will advertise for a public hearing for minor changes to the Nottoway County Zoning Ordinance.

The Planning Commission also held a discussion concerning plat reviews and as a result is recommending that the County Zoning Administrator begin reviewing all plats before recordation to determine subdivisions. Vice Chairman Gary Simmons moves to authorize the County Administration staff to review all plats before recordation. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Administrator Roark explains that the newest zoning request from Luck Stone had to be withdrawn. Per the County Zoning Ordinance (and the opinion of County Attorney Preston Williams) applicants of any zoning request that is denied cannot reapply for that same request for 12 months.

Administrator Roark also reports that the Planning Commission has received a request to construct a Verizon Wireless telecommunications tower on property located in the County; both the Planning Commission and the Board will advertise for and hold public hearings on this request for March.

Personnel Committee Chairman Supervisor Vaughn provides a report following a recent Committee meeting. The Committee recommends that the concept of the compensation plan provided by Robinson, Farmer, Cox Associates be adopted and the plan implemented July 1, 2019, giving the Personnel Committee authority to establish the pay grades and make revisions to the duties shown in the job description as deemed necessary. The Committee further recommends they be given the authority to review the pay grades and job descriptions every two years to determine if modifications need to be made. Chairman Bowen asked that performance evaluations to be included as part of the biennial review.

Supervisor Vaughn moves to accept the Personnel Committee recommendations with the inclusion of the employee evaluations. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Appointment – Planning Commission: Supervisor Helen Simmons moves to appoint Chandra Lewis to the Nottoway County Planning Commission. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Letter – STEPS – Sharon L. Harrup, MS, President & CEO: Requesting the signature of the County Administrator on the Certification of Local Government Approval for Nonprofit Organizations Receiving Virginia Homeless Solutions Program Funds from State Subrecipients; this is required for STEPS to receive FY20 funding from the Virginia Department of Housing and Community Development

Supervisor Helen Simmons moves to authorize Administrator Roark to sign the Certification of Local Government Approval for Nonprofit Organizations Receiving Virginia Homeless Solutions Program Funds from State Subrecipients for STEPS. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane Brown, Clerk – not in attendance

2 – Larry J. Parrish, Sheriff – nothing to report at this time

3 – Ellen F. Myatt, Treasurer: not in attendance

4 – Christy Hudson, Commissioner of the Revenue – not in attendance

5 – Terry Royall, Commonwealth's Attorney: Attorney Royall announces her recent appointment to Judgeship effective July 1, 2019 and informs that Assistant Commonwealth Attorney Leanne Watrous will be serving as interim until the November 2019 election. Assistant Commonwealth's Attorney Watrous addressed the Board and expressed her expectation for upcoming changes to their Office due to pending Legislation and further expresses appreciation for the additional funding provided in their FY19 Budget for the case management system.

Chairman Bowen presents the CONSENT CALENDAR:

1 – Budget Adjustment – Sheriff - $2,186.90

REVENUES:		
3-100-18990-0050	Miscellaneous – Undefined	$2,186.90
	(VML Ins. Proceeds – Felder loss)	$2,186.90
EXPENDITURES:		
4-100-31020-5408	Vehicle Supplies	$2,186.90
		$2,186.90

2 – Erroneous Assessment: Refund Hyundai Finance $199.17 for an erroneous personal property assessment for tax year 2018

3 – Erroneous Assesment: Refund Glen Murphy $167.98 for an erroneous personal property assessment (he was not given the Personal Property Tax Relief Act discount) for tax year 2018

4 – Budget Adjustment – Sheriff - $2,138.71

REVENUES:		
3-100-18990-0050	Miscellaneous – Undefined	$2,138.71
	(VML Ins. Proceeds – Felder Supplement)	$2,138.71
EXPENDITURES:		
4-100-31020-5408	Vehicle Supplies	$2,138.71
		$2,138.71

5 – Erroneous Assessment: Refund Betty E. Page $24.48 for an erroneous personal property assessment for tax year 2018

6 – Budget Adjustment – Electoral Board - $403.29

REVENUES:		
3-100-18990-0050	Miscellaneous – Undefined	$403.29
	(refund of conference registration fee)	$403.29
EXPENDITURES:		
4-100-13010-5504	Travel – Convention & Education	$403.29
		$403.29

Administrator Roark asks that two items be added to the CONSENT CALENDAR:

1 – Budget Adjustment – Landfill - $183,700.00

REVENUES		
3-214-16080-0001	Landfill Use	$ 94,000.00
3-214-16080-0002	Landfill Use – Ft. Pickett	6,000.00
3-214-16080-0010	Communications Tax	65,000.00
3-214-16080-0003	Landfill Use – Piedmont	15,000.00
3-214-16080-0009	Landfill Use – VCBR	3,700.00
		$183,700.00
EXPENDITURES:		
4-214-42040-7012	Capital Outlay	$183,700.00
		$183,700.00

2 – Budget Adjustment – Treasurer - $2,000.00

REVENUES:		
3-100-18990-0400	DMV Stop Fee	$2,000.00
		$2,000.00

EXPENDITURES:		
4-100-12130-5804	DMV Stop Fee	$2,000.00
		$2,000.00

Supervisor Vaughn moves to approve the CONSENT CALENDAR as presented, with the inclusion of the two additional Budget Adjustments. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Administrator Roark presents the following information items:

1 – Letter – United States Department of Agriculture – Scott C. Barras, State Director, Wildlife Services – Virginia: Providing effective management methods for the Canada Goose population; applications from landowners can be submitted for a nest & egg depredation order

2 – Notice – Dominion Energy Virginia: Application of Virginia Electric and Power Company for approval of a rate adjustment clause, designated Rider E, for the recovery of costs incurred to comply with state and federal environmental regulations pursuant to § 56-585.1 A 5 e of the Code of Virginia; Case No. PUR-2018-00195, Notice of Virginia Electric and Power Company d/b/a Dominion Energy Virginia of intent to file applications or petitions pursuant to §56-585.1 A 6 of the Code of Virginia

3 – Letter – Virginia Auditor of Public Accounts – Martha S. Mavredes: Informing of delays with the required financial reporting from localities for the 2018 Comparative Report of Local Government Revenues and Expenditures

4 – Letter – American Evolution – Kristin Ritchey, Statewide Engagement Coordinator: Promotion of a partnership between the Virginia Department of Transportation and the Virginia Department of Historic Resources to designate the thirty-seven Historic Markers representing stories on the Virginia History Trails App with exclusive signage during the Commemorative Year

5 – Notice – Dominion Energy Virginia: Application of Virginia Electric and Power Company for approval to establish a rate schedule designated Rate Schedule MBR, pursuant to §56-234 A of the Code of Virginia Case No. PUR-2018-00192

6 – Letter – Wayne Carter, Mecklenburg County Administrator: Encouraging localities to deny requests for solar farms due to potential legislation in the General Assembly that will allow an 80% solar tax exemption for the life of the project; suggests this can cost localities millions of dollars.

7 – Letter – Virginia Department of Conservation and Recreation – Jennifer Wampler, Trails Coordinator: Seeking contribution of information towards the conception of the James River Heritage Trail and the "Envision the James" planning effort focused on improving the health of the river

8 – Minutes: minutes of the Nottoway County Public Library Board of Trustees Meeting held on February 11, 2019, minutes of the Nottoway County Public Library Board of Trustees meeting held on January 16, 2019, minutes of the South Central Workforce Development Board Chief Local Elected Officials meeting held on November 02, 2018, minutes of the South Central Workforce Development Board meeting held on October 18, 2018, minutes of the Nottoway County Planning Commission meeting held on December 18, 2018, minutes of the Nottoway County EFSP Local Board meeting held on July 25, 2018, minutes of the Nottoway County Planning Commission meeting held on October 16, 2018, minutes of the Piedmont Regional Jail Authority Board meeting held on December 19, 2018, minutes of the Nottoway County Planning Council meeting held on November 7, 2018

Administrator Roark presents the following correspondence:

Administrator Roark informs of recent water damage in the General District Court Judges' office and Treasurer's Office from a pump malfunctioning in the geothermal system; repairs are in the process as well as replacement of all pumps in the system. There was also standing water found on the floor of Agricultural Building, and no heat in the Health Department.

Administrator Roark recently met with General District Judge Joe Teefey and Chief General District Judge Lupold and they are requesting air quality testing be performed in the General District Court building as a result of the recent water damage. The Board approves the request; Supervisor Shekleton will be securing the services necessary to perform the testing.

1 - Building Inspector's Report: report period January 2019

2 - Animal Control Officer's (ACO) Report: report period January 2019, Results from unannounced visits to the Pound by Supervisor Shekleton

Administrator Roark announces the Board has a scheduled visit of the Emporia Animal Shelter on Monday, March 18, 2019.

3 - Erosion and Sedimentation Report: no report provided

Administrator Roark informs of a request from Burkeville Volunteer Fire Chief John Schutt to hold a work session with Nottoway Emergency Services.

4 – Fiscal Year 2019-2020 Budget request and procedures schedule; Departmental meetings are scheduled for Monday, March 11, 2019, the Budget Committee will meet each night from Tuesday, March 12, 2019 thru Thursday, March 14, 2019, a work session is scheduled for Wednesday, March 27, 2019 for the Committee to present its recommendations to the full Board and the FY20 Budget is scheduled to be presented at its regular meeting on April 18, 2019; scheduled to be adopted on April 25, 2019

5 - Dog Confinement: Administrator Roark asks the Board to set the annual dog confinement; the past years' confinement has been during the months of April and May. Supervisor Shekleton moves to set the 2019 dog confinement period as April and May. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

6 – Letter(s) – Virginia Association of Counties – Timothy A. Reeves, Sr., 2018-2019 President: Supervisor Helen Simmons has been appointed to the 2019 Health and Human Resources Steering Committee, Supervisor Vaughn has been appointed to the 2019 Finance Steering Committee, Supervisor Shekleton has been appointed to the 2019 Environment and Agriculture Steering Committee, Chairman Bowen has been appointed to the 2019 Economic Development and Planning Steering Committee, the 2019 Resolutions Operations Committee, and the 2019 Conference Planning Operations Committee

7 - Administrator Roark provides receipt of the FY18 Four-For-Life Funding totaling $12,794.08. Vice Chairman Gary Simmons moves to appropriate the Four-For-Life Funding and distribute it, as done in the past; 80% to the Nottoway County Emergency Squad and 20% to the Burkeville Volunteer Rescue Squad. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

8 – Administrator Roark informs of a International garbage truck that is no longer operable at the Nottoway County Landfill and would like authorization to advertise for bids for disposal and if none received authorization to have it taken to ABC Recycling

Supervisor Vaughn moves to declare the garbage truck as surplus and authorize the disposal of it either by a bid for disposal or arranged transportation to ABC Recycling. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Citizen Sonny Abbott asks for the Board to announce when it will meet with the Nottoway County School Board concerning their FY20 budgetS,. Administrator Roark states that he has not yet received the School's budget request.

There being no further business to come before the Board, Chairman Bowen adjourned the meeting at 8:09 p.m.

Chairman Clerk

Members of the Board:
Ralph Branch-Chairman
Robert Wheeler-Secretary

Nottoway County Director of Elections
507 Miller St.
Burkeville, Va. 23922
434-767-2135 (Telephone)
434-767-2414
Govote135@gmail.com

Director of Elections
Angela R Stewart
Assistants:
Sharon Hayes
Deborah Hathorn

OFFICIAL MINUTES

1. Call to order
   Ralph H. Branch, chair called the meeting to order at 10:00 AM on February 4, 2019 in the library at 507 Miller St. Burkeville, Va. 23922.

2. Attendees
   The Following persons were present: Ralph Branch, Robert Wheeler, Arlene Robertson, Angela Stewart, Clara Belle Wheeler, William Stewart, Sharon Hayes, Deborah Hathorn and Nancy Presley.

3. The board welcomed visitors

4. The board went into closed session at 10:10 to discuss personnel issues.

Electoral Board Closed Session

Closed Session
Going in Time: 10:10 AM

1. Upon a motion made by the Electoral Board Member Robert K. Wheeler seconded by Electoral Board Member Ralph H. Branch, and passed by a vote of the electoral board, the board went into closed session pursuant to section 2.2-3711 (A)(1) of the code of Virginia for the discussion, consideration and review of the qualifications of Electoral Board Members.
2. Upon a motion made by Electoral Board Member Ralph H. Branch, seconded by Electoral Board Member Robert K. Wheeler, and passed by a vote of the board, the board reconvened in open session.

Coming out time: 11:45 AM

CERTIFICATION

1- Upon a motion by the Electoral Board Member, Ralph H. Branch, seconded by Electoral Board Member Robert K. Wheeler, and passed upon affirmative roll call vote in open session, it was certified that (i) only public business matters lawfully exempted from the open meeting requirements and (ii) only such public business matters were identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed session or meeting by the Electoral Board.

Roll Call Vote:

Chair: Yes

Vice-Chair: Yes

Secretary: Yes

The Nottoway County Electoral Board welcomed visitors back into open session. In open session Arlene Robertson verbally submitted her resignation. Ralph Branch voted to accept her resignation and Robert K. Wheeler also accepted it. Once accepted Arlene Robertson left the meeting.

The next order of business was to appoint officers of election for 2019-2020.

Officers of election were appointed and incorporated into these minutes.

With no further business the meeting adjourned.
Ralph H. Branch, Chair adjourned the meeting at 12:05 PM.

Minutes submitted by Robert K. Wheeler
Minutes approved by

Ralph H. Branch – Chairman

Robert K. Wheeler, Secretary

March 21, 2019

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 243RD YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W, BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
HELEN M. SIMMONS
NOEL R. SHEKLETON
SHERMAN C. VAUGHN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Bowen called the meeting to order at 7:00 p.m.

Chairman Bowen provided the invocation. Chairman Bowen led everyone in the Pledge of Allegiance to our flag.

The minutes of the February 19, 2019 regular Board meeting and the March 11, 2019 work session were presented. Supervisor Vaughn moved to adopt the February 19, 2019 and March 11, 2019 minutes as presented. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Chairman Bowen asks if there are any delegations from the public;

Sonny Abbott: Mr. Abbott infers the Board did not ask the pertinent questions it should have in relation to an excess of funding the School has in its Textbook Fund during recent Budget Committee meetings. He suggests the Committee should have delved into how such a large sum of monies was accumulated. Mr. Abbott further urges the Board to remain cognizant of the many costly projects it has to face in the near future.

Administrator Roark offers clarification on the change in laws, effective in 2011, which allows School divisions to spend funds in the Textbook Fund for other instructional purposes.

Ronald Oliver: Mr. Oliver expresses concern for the safety of citizens in the area of the Union Baptist Church; the intersection of Lone Pine Road and Rocky Ford Road. Mr. Oliver suggests that excessive speed is a major factor. Mr. Oliver asks that the Board request a speed reduction for the area from Virginia Department of Transportation (VDOT).

Supervisor Helen Simmons asks VDOT Assistant Residency Engineer Dianna Bryant to schedule a public input meeting for the citizens that have concerns about the traffic hazards in the area; the County will provide a location for the meeting.

John Roark: Mr. Roark poses questions related to the policies and procedures the County has in place for interrogation and enforcement of the County's Landfill Waste Collection Convenience sites and also what the status is of planned site improvements. Mr. Roark addresses Sheriff Parrish and thanks him for his years of service to the County and wishes him well in his retirement. Mr. Roark urges the Budget Committee to reconsider the funding for two additional deputy positions requested by the Sheriff in his FY20 Budget.

Administrator Roark explains that the County's existing Code and Solid Waste Ordinances covers all questions posed by Mr. John Roark. He further reports that the fencing is being currently installed, the extra staff has been budgeted in the proposed FY20 Budget, bids have been sought on additional site improvements to include a shelter, cameras, gate locks, etc. and purchase orders are forthcoming.

Daphne Norton: Mrs. Norton begins her comments by defending Sonny Abbott's continued pleas for responses and transparency from the Board; suggests they don't answer him intentionally. Mrs. Norton questions if the County is using sound and current financial practices and further questions the financial training of the Board of Supervisors, the County Administrator, and County accounting staff. Mrs. Norton suggests the Board should send one member to every School Board meeting that is held; in efforts to remind them they are paying attention to how things are being controlled. Mrs. Norton urges the Budget Committee to replace the removed funding requested by the Sheriff for two additional deputy positions as well as funding a full-time School Resource Officer.

Supervisor Helen Simmons informs that the Budget Committee, of which she chairs, has not presented the Budget to the full Board nor has it completed its deliberations; indicating that at this point nothing has been confirmed to be added or cut from the Budget.

Administrator Roark reminds everyone that the County is annually audited by one of the most prestigious and competent auditing firms in the State of Virginia and there have been no issues of negligence or misappropriation noted.

Public Hearing: Request from Nancy H. Hodder to rezone 20.9 acres of land, identified as Map Parcel #43-89, located off Rt. 641, Cedar Run Road, in Bellefonte District from GB, General Business to C-1, Conservation; the Planning Commission has recommended that the land North of Rt. 460 and West of Parcel 90 be included in the rezoning

Administrator Roark informs that the Hodder rezoning request has been withdrawn.

Public Hearing: Request from Stuart P. Squier, AICP for Verizon Wireless, Agent/Ronald M. & Kay L. Baughn to construct and operate a 175' monopole communications facility with a 4' lightning rod for an overall height of 179'; property is located off Rt. 1004, Robertson Siding Road in Winningham District and is zoned RR - Rural Residential

Chairman Bowen asks if there is anyone present wishing to comment, either for or against, the Squier/Baughn tower request:

Mark Kronenthal, Roth Jackson Gibbons Condlin, PLC: Mr. Kronenthal is representing both Stuart Squier and Verizon and provides the Board with detailed site drawings of the proposed tower location and informs that lighting concerns associated with most other towers will not be a factor with this one due to its reduced height.

Ronnie Baughn, property owner of the proposed site, suggests that as a business owner accessibility to his customers is important and the cellular service in that area of the County is lacking; this tower will assist in remedying that problem.

Frankie Jackson, resident of Robertson Siding Road, has a technology background and is excited about the tower and the expanded cellular service it will bring to the area.

Additional citizens spoke out from the audience to express their support for the tower request; Dale Bowman, 433 Robertson Siding Road, Ronald Oliver, 1431 The Falls Road, and Clive Pettis.

Mr. Kronenthal offers confirmation that Nottoway County Emergency Services will have the ability to co-locate on the tower if need arises.

Administrator Roark states the Planning Commission heard the request and recommend approval.

Supervisor Helen Simmons moves to approve the Stuart P. Squier, AICP for Verizon Wireless, Agent/Ronald M. & Kay L. Baughn request to construct and operate a 175' monopole communications facility with a 4' lightning rod for an overall height of 179' on property off of Robertson Siding Road. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Public Hearing: Request from Micajah Vineyard, LLC, Agent/Rodney M. Reynolds to amend the site location for the winemaking facility approved for the vineyard operation due to unsuitable water/sewer test results; the proposed relocation site is 470 Micajah Road, Rt. 645 in the Winningham District, the property is zoned A-1, Agriculture and is owned by Rodney M. Reynolds

Chairman Bowen asks if there is anyone present wishing to comment, either for or against, the Micajah Vineyard/Reynolds relocation request:

Connie Reynolds Shine-Hurte (co-owner) explains the reasoning behind her request and will answer any questions.

Administrator Roark states the Planning Commission heard the request and recommend approval. Supervisor Helen Simmons moves to approve the Micajah Vineyard, LLC, Agent/Rodney M. Reynolds request to amend the site location for the winemaking facility approved for the vineyard operation due to unsuitable water/sewer test results to a proposed relocation site at 470 Micajah Road. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Public Hearing: Request from Joe Lewis Ward, Agent/George W. Ward to establish a family cemetery on property located off Rt. 619, West Creek Road in Winningham District; the property is zoned A-1, Agriculture and is listed to George H. Ward

Supervisor Bowen asks if there is anyone present wishing to comment, either for or against, on the Ward family cemetery request: there is no one wishing to comment.

Administrator Roark states the Planning Commission heard the request and recommend approval. Supervisor Helen Simmons moves to approve the Joe Lewis Ward, Agent/George W. Ward request to establish a family cemetery on property located off Rt. 619, West Creek Road. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Public Hearing: Consider a proposed Ordinance Amendment to the Nottoway County Zoning Ordinance under the following style (the changes are necessary to clarify usage found in the Ordinance):

To amend Article 6 – Definitions, Section 6-1-2 List of Definitions by adding a definition, amending definitions and deleting an invalid link

Supervisor Vaughn moves to approve the amendment of Article 6 – Definitions of the Nottoway County Zoning Ordinance. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant reports that Rt. 607, Jenningstown Road, should be open within the next couple of weeks, Rt. 651, Old Schoolhouse Road, will be closed April 15-19 for structure rehabilitation, construction signs have been installed on Good Hope Road with anticipated construction work to begin in the next week.

Mrs. Bryant, in reply to the Union Baptist Church/Rocky Ford Road citizen concerns, will try to have both the representative that completed the study as well as a traffic engineer present at the public input meeting to better understand the study processes as well as findings.

A – Petersburg Residency Maintenance Report

B – Surface Treatment Schedule for Nottoway County

Work Session: VDOT Assistant Residency Administrator Dianna Bryant is present to lead the work session on the Virginia Department of Transportation Secondary Six-Year Improvement Plan for Fiscal Years 2019/20 through 2024/2025 in Nottoway County and on the Secondary System Construction Budget for Fiscal Year 2019/2020

Mrs. Bryant recommends amending the priority order of the Plan by moving Loveland Road ahead of Dusty Road; utilizing funding from the removal of Friend Road and a portion of the already allocated funding from Dusty Road. Mrs. Bryant clarifies this will not delay the construction date already established for Dusty Road.

Mrs. Bryant recommends adding Rt. 647, Jennings Ordinary Road, followed by Rt. 684, Crystal Lake Road to the end of the plan. It is also recommended using available telefees (freed up after approved Smart Scale funding for the Rt. 40/Darvill's Road roundabout) to begin installing guardrails on Rt. 723

Supervisor Shekleton approves the amendments to the Secondary Six-Year Plan for FY 19/20 – 24/25 and advertise if for public hearing at the April meeting. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on March 14, 2019, minutes of the regular meeting of the Nottoway County School Board meeting held on February 14, 2019, minutes of a special called meeting of the Nottoway County School Board held on February 22, 2019, two Budget Adjustments

1 – Budget Adjustment – School - $11,563.00

REVENUES:		
3-201-24040-0810-200	VPI Teacher Incentive Program	$11,563.00
	(New Award)	$11,563.00
EXPENDITURES:		
4-201-61100-3000-900-800-100	Purchased Service	$11,563.00
		$11,563.00

2 – Budget Adjustment – School - $34,475.00

REVENUES:		
3-201-41040-0050	VPSA Backpack Initiative	$34,475.00
	(New Award)	$34,475.00
EXPENDITURES:		
4-201-68100-8300-900-000-100	Instructional Technology Hardware	$34,475.00
		$34,475.00

Vice Chairman Gary Simmons moves to approve the two School Budget adjustments. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Letter – Nottoway County Public Schools – Amy Eberly, Director of Finance: requesting that $60,108.02 be returned from the School Fund Balance to the current School Budget to offset costs associated with hiring an additional Special Education Teacher; these funds were reserved in the Fund until such time as it was needed.

Supervisor Vaughn moves to approve the $60,108.02 appropriation to the School Fund from the General Fund. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Health Department – Howard Nash, MD FCAP: No report provided

Economic Development Committee: Administrator Roark informs the Committee will not meet for March

Regional Jail Authority Report & Juvenile Detention Center: No report provided

Administrator Roark informs that a currently housed Nottoway inmate recently passed away of natural causes.

Landfill: Administrator Roark gave the Landfill report

A – February 2019 Daily Leachate Disposal Record; this records the hauling of leachate from the Landfill to the Blackstone Wastewater Treatment Plant

B – Correspondence from Draper Aden Associates: Informing the Virginia Department of Environmental Quality that the project associated with VWP Wp4-17-2050 is anticipated to start on or around April 1, 2019 with completion anticipated by June 30, 2019

C – Correspondence from Horizon Fence Company – Lloyd Parsons: Providing a status of the fencing install at all Nottoway County Landfill waste convenience sites; both the Spainville and Landfill sites have been completed, Lewiston Plank site is next followed by the Bible Road site

D - February 2019 Solid Waste Report; average of 79.39 tons of waste per day received

E – Correspondence – Draper Aden Associates: Providing the status update report for VWP Permit No: WP4-17-2050

Fort Pickett Redevelopment Authority: Administrator Roark reports that two of three roof replacements have been completed.

Planning Commission: The Commission met and held public hearings on the same requests as the Board.

Zoning Ordinance Amendment – inclusion of Renewable Energy: Supervisor Shekleton moves to approve the amendments to the Nottoway County Zoning Ordinance adding Renewable Energy. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Correspondence – Virginia Association of Counties, Dean Lynch, CAE, Executive Director: Suggesting localities adopt a Resolution proclaiming April 1, 2019 as "Census Awareness Day" in efforts to help raise awareness about the Census; the 2020 Census will be conducted next year

Supervisor Vaughn moves to adopt a resolution proclaiming April 1, 2019 as "Census Awareness Day". The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

(SEE PAGE THRU PAGE FOR RESOLUTION)

Deed of Trust – District 1 Housing: the Descendants of Alice Miller, a recipient of the District1 Housing Rehabilitation Project, have successfully paid off the balance owed on the property at 209 Dimmick Street, Burkeville; the Deed of Trust on the property needs to be released

Administrator Roark informs that this needs to be postponed until next month.

Letter – Old Dominion Society of Nurses and Associates, Inc. – Lisa Brown: urges localities to adopt a resolution proclaiming March as "Colorectal Cancer Awareness Month" in efforts of raising awareness for colorectal cancer screening.

Vice Chairman Gary Simmons moves to adopt a resolution proclaiming March as "Colorectal Cancer Awareness Month". The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

Letter – Nottoway County Department of Social Services – Bernetta S. Watkins, Director: Informing that as of March 31, 2019, the term of Social Services Board member Jacqueline Downs will expire; Mrs. Downs is eligible to serve a second four-year term

Supervisor Helen Simmons moves to reappoint Jacqueline Downs to the Nottoway County Social Services Board. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane Brown, Clerk – not in attendance

2 – Larry J. Parrish, Sheriff – nothing for the Board at this time

3 – Ellen F. Myatt, Treasurer: not in attendance

4 – Christy Hudson, Commissioner of the Revenue – not in attendance

5 – Terry Royall, Commonwealth's Attorney: Assistant Commonwealth's Attorney Leanne Watrous is present but has nothing to for the Board at this time

Chairman Bowen presents the CONSENT CALENDAR:

1 – Budget Adjustment – Maintenance - $7,094.68

REVENUES:		
3-100-18990-0050	Miscellaneous – Undefined	$7,094.68
	(VML Ins. Proceeds – Flood)	$7,094.68
EXPENDITURES:		
4-100-43020-3004	Repairs & Maintenance	$7,094.68
		$7,094.68

2 – Erroneous Assessment: Refund Mr. Junious Oliver, Jr. $201.60 for an erroneous real estate assessment for tax year 2018

Administrator Roark states he has one additional item to add:

3 – Budget Adjustment – Landfill - $75,000

REVENUES:		
3-214-16080-0001	Landfill Use – Other	$55,000.00
3-214-16080-	Landfill Use – Ft. Pickett	10,000.00
3-214-16080-	Landfill Use – Correctional Center	10,000.00
		$75,000.00

EXPENDITURES:		
4-214-42040-7012	Capital Outlay	$75,000.00
		$75,000.00

Supervisor Vaughn moves to approve the CONSENT CALENDAR as presented, with the inclusion of the Landfill Budget Adjustment. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Administrator Roark presents the following information items:

1 – Notice - Dominion Energy: Notice of Virginia Electric and Power Company d/b/a Dominion Energy Virginia of intent to file applications or petitions pursuant to § 56-585.1 A 4 of the Code of Virginia

2 – Notice – Dominion Energy: Notice of Virginia Electric and Power Company d/b/a Dominion Energy Virginia of intent to file applications or petitions pursuant to § 56-585.1 A 4 of the Code of Virginia

3 – Notice – Dominion Energy: Application of Virginia Electric and Power Company for approval to modify experimental companion tariff, designated Schedule RF, pursuant to §56-234 B of the Code of Virginia Case No. PUR-2019-00016

4 – Minutes: minutes of the Nottoway County Board of Zoning Appeals meeting held on July 16, 2018, minutes of the Nottoway County Board of Zoning Appeals meeting held on July 30, 2018, minutes of the Nottoway County Community Policy and Management Team meeting held on November 26, 2018, minutes of the Nottoway County Community Policy and Management Team meeting held on January 28, 2019

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: report period February 2019

2 - Animal Control Officer's (ACO) Report: report period February 2019, Results from unannounced visits to the Pound by Supervisor Shekleton

A – Letter – Virginia Department of Agriculture and Consumer Services, Division of Animal and Food Industry Services, Office of Animal Care and Emergency Response (OACER) – Kathryn MacDonald, DVM, Program Manager: On January 16, 2019 the OACER Animal Shelter Inspector performed an unannounced inspection of the Nottoway County Animal Shelter, during the inspection four repeated violations were noted that carry civil penalties; 30 calendar days has been given to provide any relevant documentation that will achieve compliance. The four noted violations are as follows:

1 – A cat subject to a five-day holding period was euthanized on the same day of initial custody (2nd violation in the last five calendar years); medical records provided by the shelter did not include documentation of a diagnosis of a critical illness or injury warranting immediate euthanasia for humane purposes

2 – The Inspector observed the lack of a veterinarian-ratified protocol for determining when an animal requires veterinary treatment, the Inspector also noted an emaciated dog that had been in custody for 7 days was not provided veterinary care (third violation in the last five calendar years)

3 – The Inspector observed the lack of a veterinarian-ratified protocol for the control of contagious and infectious disease, additionally an animal held in general housing near other animals exhibited clinical signs that may have been caused from a communicable disease (third violation in the last five calendar years)

4 – The Inspector observed that there was not a veterinarian-ratified protocol for the management of neonatal and medically compromised animals (third violation in the last five calendar years)

County Attorney Preston Williams has prepared and forwarded a letter of response to OACER; Administrator Roark reads this aloud.

3 - Erosion and Sedimentation Report: no report provided

4 – Appointment of Committee for Animal Shelter Funding: Chairman Bowen suggests that land donor John "Jack" Boswell should be the Chairman of the Fundraising Committee and that Supervisor Shekleton should be appointed as the Board's liason on the Committee.

Supervisor Helen Simmons moves to appoint John "Jack" Boswell as the Chair of the Fundraising Committee, Supervisor Shekleton as the Board's liason on the Committee and Celia Orr-Elzay as a member of the Committee. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Administrator Roark explains that he spoke with the County's auditor and per Robinson, Farmer, Cox Associates any funds raised by the Committee should be independent from County funds. The group should establish a 501C-3 tax-exempt entity and can give funds to the County as they deem necessary.

Administrator Roark provides the Board with their Rules of Procedure as adopted at the January 2019 Organizational meeting for their review and at their request. He also provides a copy of the Solid Waste Ordinance, reports on Sales Tax receipts for 2013-2014 through 2018-2019.

5 – Work session with Nottoway County Emergency Services: the work session has been scheduled for Tuesday, April 9, 2019 at 6:00 p.m.

Administrator Roark informs that he has a matter that needs to be discussed in closed session. The Board enters closed session to discuss a prospective industry under Code of Virginia § 2.2-3711-A-5 Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

The Board enters closed session at 8:39 p.m.

The Board returned to open session at 9:00 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows with a roll call vote:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Supervisor Shekleton moves to authorize County staff to negotiate with the prospective industry discussed in closed session. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Supervisor Gary Simmons announces that after much thought he has changed his mind and will run for re-election in November.

Supervisor Helen Simmons informs that she has enjoyed working with Supervisor Shekleton on the Budget and looks forward to getting it completed and presented to the Board.

Supervisor Vaughn suggests that the Board needs to begin holding discussions on the many expensive projects they have facing them in the near future. Chairman Bowen agrees.

There being no further business to come before the Board, Chairman Bowen adjourned the meeting at 9:11 p.m.

_____ Chairman _____ Clerk

Census Awareness Day

WHEREAS, every ten years, Article 1, Section 2 of the United States Constitution mandates a count of all the people living in the United States and its territories; and

WHEREAS, the 2020 Census will address every household in the nation with a simple questionnaire with the goal of counting everyone once, only once, and in the right place; and

WHEREAS, data obtained by the survey will be used to help determine how approximately $675 billion will be distributed from the federal government to state, local, and tribal governments annually; and

WHEREAS, up to $2,000 of federal funding will be lost for each person not counted; as well as upwards of $20,000 of federal funding lost every ten years; and

WHEREAS, a complete count requires that we bring together leaders from all communities of the Commonwealth, so that every Virginian regardless of racial, social, or economic background is counted; and

WHEREAS, Governor Ralph S. Northam has established the Virginia Complete Count Commission, which is comprised of 40 members to collaborate with community partners and local Complete Count Committees to ensure an accurate 2020 Census count;

NOW, THEREFORE, the Nottoway County Board of Supervisors hereby proclaims Aprils 1st 2019, as Census Awareness Day.

Stephen W. Bowen, Chairman

Ronald E. Roark, Clerk

PROCLAMATION
March Colon Cancer Awareness Month

WHEREAS, the county of Nottoway celebrates month of March as Colon Cancer Awareness to bring greater awareness to colon cancer; and

WHEREAS, colon cancer is the second leading cause of cancer death in the United States; and

WHEREAS, 1 in 20 people will develop colon cancer and every 10 minutes a life is lost to the disease; and

WHEREAS, this year alone, 142,000 new cases of colon and rectal cancer will be diagnosed in America and nearly 50,000 deaths are expected; and

WHEREAS, a simple screening test is recommended to individuals over age 50 and those with a family history to help combat the disease; and

WHEREAS, the Nottoway County, VA has joined with the Colon Cancer Alliance to increase screening and save lives in Nottoway County, VA and across the country; and

WHEREAS, education and increased awareness can help inform the public of methods of prevention and the early detection of colon cancer; and

WHEREAS, through recommended screenings, this cancer can be caught early when treatment is most effective; and

WHEREAS, declaration of the Month of March as Colon Cancer Awareness Month will help bring greater awareness to the disease and the importance of being screened; and

NOW THEREFORE, I do hereby proclaim the Month of March 2019 to be Colon Cancer Awareness Month in the County of Nottoway and encourage all individuals to work together to promote awareness and understanding of colon cancer and the need for screening to eradicate the disease.

Done this 21st day of March 2019 by a unanimous Board.

Stephen W. Bowen, Chairman

Ronald E. Roark, Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 21st DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 243rd YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY SIMMONS, VICE-CHAIRMAN
HELEN SIMMONS
NOEL SHEKLETON
SHERMAN VAUGHN
RONALD E. ROARK, CLERK

AN ORDINANCE TO AMEND THE NOTTOWAY COUNTY ZONING ORDINANCE BY ADDING ARTICLE 4, DIVISION 19 RENEWABLE ENERGY

The County of Nottoway , through its Board of Supervisors, hereby ordains and enacts:

Section 1. The Zoning Ordinance of the County of Nottoway, Virginia effective July 1, 2005, as amended, is hereby further amended to include Article 4, Division 19, Renewable Energy.

Section 2. This ordinance shall take effect as of its adoption, to-wit:

Passed by the Board of Supervisors of Nottoway County at a meeting held on the 21st day of March 2019 by a vote of 5 to 0. A public hearing on this amendment was held on the 21st day of June 2018.

FOR THE BOARD OF SUPERVISORS

BY: _____
Steve W. Bowen, Chairman

ATTEST:

_____
Ronald E. Roark, Clerk

DIVISION 19 RENEWABLE ENERGY

Sec. 1-19-1 Use Regulations for Renewable Energy

This article is intended to guide the development of solar and wind energy in Nottoway County while protecting the public health, safety and general welfare of the community. All regulations and procedures set forth in the Zoning Ordinance shall apply unless modified in this article.

Sec. 1-19-2 Definitions

1. Renewable Energy Applicant - the person or entity who submits an application to the County for a permit to construct or operate a solar or wind farm pursuant to this article.

2. Solar Collector - a device, structure or part of a device or structure (i.e. array, panel, etc.) installed for the purpose of transforming solar energy into thermal, mechanical, chemical or electrical energy. Solar energy means radiant energy received from the sun that is collected in the form of heat or light by a solar collector.

3. Wind Turbine - a system that converts wind energy into electricity through the use of a wind turbine generator that typically consists of a tower, nacelle, rotor blades, controller and associated mechanical and electrical conversion components.

4. Solar Farm - a use of land where a series of solar collectors are placed in an area for the purpose of converting solar energy into electrical power for interconnection with the power grid primarily for off-site energy consumption. The term includes any associated cabling, devices, equipment, and structures located on-site that are associated with the operation of a solar farm.

5. Wind Farm - a use of land where one or more wind turbines are placed in an area for the purpose of converting wind energy into electrical power for interconnection with the power grid primarily for off-site energy consumption. The term includes any associated cabling, devices, equipment, and structures located on-site that are associated with the operation of a wind energy project.

6. The use of solar collectors or wind turbines for residential or business consumption that occurs on-site is not considered a solar farm or wind farm.

Sec. 1-19-3 Allowable Zoning Districts

1. Solar and wind farms shall be a use permitted by special exception in the A-1 (Agricultural), C-1 (Conservation), LI (Light Industrial), and GI (General Industrial) zoning districts.

2. Solar collectors and wind turbines not associated with a renewable energy farm shall be permitted in any zoning district, provided they are approved by the Nottoway County Code Official.

Sec. 1-19-4 Development Standards for Solar Energy Uses

Solar farms shall conform to the following development standards:

1. **Height**
   No aspect of a solar farm shall exceed 25 feet in height, as measured from grade at the base of the structure to its highest point. Such height restriction shall not apply to transmission lines.

2. **Setbacks**
   All aspects and components of a solar farm shall meet the minimum zoning setbacks for the zoning district in which it is located.

3. **Transmission Lines**
   Any new electrical transmission lines associated with a solar farm may be located either above or below ground.

4. **Scr[illegible]ing**
   1) Solar collectors that are located more than one hundred fifty (150) feet from an adjacent public street right-of-way, residentially zoned property, or residential use shall not require screening.

   2) Solar collectors that are located less than one hundred fifty (150) feet from an adjacent public right-of-way, residentially zoned property, or residential use shall be screened from view of such adjacent public right-of-way, residentially zoned property, or residential use utilizing natural vegetation as approved by the Nottoway County Planning Commission. Such vegetative buffers shall be appropriate to the location of the site, the adjacent land use, and the area topography.

5. **Site Plan Requirements**
   Solar farms shall be developed in accordance with an approved site plan. Site plans must be submitted with the application for use permitted by special exception.

6. **Approved Solar Components**
   1) Electric solar farm components must have a UL listing or equivalent and must be designed with anti-reflective coating(s).

   2) Building and electrical plans for the solar farm shall be submitted to the Building Official for review and approval to ensure compliance with all applicable building and electrical codes.

7. **Utility Notification**
   Unless the applicant is a public service corporation or is an affiliate of a public service corporation, no solar farm shall be approved until evidence has been given to the Nottoway County Planning Commission that the applicant has entered into a power purchase agreement or an asset purchase agreement with a public service corporation.

8. **Decommissioning**
   1) A detailed decommissioning plan, certified by an engineer, shall include the following:
      1. The anticipated life of the project;
      2. The estimated cost of decommissioning cost in current dollars; (Must be prepared by a professional engineer with appropriate experience)
      3. How the estimate was determined;
      4. The method of ensuring funds will be available for decommissioning and removal;
         (Surety must be updated every five years based on recalculated cost estimate)
      5. The method that will be used to keep estimated decommissioning costs current;
         (Cost estimate must be recalculated every five years)
      6. Narrative describing in detail the decommissioning and site restoration.

   2) The owner or operator of a solar farm shall completely decommission at their expense the solar farm within twelve (12) months if the solar farm ceases to generate electricity for a continuous period of twelve (12) months. This period may be extended by the Planning Commission if the owner or operator provides evidence that the failure to generate electricity is due to circumstances beyond the owner's or operator's reasonable control and the solar farm has not been abandoned.

   3) Decommissioning shall include the removal of all solar collectors, cabling, electrical components, fencing, and any other associated equipment, facilities and structures to a depth of at least 36 inches.

   4) The site shall be re-graded and re-seeded to as natural condition as possible. This process must begin within six months after the removal of equipment and shall be completed within twelve months after the removal of equipment.

5) To ensure the full completion of decommissioning requirements, and/or to facilitate the mitigation and abatement of public nuisances or health hazards caused by debris or hazardous materials occurring in the event of partial or complete destruction of any solar farm by natural or man-made causes, Nottoway County requires the placement of a surety/performance bond, approved escrow account, letter of credit, or certified check meeting certain terms and in certain amounts as determined by the Nottoway County Board of Supervisors to ensure that such decommissioning or removal is completed expeditiously, and at no cost to the landowner or Nottoway County. The method and amount of security chosen by Nottoway County shall be re-evaluated at five-year intervals after receiving updated decommissioning cost estimates.

6) If the owner or operator of the solar facility fails to remove the installation in accordance with the requirements of the decommissioning plan or Nottoway County, the County may collect the surety and the County (or its hired third party) may enter the property to physically remove the installation.

9. **Miscellaneous Provisions for Solar Farms**
   1) The perimeter of a solar farm shall be secured through the use of security fencing of at least six (6) feet in height.

   2) The owner or operator of a solar farm shall provide for and maintain reasonable means of access for emergency services.

   3) An emergency response plan must be filed with county emergency service providers.

Sec. 1-19-5 Solar Collectors Not Associated with Solar Farms

1. Roof-mounted or ground-mounted solar collectors shall not exceed the square footage of the principal structure or use and shall meet the following requirements:

2. Solar collectors shall be configured to avoid glare and heat transference to adjacent properties.

3. Ground-mounted solar collectors shall not be located within ten (10) feet of any side or rear lot line.

4. Ground-mounted solar collectors located within a front yard shall meet the minimum setback required for the principal structure or use in the applicable zoning district where located and shall be sited as far back as the principal structure or use.

5. The maximum height of a ground-mounted solar collector shall be 15 feet as measured from the grade or base of the collector to its highest point and shall not exceed the height of the principal structure or use.

6. Roof-mounted solar collectors shall not extend beyond the exterior perimeter of the building or structure on which mounted or built and shall not exceed the maximum height for the applicable zoning district where the building or structure is located.

Sec. 1-19-6 Development Standards for Wind Energy Uses

Wind farms shall conform to the following development standards:

1. **Height**
   The minimum ground clearance between the ground and any protruding blades shall be fifteen (15) feet on a horizontal axis system and ten (10) feet on a vertical axis system as measured from the lowest point of the arc of the blades.

   The lowest point of the arc of the blade shall be ten (10) feet above the height of any structure within 150 feet of the base of the tower.

   There are no maximum height regulations.

2. **Set. :ks**
   All components of a wind farm shall be at least 200% of the tower height from property lines or public/private rights-of-way.

3. **Transmission Lines**
   Any new electrical transmission lines associated with a wind farm may be located either above or below ground.

4. **Visual Appearance**
   1) Color of equipment shall be non-reflective, unobtrusive color that blends with the surrounding environment and prevents glare.

   2) Wind turbines shall not be lighted unless required by the Federal Aviation Administration (FAA) or as a condition of the locality.

   3) No advertising signage shall be allowed on wind farm equipment or structures. This does not prevent reasonable identification of the manufacturer or operator of the wind energy project.

   4) Warning signs shall be placed wherever appropriate. This includes clearly visible warning signs concerning voltage at the base of pad mounted transformers and substations.

   5) Anchor points of guy wires shall be clearly identified up to a height of ten (10) feet from the ground.

   6) Emergency telephone numbers shall also be placed throughout the wind farm.

5. **Signal Interference/Noise**
   1) The wind farm shall not cause disruption or loss of radio, telephone, television, or similar signals.

   2) Audible sound from a wind energy project shall not exceed 60 dBA as measured at any adjacent nonparticipating landowner's property line. This may be exceeded during short-term exceptional circumstances.

6. **Shadow Flicker**
   1) The applicant shall certify, by a professional engineer, that any wind turbine that is sited within one-half (½) mile of any occupied building on a nonparticipating landowner's property avoids shadow flicker.

   2) This requirement can be waived if adjoining property owner signs a waiver regarding their rights concerning shadow flicker and the waiver is recorded in the Circuit Court Clerk's office.

7. **Site Plan Requirements**
   Wind farms shall be developed in accordance with an approved site plan. Site plans must be submitted with the application for use permitted by special exception.

8. **Approved Wind Farm Components**
   Building and electrical plans for the wind farm shall be submitted to the Building Official for review and approval to ensure compliance with all applicable building and electrical codes.

9. **Utility Notification**
   Unless the applicant is a public service corporation or is an affiliate of a public service corporation, no wind farm shall be approved until evidence has been given to the Nottoway County Planning Commission that the applicant has entered into a power purchase agreement or an asset purchase agreement with a public service corporation.

10. **Decommissioning**
    1) A detailed decommissioning plan, certified by an engineer, shall include the following:
       1. The anticipated life of the project;
       2. The estimated cost of decommissioning cost in current dollars;

(Must be prepared by a professional engineer with appropriate experience.)

3. How the estimate was determined;
4. The method of ensuring funds will be available for decommissioning and removal;
   (Surety must be updated every five years based on recalculated cost estimate.)
5. The method that will be used to keep estimated decommissioning costs current;
   (Cost estimate must be recalculated every five years.)
6. Narrative describing in detail the decommissioning and site restoration.

2) The owner or operator of a wind farm shall completely decommission at their expense the wind farm within twelve (12) months if the wind farm ceases to generate electricity for a continuous period of twelve (12) months. This period may be extended by the Planning Commission if the owner or operator provides evidence that the failure to generate electricity is due to circumstances beyond the owner's or operator's reasonable control and the wind farm has not been abandoned.

3) Decommissioning shall include the removal of all wind turbines, cabling, electrical components, fencing, and any other associated equipment, facilities and structures to a depth of at least 36 inches.

4) The site shall be re-graded and re-seeded to as natural condition as possible. This process must begin within six months after the removal of equipment and shall be completed within twelve months after the removal of equipment.

5) To ensure the full completion of decommissioning requirements, and/or to facilitate the mitigation and abatement of public nuisances or health hazards caused by debris or hazardous materials occurring in the event of partial or complete destruction of any wind farm by natural or man-made causes, Nottoway County requires the placement of a surety/performance bond, approved escrow account, letter of credit, or certified check meeting certain terms and in certain amounts as determined by the Nottoway County Board of Supervisors to ensure that such decommissioning or removal is completed expeditiously, and at no cost to the landowner or Nottoway County. The method and amount of security chosen by Nottoway County shall be re-evaluated at five-year intervals after receiving updated decommissioning cost estimates.

6) If the owner or operator of the wind facility fails to remove the installation in accordance with the requirements of the decommissioning plan or Nottoway County, the County may collect the surety and the County (or its hired third party) may enter the property to physically remove the installation.

11. **Miscellaneous Provisions for Wind Farms**

1) The exterior of wind turbines shall not be climbable up to fifteen (15) feet above ground surface.

2) The owner or operator of a wind farm shall provide for and maintain reasonable means of access for emergency services.

3) All access doors to wind turbines and electrical equipment shall be locked or fenced, as appropriate, to prevent entry by unauthorized persons.

4) Wind turbines shall be equipped with redundant braking systems if recommended by the manufacturer or the locality.

5) An emergency response plan must be filed with county emergency service providers.

NOTTOWAY COUNTY BOARD OF SUPERVISORS

MEETING DATE:

March 21, 2019

MOTION:

To enter Closed Session pursuant to Code of Virginia § 2.2-3711 A 5 – Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Nottoway County Board of Supervisors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, §2.1-344.1 of the Code of Virginia requires a certification by this Board of Supervisors that such executive meeting was conducted in conformity with Virginia Law;

NOW THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors.

VOTE:

AYES: 5

NAYS: 0

(For each nay vote, the substance of the departure from the requirements of the Act should be described.)

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None

Ronald E. Board

Clerk to the Board of Supervisors

March 11, 2019

AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE HEALTH DEPARTMENT THEREOF, ON MONDAY, THE 11TH DAY OF MARCH IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 243RD YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
NOEL R. SHEKLETON
HELEN M. SIMMONS
SHERMAN C. VAUGHN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Budget Committee Chair Helen Simmons called the work session to order at 9:00 a.m.

Supervisor Steve Bowen provided the invocation.

Committee Chair Simmons stated the purpose of the meeting is to receive comments from Departments/Agencies on their budget request for the fiscal year beginning July 01, 2019. Committee Chair Simmons clarifies that no decisions will be made by the committee at this time; the committee recommendations will be presented to the full board on March 27, 2018 at 7:00 p.m.

The following Departments/Agencies were in attendance to make a formal presentation of their Budget request to the Board; there are others that submitted a request for funding but did not request a meeting:

1 - Nottoway County Public Schools; request for funding $24,972,381 (requesting an increase of $95,874 in local funding): Superintendent of Schools Dr. Rodney Berry, accompanied by School Board members Jackie Hawkes, Chair, Curtis Hurte, Vice-Chair, and Director of Finance Amy Eberly, presents to the Board the Schools proposed budget. Superintendent Berry explains that the Schools' are asking for level funding for an increase in funding for FY20; they plan to provide full-time employees with a 4% raise, provide a raise to part-time staff and offset the increasing costs associated with providing health insurance.

2 – Blackstone Area Bus System (BABS); request for funding $14,000 (an increase of $6,000 over FY19): Town of Blackstone Director of Transportation Joshua Worrell provides a brief explanation of BABS routes and further explains of a planned expansion route to accommodate FASTC. Director Worrell explains that there is a planned service day increase for the Crewe-Burkeville Express route (the County's funding goes directly to this route)

3 - Nottoway Sheriff's Office (request for funding for Court Security - $153,152, request for funding for Sheriff's Office - $1,253,312, and a request for funding for Central Dispatch - $489,091): Sheriff Larry Parrish states his Budgets include a funding increase to accommodate a 3% salary increase for all employees, funding two new positions (to accommodate 24 hour coverage), and provide an increase in employer health insurance contribution

4 - Nottoway County General Registrar/Electoral Board (combined request for funding of $157,172): Registrar Angela Stewart, along with Secretary of the Electoral Board Bobby Wheeler, requests a 15% increase for her Budget and a 9.8% increase for the Electoral Board. Registrar Stewart explains there is a request for a compensation increase for the Officers of Elections, and funding for additional part-time staffing for the office to accommodate absentee voting as well as funding the purchase of a dedicated utility trailer for the purpose of transporting voting equipment.

5 - Piedmont Senior Resources (PSR): Justine Young, Director, joined by Lisa Wallace, Director of Programs, requests funding of $15,410 (increase of $14,410) to accommodate an equal request from all participating localities for 10% of the PSR budget. Director Young states PSR now operates 16 programs.

6 - Blackstone Volunteer Fire Department: Dion Tomer, Chief: Chief Tomer thanks the Board for the continued contributions to the local agencies and especially the additional $20,000 funding provided for FY19. Chief Tomer further requests that the County commit to any additional funding required to purchase a new aerial ladder above any awarded FEMA grant funding as well as the annual maintenance costs for the truck. Chief Tomer provides a potential source for expanding revenue for Emergency Services through a Virginia State Code (§27-23.1) approved Fire Tax Levy

7 - Commonwealth's Attorney: Assistant Attorney Leanne Watrous: requesting funding of $356,079 (an increase of 27% to accommodate the funding of two additional attorney positions (if pending State Law takes effect July 1, 2019), a server for the new case management system, and additional office supplies to accommodate new staffing; the Victim Witness Program seeks level funding

Assistant County Administrator John Prosise provides his annual local government comparison data.

There being no further business to come before the Board, Chair Simmons adjourns the work session at 1:11 P.M.

_____ Chairman _____ Clerk

Nottoway County
Board of Supervisors

AGENDA

April 18, 2019

7:00 p.m.

A. CALL TO ORDER: Chairman Bowen

INVOCATION:

PLEDGE OF ALLEGIANCE: Chairman Bowen

B. MINUTES:

C. DELEGATIONS FROM THE PUBLIC:

D. PUBLIC HEARINGS/PRESENTATIONS:

1. Department of Transportation
   6-Year Plan Secondary System
2. 460 Timber Resources
   Commercial Sawmill Facility
3. 2019-20 Proposed Budget

E. DEPARTMENTAL REPORTS:

1. Highway Department – Dianna Bryant
   - A. Letter – Kelly Waldrop
   - B. Letter – Julie Brown
   - C. Dept. of Transportation Public Meeting
   - D. Monthly Report
2. School Board
3. Health Department
   Howard Nash, MD FCAP
4. Economic Development Committee
5. Regional Jail Report &
   Juvenile Detention Center

6. Landfill Report

   A. Monthly Report
   B. Leachate Report
   C. Letter – DEQ
   D. Construction of Cell-5

7. Fort Pickett Redevelopment Authority

8. Planning Commission Report – Mr. Roark

F. UNFINISHED BUSINESS:

1. Release Deed of Trust – District 1

G. NEW BUSINESS:

1. Right of Way Easement
   Town of Blackstone

2. Letter – Town of Farmville

3. Nomination –
   Workforce Development Board

H. REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:

1. Jane Brown, Clerk

2. Larry J. Parrish, Sheriff

3. Ellen F. Myatt, Treasurer

4. Christy Hudson,
   Commissioner of the Revenue

5. Terry Royall, Commonwealth's Attorney

I. CONSENT CALENDAR:

1. Budget Adjustment –
   Treasurer $7500.00

2. Erroneous Assessment
   Carmichael - $18.75

3. Erroneous Assessment
   Davis - $117.89

4. Erroneous Assessment
   Lee - $18.75

5. Erroneous Assessment
   Gary - $15.00

6. Erroneous Assessment
   Gagat - $54.63

J. INFORMATION ITEMS:

1. Notice – Dominion Energy
2. Piedmont Court Services
3. Article – Farm Life Magazine
4. Letter – FEMA
5. Notice – Dominion Energy
6. Letter - STEPS
7. Letter – Chesapeake Bay Foundation
8. Minutes

K. COUNTY ADMINISTRATOR:

1. Building Inspector's Report
2. Animal Control Officer's Report
3. E & S Report
4. VACo Regional Meeting
   Region 1&4 – April 30th
5. Request for House Number Post (E-911)
6. VA's Growth Alliance
7. Cost Allocation Plan
8. Letter- Commonwealth Regional Council
9. E-911 Sign Installation

L. COMMUNICATIONS, INSTRUCTIONS OF MEMBERS OF THE BOARD:

Mr. Simmons

Mrs. Simmons

Mr. Shekleton

Mr. Vaughn

Mr. Bowen

FINANCIAL STATEMENT: (Filing for Minutes)

MOTION TO ADJOURN:

ADJOURNMENT:

April 09, 2019

AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE HEALTH DEPARTMENT THEREOF, ON TUESDAY, THE 09TH DAY OF APRIL IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 243RD YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
NOEL R. SHEKLETON
HELEN M. SIMMONS
SHERMAN C. VAUGHN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Chairman Bowen called the work session to order at 6:00 p.m.

Supervisor Steve Bowen provided the invocation.

Chairman Bowen stated the purpose of this work session was to hear input from the Nottoway County Emergency Services agencies on existing or potential obstacles that pose a hindrance to their delivery of services in the future. Each Agency was provided time to speak.

Burkeville Volunteer Fire & Rescue: Chief John Schutt provides the Board with an Operational Summary and begins his remarks by reminding that in 2012 his Department was on the verge of ceasing operations. Since this time the Department has implemented revenue recovery and is staffing paid employees. In 2018 the Department was able to update some of its equipment and currently staffs 3 full time firefighter/medics, 4 part time firefighter/medics and has a volunteer membership of 15. Chief Schutt explains that it is his intentions to annually increase payroll as funding allows and to add a second ambulance to its fleet before the end of 2019; he also hopes to add Crew quarters to the existing Station.

Chief Schutt states that 25.76% of their revenue is from State/Local funding. He expresses concerns about the stability of current funding, recruiting and retaining volunteers, and the ability to provide benefits for the paid staff.

Chief Schutt recommends the County study and test its Emergency Operations Plan and improve the emergency notification system. He expresses concern for the overall emergency medical service for the area and urges for County-wide Strategic Plan.

Blackstone Volunteer Fire & Rescue: Chief Dion Tomer provides the Board with statistical data relating to its first due coverage area, 140 square miles total with only 5 of those being in the corporate limits of the Town of Blackstone, and its annual operating figures, $186,000. Chief Tomer expresses concerns for the sustainability of the services currently being provided at the current funding levels.

Chief Tomer reports that his Department has a current active volunteer roster of 50 Senior members and 13 Junior members. He further states that the approximate costs associated with outfitting a member, according to NFPA regulations, is $4000; this is a necessary investment that will never reduce.

Chief Tomer suggests the County needs a full time Emergency Services Coordinator. And further states that he, and his Department, are expecting growth in the area upon full implementation of FASTC. This growth will come at a cost.

Crewe Volunteer Fire Department: Chief Val Wilson expresses that he, and his Department, are experiencing the same problems as Blackstone Fire. Chief Wilson expresses concern over an annual loss in revenue and increasing costs associated with equipment. He explains that the air packs used by his department are now expired and they are awaiting results of a grant application submitted to FEMA for funds for replacement. His department will also need to replace its Pumper in the next 6-7 years; they do not have the funds to do so.

Chief Wilson has concerns for his aging membership and the extensive training demands on volunteers. He states he has no interest in providing an ambulance service like Burkeville and Nottoway County Emergency Squad; therefore he has major concerns for a potential bleak future for his department. He suggests the County come up with some form of incentive program for the volunteer agencies.

Nottoway County Emergency Squad: Captain E. B. Fisher expresses concerns over the shortage of trained EMS personnel; mainly due to extensive training demands. Captain Fisher explains that the replacements costs for two ambulances is approximately $360,000; two first responder units would be approximately $150,000. His agency is now faced with the need to hire additional Providers.

Captain Fisher states that his Agency currently operates five ambulances, two first responder units, and has two boats for water rescues. His agency is running approximately 200 calls per month and the associated expenses are not reducing.

Supervisor Helen Simmons asks both Captain Fisher and Chief Wilson about their membership numbers. Captain Fisher responds that he currently has 18 volunteers, seven full time paid providers and six part time paid providers. Chief Wilson responds that his agency currently has 30 volunteer members.

Supervisor Vaughn restates the universally known fact that the lack of willing volunteers is a country-wide trend. Supervisor Shekleton asks the Agency leaders if they have any ideas for correcting the volunteer shortage; no one offers any viable options.

Chairman Bowen asks how much time it takes administratively to efficiently operate the Agencies. Chief Schutt has a paid administrative employee that works 24 hours a week. Captain Fisher has a paid Business Manager working 40 hours a week. Chief Tomer states that it requires approximately 7 hours a week of his time as well as numerous hours from the additional executive officers. Chief Wilson says his requirements are nearly the same as Chief Tomer's.

Chairman Bowen asks if there is a true ownership of the Agencies by the Town's they are located in. Captain Fisher states that Nottoway County Emergency Squad is incorporated and that no one owns the agency. Chairman Bowen expresses his concern for the future of all of the agencies.

There being no further business to come before the Board, Chairman Bowen adjourned the work session at 7:02 P.M.

Chairman Clerk

April 18, 2019

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 18TH DAY OF APRIL IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 243RD YEAR OF THE COMMONWEALTH:

PRESENT: GARY L. SIMMONS, VICE CHAIRMAN
HELEN M. SIMMONS
NOEL R. SHEKLETON
SHERMAN C. VAUGHN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

ABSENT: STEVE W, BOWEN, CHAIRMAN

Vice Chairman Simmons called the meeting to order at 7:00 p.m.

Supervisor Helen Simmons provided the invocation. Vice Chairman Simmons leads everyone in the Pledge of Allegiance to our flag.

Vice Chairman Simmons announces that due to the absence of Chairman Bowen, any motion that results in a tie vote will be considered a defeated motion.

The minutes of the January 29, 2019 work session, the March 21, 2019 regular Board meeting and the March 27, 2019 work session were presented. Supervisor Vaughn moved to adopt the January 29, 2019, March 21, 2019 and March 27, 2019 minutes as presented. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Absent

Vice Chairman Simmons asks if there are any delegations from the public;

Sonny Abbott: Mr. Abbott provides the Board with an alternative solution to manning the County's Landfill waste convenience sites; automatic gateways utilizing Radio Frequency Identification tags

Public Hearing: Virginia Department of Transportation – Secondary Six-Year Improvement Plan: Joint public hearing to receive public comment on the proposed Secondary Six-Year Improvement Plan for Fiscal Years 2019/2020 through 2024/2025 in Nottoway County and on the Secondary System Construction Budget for Fiscal Year 2019/2020

VDOT Assistant Residency Administrator Dianna Bryant is present to conduct the public hearing and review the projects on the proposed plan; totaling $584,328.

Mrs. Bryant reads aloud the priority listing of the current projects on the Six-Year Plan: Rt. 40, Darvills Road Roundabout – Smart Scale Funding, Lewiston Plank Road Guardrail Installation – repurposing of unused tele fees, Good Hope Road (Rt. 631) – Rural Rustic {currently under construction}, Loveland Road (Rt. 661) - Rural Rustic, Dusty Road (Rt. 664) - Rural Rustic, Highpoint Road (Rt. 670) - Rural Rustic, Jennings Ordinary Road (Rt. 647) - Rural Rustic, Crystal Lake Road (Rt. 684) - Rural Rustic

Vice Chairman Simmons asks if there is anyone present wishing to speak, either for or against, the proposed Secondary Six-Year Improvement Plan; there is no one present wishing to speak.

Supervisor Vaughn moves to approve the Virginia Department of Transportation Secondary Six- Year Improvement Plan for Fiscal Years 2019/2020 through 2024/2025 and the Secondary System Construction Budget for Fiscal Year 2019/2020 as presented and also adopt a resolution in approval of the plan. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Absent

(SEE PAGE THRU PAGE
FOR RESOLUTION)

Public Hearing – Special Exception: request from 460 Timber Resources, Agent/John W. Simmons Estate: Request to construct and establish a commercial sawmill facility on property located off Rt. 699 – Simmons Road in Blendon District, property is zoned C-1, Conservation and is listed to John W. Simmons Est.; request is made pursuant to section 2-2-4-2 of the Nottoway County Zoning Ordinance

Vice Chairman Simmons asks if there is anyone present wishing to speak, either for or against, the 460 Timber request;

Blake Lewis, a representative of 460 Timber Resources, provides the Board with a brief description of their planned operations on the property.

Administrator Roark states the Planning Commission heard the request and recommend approval. Supervisor Helen Simmons moves to approve the Special Exception request from 460 Timber Resources to construct and establish a commercial sawmill facility on property located off Rt. 699 – Simmons Road in Blendon District. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Absent

Public Hearing: Proposed Budget 2019-2020: Public Hearing on the Budget proposed for the Fiscal Year beginning July 01, 2019

Administrator Roark reads aloud the details of the proposed Budget, totaling $36,067,735.00.

Vice Chairman Simmons asks if there is anyone present wishing to comment on the Proposed Budget for Fiscal Year beginning July 01, 2019;

Daphne Norton: Mrs. Norton urges the Board to hire either a full-time or part-time Nottoway County Emergency Services Coordinator, to establish an active Emergency Operations Plan, and fund at least one of the two new deputy positions requested by the Sheriff

Sonny Abbott: Mr. Abbott comments on his observations while attending Budget Committee meetings relating to things such as the revelation of a $1 million Textbook Fund balance, what was done with reserved School funding to two hire two additional special education instructors when only one was hired, and how and when will the County repay its Landfill Fund loan back to the General Fund. Mr. Abbott lastly urges the Board to fund the two new deputy positions requested by the Sheriff.

John Schutt, Burkeville Volunteer Fire Chief, asks the Board to reconsider funding for the two new deputy positions requested by the Sheriff. Chief Schutt thanks the Board for the recent work session with Emergency Services and asks what plans they have to assist the Agencies with their financial stressors. Chief Schutt urges the Board to get the County's Code Red Emergency Notification System in complete operational order.

Nottoway County Sheriff Larry Parrish: Sheriff Parrish asks the Board to strongly consider funding the two new deputy positions he requested in his Budget as well as reconsider his request for a 3% salary increase; the Budget Committee recommendations were for a 1% salary increase for all Constitutional Officers and their staff.

Administrator Roark informs the Board that for FY 19 the County's budgeted rate for expenses at Piedmont Regional Jail is 21.41% (solely based on the Nottoway population of those incarcerated); the actual rate is 25.15% which will result in an approximately $130,000 shortfall in the FY20 Budget. He further explains that the potential for an even greater rate increase will be in large part due to growing medical expenses for the Jail.

The Budget was scheduled for adoption on Thursday, April 25, 2019 at 5:00 p.m. in the Health Department conference room. Administrator Roark informs that this date and time is a conflict with the Virginia Department of Transportation Region meeting that two of the Supervisors will be attending. The Board reschedules the meeting for Wednesday, May 1, 2019 at 5:00 p.m. in the Health Department Conference Room. The Budget Committee will meet Tuesday, April 23, 2019 at 5:00 p.m. in the County Administrator's Office to review/consider the night's citizen comments.

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant reports that Old Schoolhouse Road should be completed and reopened on Friday, April 19, 2019, it is anticipated that the Good Hope Road project will be completed within the next month, there was a field meeting on Rt. 618 – Indian Oak Road, concerning the bridge closure – there will be a temporary repair beginning in May with a reopening scheduled for mid-June.

Mrs. Bryant continues, stating that guardrails have been installed on Rt. 619 – West Creek Road, the temporary repairs will be left on Rt. 624 – Cary Shop Road and will have guardrails installed soon, slurry seal application is complete in the County, sight distance and tree trimming, along with shoulder pulling on Hwy 460 is being completed, the citizen meeting concerning the Union Baptist Church/ Lone Pine Road request has been scheduled for May.

A – Email – Virginia Department of Transportation - Kelly Waldrop, Federal Funds Program Manager: Announcing the next application cycle for the Transportation Alternative program beginning May 15, 2019; funding is available for fiscal years 2021 and 2022 and pre-applications must be submitted by July 01, 2019

B – Email – Virginia Department of Transportation – Julie R. Brown, Director, Local Assistance Division: Providing the schedule for all applications for the FY21/22 Revenue Sharing Program; the Program will have a pre-application this year and applications will only be accepted through the Smart Portal

C – Letter – Virginia Department of Transportation – Barton A. Thrasher, P.E., District Engineer: Notification that the Commonwealth Transportation Board will conduct a public meeting in the area to give citizens the opportunity to provide comments on projects and programs to be included in the Fiscal Year 2020-2025 Six-Year Improvement Program, including highway, rail and public transportation initiatives; meeting will be held on Thursday, April 25, 2019 beginning at 4:00 p.m. at the Richmond Marriott – Short Pump, 4240 Dominion Boulevard, Glen Allen, VA 23060

D - Petersburg Residency Maintenance Report for March 2019

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on April 11, 2019, minutes of the regular meeting of the Nottoway County School Board meeting held on March 14, 2019, minutes of a special called meeting of the Nottoway County School Board held on March 19, 2019, minutes of an emergency special called meeting of the Nottoway County School Board held on March 27, 2019, minutes of the superintendent's work session of the Nottoway County School Board held on April 04, 2019, one Budget Adjustment:

1 – Budget Adjustment – School - $139,268.74

REVENUES:		
3-201-33020-0270-300	NMS School Improvement Grant	$139,268.74
	(New Award)	$139,268.74
EXPENDITURES:		
4-201-61310-1620-200-100-540	Supplemental Sal Elem	$ 18,410.00
4-201-61310-2100-200-100-540	FICA Elem	1,408.37
4-201-61310-3000-200-100-540	Purchased Services Elem	41,220.00
4-201-61310-5500-200-100-540	Travel Elem	750.00
4-201-61310-6000-200-100-540	Materials & Supplies Elem	7,846.00
4-201-61310-1620-300-100-540	Supplemental Sal Sec	18,410.00
4-201-61310-2100-300-100-540	FICA Sec	1,408.37
4-201-61310-3000-300-100-540	Purchased Services Sec	41,220.00
4-201-61310-5500-300-100-540	Travel Sec	750.00
4-201-61310-6000-300-100-540	Materials & Supplies Sec	7,846.00
		$139,268.74

Supervisor Shekleton moves to approve the School Budget adjustment. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Absent

Health Department – Howard Nash, MD FCAP: No report provided

Economic Development Committee: Administrator Roark informs the Committee will not meet for April

Regional Jail Authority Report & Juvenile Detention Center: No report provided

Landfill: Administrator Roark gave the Landfill report

A – March 2019 Solid Waste Report; average of 74.36 tons of waste per day received

B - March 2019 Daily Leachate Disposal Record, cost of treatment was $1,306.07; this records the hauling of leachate from the Landfill to the Blackstone Wastewater Treatment Plant

C – Email – Virginia Department of Environmental Quality (DEQ): DEQ has approved the Nottoway County Sanitary Landfill 2018 Solid Waste Information and Assessment Program report

D – Construction of Cell 5: Administrator Roark reports the cell 5 construction began on Monday, April 22, 2019 and the work will continue 7 days a week 24 hours a day until the project is completed

Administrator Roark asks for the Landfill Committee (Supervisors Helen Simmons and Noel Shekleton) to meet with the intent to design the job description for the Waste Convenience Center attendants.

Fort Pickett Redevelopment Authority: nothing to report at this time

Planning Commission: The Commission met and held a public hearing on the 460 Timber Resources special exception request; members were provided an updated copy of the Nottoway County Zoning Ordinance

The Board revisits the following old business:

Deed of Trust – District 1 Housing: the Descendants of Alice Miller, a recipient of the District1 Housing Rehabilitation Project, have successfully paid off the balance owed on the property at 209 Dimmick Street, Burkeville; the Deed of Trust on the property needs to be released

Supervisor Vaughn moves to authorize County Attorney Preston Williams to prepare the necessary documents to release the Deed of Trust on the Alice Miller property. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Absent

The Board hears the following new business:

1 – Right of Way Easement – Town of Blackstone: This is on property the County is leasing to the Town for a wastewater pumping station and this is to have electricity installed for the site

Supervisor Shekleton moves to approve the easement for the Town of Blackstone. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Absent

2 – Letter – Town of Farmville – Gerald J. Spates, Manager: encouraging the Board to follow their lead and commit $10,000 to assist with funding the construction of a Veteran's Association Office; Vice Chairman Simmons directs this request to the Budget Committee.

3 – Email – South Central Workforce Development Board – Debra Crowder, Executive Director: The term of current Board member Mary Tisdale will expire June 30, 2019; she is eligible and willing to serve another term.

Supervisor Helen Simmons moves to reappoint Mary Tisdale to the South Central Workforce Development Board. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Absent

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane Brown, Clerk – not in attendance

2 – Larry J. Parrish, Sheriff – nothing to report

3 – Ellen F. Myatt, Treasurer: not in attendance

4 – Christy Hudson, Commissioner of the Revenue – not in attendance

5 – Terry Royall, Commonwealth's Attorney: Assistant Commonwealth's Attorney Leanne Watrous is present but has nothing to report

Vice Chairman Simmons presents the CONSENT CALENDAR:

1 – Budget Adjustment – Treasurer - $7,500.00

REVENUES:		
3-100-18990-0050	Miscellaneous – Undefined	$7,500.00
	(Recovery of DMV Stop Fees)	$7,500.00
EXPENDITURES:		
4-100-12130-5804	DMV Stop Fee	$7,500.00
		$7,500.00

2 - Erroneous Assessment: Refund Dorothy Carmichael $18.75 for an erroneous vehicle license fee for tax year 2018

3 – Erroneous Assessment: Refund Karmel Vincent Easter / James Kenneth Davis $117.89; Mr. Davis did not receive his emergency vehicle discount for tax year 2018

4 – Erroneous Assessment: Refund Gordon Lee, Jr. $18.75 for an erroneous vehicle license fee for tax year 2018

5 – Erroneous Assessment: Refund Earl T. Gary $15.00 for an erroneous trailer license fee for tax year 2018

6 – Erroneous Assessment: Refund John & Cindy D. Gagat $54.63 for an erroneous personal property assessment for tax year 2018

Supervisor Helen Simmons moves to approve the CONSENT CALENDAR as presented, with the inclusion of the Landfill Budget Adjustment. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Absent

Administrator Roark presents the following information items:

1 – Notices – Dominion Energy: Application of Virginia Electric and Power Company for revision of a rate adjustment clause: Rider U, new underground distribution facilities, for the Rate Year Commencing February 1, 2020 Case No. PUR-2019-00046, Application of Virginia Electric and Power Company for determination of the fair rate of return on common equity pursuant to § 56-585.1:1 C of the Code of Virginia Case No. PUR-2019-00050

2 – Correspondence – Piedmont Court Services: Offender placement statistical data for July 1, 2018 – February 28, 2019

3 – Publication Article – Spring 2019 edition of Farm Life Magazine: Expose on the partnership between Piedmont Geriatric Hospital and FDC Enterprises to grow, harvest and use switchgrass as a sustainable and renewable energy source for the facility

4 – Letter – Federal Emergency Management Agency – Kathryn Lipiecki, Chief, Risk Analysis Branch: Providing data submission notification to assist with updating the Flood Insurance Rate Map (FIRM) database

5 – Notices – Dominion Energy: Notice of Virginia Electric and Power Company d/b/a Dominion Energy Virginia of intent to file application(s) or petition(s) pursuant to § 56-585-1 A 6 of the Code of Virginia, Application of Virginia Electric and Power Company for approval to establish a rate schedule, designated Rate Schedule 24, pursuant to § 56-234 A of the Code of Virginia Case No. PUR-2019-00037

6 – Email – STEPS, Sharon L. Harrup, MS, President & CEO: Providing an update on the Virginia Homeless Solutions Program; the Housing Counselor was recently terminated and there will be an interim replacement until a permanent replacement can be hired

7 – Email – Chesapeake Bay Foundation – Karen Jacklich, Clean the Bay Day Coordinator: Invitation to attend the 31st Annual Clean the Bay Day to be held Saturday, June 01, 2019 from 9: a.m. to 12:00 p.m.

8 – Minutes: Minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on February 26, 2019, minutes of the Nottoway County Public Library System Board of Trustees meeting held on February 20, 2019, minutes of the Virginia's Growth Alliance meeting held on December 06, 2018

Administrator Roark presents the following correspondence:

Administrator Roark announces that all appointments have been made to the fundraising committee for the animal shelter and meetings have begun; Chairman, John "Jack" Boswell, Celia Orr-Elzay, Joy Hurte, Gorge Huckabee-Mayfield, Dr. Anne Carr, John Boswell, Jr, Sally Wilkerson, Noel Shekleton and Darlene Nash

1 - Building Inspector's Report: report period March 2019

2 - Animal Control Officer's (ACO) Report: report period March 2019, results from unannounced visits to the Pound by Supervisor Shekleton, list of suggestions from ACO Kim Lindberg for consideration in any future shelter facility

3 - Erosion and Sedimentation Report: no report provided

4 – Email – Virginia Association of Counties (VACo) – Angela Inglett, Director of Program Development: invitation to attend the 2019 VACo Regions 1 and 4 meeting being hosted by Nottoway County, to be held on Tuesday, April 30, 2019 at the Fort Pickett Officer's Club from 7 to 9 p.m.

5 – Request for E-911 house number posts: there has been a request from a Nottoway County property owner to have an E911 address assigned to their property; there is no residence on the property but they regularly utilize the property for camping

Administrator Roark explains that the County's policy is to only issue E911 addresses for properties without a habitable structure or a landline telephone. Vice Chairman Simmons directs this request to the E911 Committee.

6 – Virginia's Growth Alliance; actions taken at the April 04, 2019 Board meeting, TransTech Alliance T/A Virginia's Growth Alliance Comprehensive Annual Financial Report for Years ended June 30, 2018 and 2017

7 - Appropriation - Letter – Taylor Stover, CPA – Robinson, Farmer, Cox Associates: Providing a copy of the County's Cost Allocation Plan based on FY 2018 costs; $195,881 is the Schools' portion of the central services and $91,464 was the Department of Social Services portion. Administrator Roark asks the Board to appropriate the $195,881 to the Schools' Budget and in turn authorize him to bill them for the same amount.

Supervisor Vaughn moves to make the $195,881 appropriation to the School and authorize Administrator Roark to bill them for the same amount. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Absent

8 – Email – Commonwealth Regional Council – Todd Fortune, Deputy Director: Seeking the County's intent on participating in the next Regional Hazard Mitigation Plan Update that is due by January 2023 with applications for potential grant funding to assist with costs associated due by May 30, 2019; participation would be with the understanding that a determined portion of a 6% local match would be the County's responsibility

Supervisor Helen Simmons moves to authorize a letter of intent to participate in the review and update of the Regional Hazard Mitigation Plan; to include the respective portion of the local required match. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Absent

9 – E-911 house number post installation report

Administrator Roark informs the Board that an appropriation is needed for the Pickett Lodge budget to accommodate a refund request of $28,600 from a FASTC contractor (ITA International); they prepaid for eight rooms for one calendar year and are now vacating.

Supervisor Helen Simmons moves to appropriate the $28,600. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Absent

Administrator Roark provides the Board with the Facility Costs Agreement between the County of Nottoway, Virginia and the Nottoway County Department of Social Services; this is a lease renewal for five years (retroactive - November 01, 2018 through October 31, 2021), for 6,623 square feet of office space with a monthly lease payment of $5,243.21. Supervisor Vaughn moves to approve the lease as it has been presented. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Absent

Administrator Roark provides the most recently reported unemployment rates, as of February 2019, Nottoway County's rate is 3.10%; of the ten counties reported Nottoway had the lowest rate.

Supervisor Shekleton urges the Board to closely review the comments offered by the Brunswick Animal Control relating to the State inspections and their arbitrary inconsistencies. He additionally informs that the American Red Cross is currently working with the Nottoway County Department of Social Services to have all staff trained in emergency shelter operations. The Red Cross is also seeking designated shelter sites within the County as well as storage locations for supplies in the event of an emergency.

Supervisor Helen Simmons acknowledges the citizen comments on the Budget and states the Committee will take all of them into consideration.

There being no further business to come before the Board, Vice Chairman Simmons adjourned the meeting at 9:00 p.m. until Wednesday, May 01, 2019 at 5:00 p.m. in the Health Department Conference Room.

_____ Chairman _____ Clerk

AT A REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURT HOUSE THEREOF ON THURSDAY, THE 18th DAY OF APRIL, IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 243rd YEAR OF THE COMMONWEALTH :

PRESENT: **GARY L. SIMMONS, VICE CHAIRMAN**
HELEN M. SIMMONS
SHERMAN C. VAUGHN
NOEL R. SHEKLETON
R. E. ROARK, COUNTY ADMINISTRATOR

ABSENT: **STEPHEN W. BOWEN**

SECONDARY SIX-YEAR PLAN
AND
CONSTRUCTION PRIORITY LIST

WHEREAS, Sections 33.1-23 and 33.1-23.4 of the 1950 Code of Virginia, as amended, provides the opportunity for each county to work with the Virginia Department of Transportation in developing a Secondary Six-Year Road Plan; and,

WHEREAS, this Board had previously agreed to assist in the preparation of this Plan, in accordance with the Virginia Department of Transportation policies and procedures, and participated in a public hearing on the proposed Plan (2020 through 2025) as well as the Construction Priority List (2020) on April 18, 2019 after duly advertised so that all citizens of the County had an opportunity to participate in said hearing and to make comments and recommendations concerning the proposed Plan and Priority List; and,

WHEREAS, Ray Varney, Residency Administrator, Virginia Department of Transportation, appeared before the Board and recommended approval of the Six-Year Plan for Secondary Roads (2020 through 2025) and the Construction Priority List (2020) for Nottoway County,

NOW, THEREFORE, BE IT RESOLVED that since said Plan appears to be in the best interests of the Secondary Road System in Nottoway County and of the citizens residing on the Secondary System, said Secondary Six-Year Plan (2020 through 2025) and Construction Priority List (2020) are hereby approved as presented at the public hearing.

Adopted this 18th day of April, 2019 by a vote of 4 in favor and 0 opposed.

FOR THE BOARD OF SUPERVISORS:

BY: Gary L. Simmons
Gary L. Simmons, Vice Chairman

ATTEST:

Ronald E. Roark
Ronald E. Roark, Clerk

Secondary System
Nottoway County
Construction Program
Estimated Allocations

Fund	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	Total
CTB Formula - Unpaved State	$51,081	$0	$0	$0	$0	$0	$51,081
Secondary Unpaved Roads	$0	$0	$0	$0	$0	$0	$0
TeleFee	$41,068	$41,068	$41,068	$41,068	$41,068	$41,068	$246,408
Residue Parcels	$0	$0	$0	$0	$0	$0	$0
STP Converted from IM	$0	$0	$0	$0	$0	$0	$0
Federal STP - Bond Match	$0	$0	$0	$0	$0	$0	$0
Formula STP	$0	$0	$0	$0	$0	$0	$0
MG Formula	$0	$0	$0	$0	$0	$0	$0
BR Formula	$0	$0	$0	$0	$0	$0	$0
Other State Match	$0	$0	$0	$0	$0	$0	$0
State Funds	$0	$0	$0	$0	$0	$0	$0
Federal STP	$0	$0	$0	$0	$0	$0	$0
District Grant - Unpaved	$0	$71,722	$47,244	$61,663	$53,105	$53,105	$286,839
Total	$92,149	$112,790	$88,312	$102,731	$94,173	$94,173	$584,328

Board Approval Date: April 18, 2019

Residency Administrator Date

Ronald E. Board 4-18-19

County Administrator Date

District: Richmond
County: Nottoway County
Board Approval Date: April 18, 2019 2020-21 through 2024-25

Route	Road Name	Estimated Cost		Traffic Count
PPMS ID	Project #			Scope of Work
Accomplishment	Description			FHWA #
Type of Funds	FROM			Comments
Type of Project	TO			
Priority #	Length	Ad Date		
0040	Darvills Road	*PE*	$250,000	
111694	0040067733	*RW*	$100,000	Safety
RAAP CONTRACT	Construct Roundabout at Route 40 and Route 750	*CN*	$1,350,000	14121
	Darvills Road	*Total*	**$1,700,000**	
Tier 1 - Road work w RW (PE, RW, CN)	Military Road			
0001.01	0.0	6/9/2026		
0723	Lewiston Plank Road	*PE*	$5,000	1700
-22467	0723067740	*RW*	$0	Safety
SAAP CONTRACT	Guardrail installation	*CN*	$200,340	15021
		Total	**$205,340**	
Tier 1 - Road work w/o RW or Bridge (PE & CN)				
0001.02	8.6	7/2/2020		
0631	GOOD HOPE ROAD	*PE*	$1,500	70
106219	0631067726	*RW*	$0	Resurfacing
STATE FORCES/HIRED EQUIPMENT	RTE 631 - RURAL RUSTIC	*CN*	$89,683	17005
	RTE 619	*Total*	**$91,183**	Under Construction
Migration	0.58 MI E RTE 619			
0002.01	0.6	3/29/2019		
0703	Loveland Rd	*PE*	$0	64
112720	0703067731	*RW*	$0	Resurfacing
STATE FORCES/HIRED EQUIPMENT	RTE 703 - Rural Rustic	*CN*	$64,000	17005
	Rte 661	*Total*	**$64,000**	
State forces/Hired equip CN Only	Dead end			
0002.02	0.4	7/2/2020		
0664	DUSTY ROAD	*PE*	$1,974	90
110750	0664067729	*RW*	$0	Resurfacing
STATE FORCES/HIRED EQUIPMENT	RTE 664 - RURAL RUSTIC	*CN*	$204,735	17005
	S RTE 49	*Total*	**$206,709**	
Tier 1 - Simple Maintenance (PE & CN)	N RTE 49			
0002.03	1.7	4/12/2022		
0670	Highpoint Rd	*PE*	$0	79
112723	0670067735	*RW*	$0	Resurfacing
STATE FORCES/HIRED EQUIPMENT	RTE 670 - Rural Rustic	*CN*	$73,000	17005
	Rte 360	*Total*	**$73,000**	
State forces/Hired equip CN Only	Dead end			
0002.04	0.5	7/17/2023		

0647	Jennings Ordinary Road	*PE*	$0	50
-22787	0647067741	*RW*	$0	Resurfacing
STATE FORCES/HIRED EQUIPMENT	Route 647 - Rural Rustic	*CN*	$79,000	17005
	Route 307	*Total*	**$79,000**	
State forces/Hired equip CN Only	Amelia County Line			
0002.05	0.4	7/2/2024		
0684	Crystal Lake Road	*PE*	$0	60
-22789	0684067742	*RW*	$0	Resurfacing
STATE FORCES/HIRED EQUIPMENT	Rt 684 - Rural Rustic	*CN*	$99,000	17005
	Rt 607	*Total*	**$99,000**	
State forces/Hired equip CN Only	End of State Maintenance			
0002.06	0.6	7/15/2026		

AT AN ADJOURNED MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON WEDNESDAY, THE 01ST DAY OF MAY IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 243RD YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W, BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
HELEN M. SIMMONS
NOEL R. SHEKLETON
SHERMAN C. VAUGHN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Chairman Bowen called the meeting to order at 5:00 p.m.

Chairman Bowen provided the invocation. Chairman Bowen led everyone in the Pledge of Allegiance to our flag.

Chairman Bowen stated the purpose of the meeting is to consider adoption of the Budget and Setting of the Levy for Fiscal Year beginning July 01, 2019.

Budget Committee Chair Supervisor Helen Simmons reads aloud the Budget Committee recommendations; following citizen comments at the public hearing:

The Committee does not recommend hiring a full time emergency services coordinator at this time, the Committee holds firm on its decision to not fund either of the two additional positions requested by the Sheriff, the Committee does not recommend providing funding for the Town of Farmville request for the Veteran's Office, the Committee does not recommend a pay increase for a single employee that requested such, the Committee approves an additional $70,000 for Piedmont Regional Jail expenses for the care of prisoners.

Administrator Roark explains that at the request of the Budget Committee he has now made funding for the three Fire Departments equal in the proposed budget thereby reducing the needed additional funding to accommodate the Jail increase to $59,100; to come from the General Fund Balance.

Budget Committee Chair Helen Simmons moves to adopt the committee report, adopt the Budget for the year beginning July 1, 2019 and set the levies as presented. The motion carried as follows after a roll call vote:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR REPORT OF THE
BUDGET COMMITTEE)

Administrator Roark informs that the Federal Emergency Management Agency has approved disaster relief for the Burkeville Volunteer Fire Department of $7738.30 and for Crewe Volunteer Fire Department in the amount of $5129.54.

Administrator Roark announces that the Board members and staff will be going to dinner upon adjournment of the meeting

There being no further business to come before the Board, Chairman Vaughn adjourned the meeting at 5:14 p.m.

_____ Chairman _____ Clerk

AT AN ADJOURNED MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON WEDNESDAY, THE 01ST DAY OF MAY IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 243RD YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W, BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
HELEN M. SIMMONS
NOEL R. SHEKLETON
SHERMAN C. VAUGHN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Chairman Bowen called the meeting to order at 5:00 p.m.

Chairman Bowen provided the invocation. Chairman Bowen led everyone in the Pledge of Allegiance to our flag.

Chairman Bowen stated the purpose of the meeting is to consider adoption of the Budget and Setting of the Levy for Fiscal Year beginning July 01, 2019.

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Administrator Roark explains that at the request of the Budget Committee he has now made funding for the three Fire Departments equal in the proposed budget thereby reducing the needed additional funding to accommodate the Jail increase to $59,100; to come from the General Fund Balance.

Budget Committee Chair Helen Simmons moves to adopt the committee report, adopt the Budget for the year beginning July 1, 2019 and set the levies as presented. The motion carried as follows after a roll call vote:

N. R. Shekleton	Yes
H. M. Simmons	Yes
G. L. Simmons	Yes
S. W. Bowen	Yes
S. C. Vaughn	Yes

(SEE PAGE THRU PAGE
FOR REPORT OF THE
BUDGET COMMITTEE)

Administrator Roark informs that the Federal Emergency Management Agency has approved disaster relief for the Burkeville Volunteer Fire Department of $7738.30 and for Crewe Volunteer Fire Department in the amount of $5129.54.

Administrator Roark announces that the Board members and staff will be going to dinner upon adjournment of the meeting

There being no further business to come before the Board, Chairman Vaughn adjourned the meeting at 5:14 p.m.

Chairman Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 16TH DAY OF MAY IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 243RD YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
HELEN M. SIMMONS
NOEL R. SHEKLETON
SHERMAN C. VAUGHN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Bowen called the meeting to order at 7:00 p.m.

Chairman Bowen provided the invocation. Chairman Bowen led everyone in the Pledge of Allegiance to our flag.

The minutes of the April 18, 2019 regular Board meeting and the May 01, 2019 adjourned meeting were presented. Supervisor Vaughn moved to adopt the April 18, 2019 and May 01, 2019 minutes as presented. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Chairman Bowen asks if there are any delegations from the public;

Baxter Stegall: Mr. Stegall is present to introduce himself as a candidate running for Nottoway County Commonwealth's Attorney in the November general election. Mr. Stegall provides a brief on his professional career as well as his plans for the Commonwealth's Attorney Office and this County should he be elected.

Sonny Abbott: Mr. Abbott continues to seek answers from the Board related to the County's budget process and its lack of inquisitiveness from Department heads and the School Board on its previous year's spending, etc. Mr. Abbott asks where the funds will come from to begin repaying the loan to the Landfill in the 2020-2021 budget year as reported to him from a Supervisor. Mr. Abbott suggests that the Board is purposely delaying a tax increase until the election year concludes.

John Roark: Mr. Roark very aggressively urges the Board to reconsider the funding for the two additional Sheriff's deputies. He further exclaims that the Board is "failing the public" because it is the citizens that have to deal with the criminal and drug activity in the County and that it continues to increase. Mr. Roark further declares his beliefs that the Board of Supervisors is compensated a little too greatly for the minimal work they are required to complete.

Daphne Norton: Mrs. Norton is present to provide information on the annual 100-mile yard sale she jointly helps organize with Mrs. Jerry Morton. Mrs. Norton explains the route for the yard sale and asks for the support of the Board and law enforcement to ensure another successful year.

Presentation: Chief John Schutt, Burkeville Volunteer Fire Department: Chief Schutt expresses his concern for the future needs of both Nottoway County Emergency Services and particularly his agency, Burkeville Volunteer Fire & Rescue. Chief Schutt begins his comments by thanking the Board for bringing the Code Red Emergency Alert System to the forefront and notifying County citizens of its existence. Chief Schutt acknowledges the fact that the County has an active Emergency Operations Plan but disputes its effectiveness; citing the lack of response following the October 2018 tornado that caused significant damage in the Burkeville area.

Mr. Schutt continues his comments with acknowledgment of the recent media concerning the County hiring a full-time or part-time Emergency Services Coordinator. Chief Schutt explains that history has shown, dating back to 1995, that enough input hasn't been sought by County representatives from the County's volunteer agencies.

Chief Schutt suggests that while both his agency and Nottoway County Emergency Squad have paid staff, the revenue recovery program is not generating enough revenue to break even. Chief Schutt provides financial documents showing that Nottoway County Emergency Squad has suffered a net loss the last five years. He respectively explains that his agency has been fortunate enough to remain operational with an ongoing net gain but suggests his agency can no longer operate without the paid services it currently provides.

Chairman Bowen suggests the Board form an ad-hock committee in attempts to rectify the problems the Emergency Services are facing; he along with Supervisor Shekleton will serve on this committee.

Chris Parrish, a paid provider for the Burkeville Volunteer Fire Department, addresses the Board suggesting that they are not providing what it should in order to maintain the safety of its citizens; nor are they trying to repair the lack of cooperation between themselves and the volunteer agencies. Mr. Parrish strongly pleas to the Board to consider employing an Emergency Services Coordinator as well as reconsidering the funding for the Sheriff's request for two additional deputies; citing instances of calls during the night where it is imperative to have law enforcement on scene.

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant reports that Rt. 624 required an unexpected road closure due to a problem with ongoing pipe repairs; hoping for closure to only last a week, Rt. 618 Indian Oak Road can potentially be opened at the end of May which is ahead of schedule, Rt. 619 and Rt. 624 will hopefully be approved for guardrails soon; Rt. 631 Good Hope Road should be finished in the next few weeks, sight distance mowing is happening now and primary mowing will begin June 3.

Mrs. Bryant reports on the recent meeting between VDOT representatives and members of Union Baptist Church in relation to Rt. 607 Rocky Ford Road. It has been decided that a new safety study will be completed.

A – Letter – Paul C. Johnson, III: providing petitions from the residents of Paulette Lane Ext to have their road taken in to the VDOT Secondary Road System

Chairman Bowen asks Mrs. Bryant to revisit the request for inclusion of Paulette Lane Ext into the Secondary Road System and to notify and include Mr. Johnson in any future discussion concerning this matter.

School Board: No report provided

Health Department – Howard Nash, MD FCAP: No report provided

Economic Development Committee: Administrator Roark informs the Committee will not meet for May

Regional Jail Authority Report & Juvenile Detention Center: No report provided

Landfill: Administrator Roark gave the Landfill report

A – April 2019 Daily Leachate Disposal Record; this records the hauling of leachate from the Landfill to the Blackstone Wastewater Treatment Plant

B – Letter – Virginia Department of Environmental Quality – Katy T. Dacey, Solid Waste Compliance Inspector: a compliance inspection of the Nottoway County Sanitary Landfill, Solid Waste Permit No. 304, was conducted on March 26, 2019; there were no violations observed

C – Virginia Pollutant Discharge Elimination System (VPDES) General Permit for Stormwater Discharges Associated with Industrial Activity (VAR05) Registration Statement

D – Memorandum – Draper Aden Associates – Jeff Norman (PG), Environmental Services Division: results of the Nottoway Sanitary Landfill Gas Monitoring Program, Monitoring Event performed on April 15, 2019

E – Cell 5 construction: Administrator Roark provides pictures taken this day showing the progress on the Cell; the project will be complete by the required date of June 30, 2019

Administrator Roark has scheduled a Landfill Committee meeting for Tuesday, May 21, 2019 at 4:00 p.m. in the County Administrator's Office to finalize details of the proposed Landfill Waste Convenience site operational plan.

Fort Pickett Redevelopment Authority: nothing to report at this time

Planning Commission: Administrator Roark informs the Commission did not meet for May

The Board revisits the following old business:

1 - Request for E-911 house number posts: there has been a request from a Nottoway County property owner to have an E911 address assigned to their property; there is no residence on the property but they regularly utilize the property for camping

Supervisor Vaughn reports that the E911 Committee met to discuss the County's current policy along with the request and it is their recommendation to make no changes to the current policy. Supervisor Vaughn moves to accept the Committee report and maintain the current policy. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

The Board hears the following new business:

1 – Workforce Development Board – Debra Crowder, Executive Director: Board member Randy Rash has resigned from the Board resulting in a vacant appointment of a business person; the Board will make an appointment at a later date

Supervisor Vaughn asks that a letter of appreciation be sent to Randy Rash for his service on the Workforce Development Board.

2 – Letter – Green Ridge Recycling and Disposal Facility, LLC – Jerry Cifor: Green Ridge Recycling has plans to permit, construct, and operate a landfill in Cumberland County, Virginia and is offering localities the opportunity to reserve disposal capacity

It is the consensus of the Board to deny Cumberland's offer.

3 – Request – Heath D. Locke: Mr. Locke is requesting that the County amend its current E911 Addressing Policy to allow his property, which contains no habitable structure nor landline telephone, to obtain a Nottoway County E911 address

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane Brown, Clerk – not in attendance

2 – Larry J. Parrish, Sheriff: Investigator Robert Jones is present but has nothing to report

3 – Ellen F. Myatt, Treasurer: not in attendance

4 – Christy Hudson, Commissioner of the Revenue – not in attendance

5 – Terry Royall, Commonwealth's Attorney: Assistant Commonwealth's Attorney Leanne Watrous is present but has nothing to report

Chairman Bowen presents the CONSENT CALENDAR:

1 – Budget Adjustment – Library - $672.00

REVENUES:		
3-100-18990-0990	Library – Miscellaneous	$672.00
	(Grant – John R. Cook Endowment Fund)	$672.00
EXPENDITURES:		
4-100-73010-5411	Books & Periodicals	$600.00
4-100-73010-5504	Travel (Convention & Education)	72.00
		$672.00

2 – Budget Adjustment – Commonwealth's Attorney - $1,285.92

REVENUES:		
3-100-18990-0050	Miscellaneous – Undefined	$1,285.92
	(Reimb. from Comm. Of VA for training)	$1,285.92
EXPENDITURES:		
4-100-22010-5504	Travel – Convention & Education	$1,285.92
		$1,285.92

3 – Erroneous Assessment: Refund Toyota Lease Trust $521.44 for an erroneous personal property assessment for tax year 2016

4 – Erroneous Assessment: Refund Carolyn Irby $47.47 for an erroneous personal property assessment

5 – Budget Adjustment – Social Services - $505.30

REVENUES:		
3-100-18990-0050	Miscellaneous – Undefined (VML Ins Proceeds – Jeep)	$255.30
3-100-18990-0050	Miscellaneous – Undefined (VML Ins Proceeds – Jeep)	250.00
		$505.30
EXPENDITURES:		
4-100-53010-5408	Vehicle Supplies	$505.30
		$505.30

6 – Budget Adjustment – Maintenance - $14,286.54

REVENUES:		
3-100-18990-0050	Miscellaneous – Undefined	$14,286.54
	(VML Ins Proceeds – AC Pump failure)	$14,286.54
EXPENDITURES:		
4-100-43020-3004	Repairs & Maintenance	$14,286.54
		$14,286.54

7 – Erroneous Assessment: Refund Ryan & Ashley Meadows $25.00 for an erroneous personal property assessment for tax year 2018; the amount will be credited to their 2019 tax bill

Vice Chairman Simmons moves to approve the CONSENT CALENDAR as presented, with the inclusion of the Landfill, Comprehensive Services and Treasurer's appropriations. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Administrator Roark presents the following information items:

1 – Letter – Virginia Association of Counties (VACo) – Joe Lerch, Director of Local Government Policy: the Virginia Department of Agriculture and Consumer Services (VDACS) has shared with VACo draft revisions to the current rules on land use valuation, including removal of qualifying requirement for previous use in agriculture; VACo is soliciting input from its members to share with VDACS prior to publication in the Virginia Register

2 – Notice – Dominion Energy: Notice of Virginia Electric and Power Company d/b/a Dominion Energy Virginia of intent to file applications or petitions pursuant to § 56-585.1 A 6 of the Code of Virginia, Application of Virginia Electric and Power Company for the determination of the fair rate of return on common equity pursuant to § 56-585.1:1 C of the Code of Virginia Case No. PUR-2019-00050, application of Virginia Electric and Power Company for revision of a rate adjustment clause: Rider U, new underground distribution facilities, for the Rate Year Commencing February 1, 2020 Case No. PUR-2019-00046

3 – Letter – Federal Emergency Management Agency (FEMA) – Andrea Landau: documents related to the Nottoway County Flood Risk Review held in April

4 – Notice – Dominion Energy: Application of Virginia Electric and Power Company to revise its fuel factor pursuant to VA CODE § 56-249.6 CASE No. PUR-2019-00070, application of Virginia Electric and Power Company for approval of a rate adjustment clause pursuant to §56-585.1 A 4 of the CODE OFVIRGINIA CASE No. PUR-2019-00069

5 – Minutes: minutes of the Nottoway County Public Library Board of Trustees meeting held on March 20, 2019, minutes of the Nottoway County Public Library Board of Trustees meeting held on April 11, 2019, minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on March 26, 2019, minutes of the South Central Workforce Development Board Chief Local Elected Officials meeting held on January, 25, 2019, minutes of the South Central Workforce Development Board meeting held on January 17, 2019

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: report period April 2019

Administrator Roark asks for the Budget Committee to meet on Thursday, May 23, 2019 at 4:00 p.m. in the County Administrator's Office to review fee amendment recommendations from Inspector Dean Lewis.

2 - Animal Control Officer's (ACO) Report: report period April 2019

Administrator Roark announces that Animal Control Officer Sheila Estes will finish Basic Animal Control Officer training tomorrow, Friday, May 17, 2019; Officer Lindberg has been providing 24/7 coverage in her absence

Administrator Roark provides an update on the most recent inspection of the Animal Shelter by the State Vet; the County appealed the violations noted in the inspection report and the following are responses to that appeal

1 – A cat subject to a five-day holding period was euthanized on the same day of initial custody (2nd violation in the last five calendar years) – this violation was overturned and will be stricken from the Shelters' records

2 – The Inspector observed the lack of a veterinarian-ratified protocol for determining when an animal requires veterinary treatment – this violation was upheld

3 – The Inspector observed the lack of a veterinarian-ratified protocol for the control of contagious and infectious disease – this violation was upheld

4 – The Inspector observed that there was not a veterinarian-ratified protocol for the management of neonatal and medically compromised animals (third violation in the last five calendar years) – this violation was upheld

Administrator Roark suggests the Board allow him to appeal violations 2, 3, and 4 again.

Supervisor Shekleton informs that the Animal Shelter Fundraising Committee met recently and Jack Boswell has offered his services to appeal the findings from the State Vet. Dr. Anne Carr was present at the Committee meeting and stated that the State Vet was aware that she was in possession of the required protocols for review and was very distressed that these were noted as violations. Supervisor Vaughn moves to file a formal appeal to the State Vet for the three upheld violations. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Administrator Roark informs that a local business has recently donated a truck load of supplies, toys, food, etc for the Nottoway Animal Shelter. There was also a fundraising event held that raised $1310 for the Nottoway Animal Shelter and that Hensel-Phelps, a Construction Company working on the FASTC project, has offered their labor and materials to build and external pin/run for the animals.

3 - Erosion and Sedimentation Report: no report provided

4 – Letter – VML Insurance Programs (VML) – Steven Craig, Managing Director: Informing that VML is changing its name July 1, 2019 to the Virginia Risk Sharing Association (VRSA) as part of a rebranding effort; the new name represents the diversity of membership, which includes not only municipalities, but counties, school systems and many different types of authorities

5 - Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; $2,003.19.

6 – Appointments – Joint Land Use Study (JLUS): Administrator Roark explains that the Board will need to make two appointments for the JLUS; one for the Policy Committee and one for the Technical Committee

Supervisor Vaughn moves to appoint Chairman Bowen to the JLUS Policy Committee and Assistant Administrator Prosise to the Technical Committee. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Administrator Roark provides an update on the status of the Nottoway Lanes Bowling Alley reopening; there are unexpected repairs ongoing but it will be open as soon as these are corrected.

Supervisor Shekleton reports that the fundraising committee for the Nottoway Animal Shelter, Nottoway CARES, has applied for 501C-3 non-profit status.

Supervisor Shekleton wishes to address some of the public comments made earlier during delegations from the public. He clarifies that while he can't speak for all of the Board he can guarantee that he attends a great deal more than one meeting a month; he has attended 28 other meetings thus far for the year and this does not include other instances such as trips to the Courthouse and inspections at the Nottoway Animal Shelter.

Supervisor Shekleton further provides facts relating to the County's law enforcement coverage and funding:

The Commonwealth of Virginia allocates one deputy per 1500 residents, with the County's population at just over 15,000 and approximately 1,500 of those being incarcerated and not contributing to local crime, this means 10 authorized deputy positions for Nottoway - the county has 13 deputies

The starting salary for a deputy, authorized by the Commonwealth, if $32,500; the County supplements this by nearly $4,000

The average ratio for law enforcement is one officer for every 458 citizens; the County's ratio is one officer to every 369 citizens and this does not include the Virginia State Police officers assigned to the County

Lastly Supervisor Shekleton clarifies that if you call 24/7 911 you are going to get a law enforcement response. He explains that Agency heads have the right and obligation to maintain 24/7 law enforcement coverage; if they don't it is because they chose to schedule their personnel that way. He reiterates that Nottoway County does have 24/7 law enforcement coverage.

There being no further business to come before the Board, Vice Chairman Simmons adjourned the meeting at 8:18 p.m. p.m.

Chairman Clerk

Budget Committee Report

May 1, 2019

The Budget Committee met on April 23rd to consider information received concerning the 2019-20 Budget at the April 18th Public Hearing and several items received since the Hearing.

At the Public Hearing Mrs. Norton asked that a full time emergency services coordinator be employed, stated that Code Red does not work, that there is no emergency plan and recommended the hiring of at least one deputy.

Mr. Sonny Abbott asked several questions concerning the School Textbook Fund, if there was any adjustment to the Budget as a result and what is the repayment plan for Landfill borrowing. Mr. Abbott was present at the Committee Meeting and the answers to the questions were provided at that time. Mr. Abbott also suggested that the $100,000 from the Fund Balance could be used to fund Sheriff's deputies by moving money around.

Mr. John Schutt stated he supports the request for deputies, that we need more dispatchers and that emergency medical services is in distress financially.

Sheriff Parrish urged the Board to fund two additional deputies and make salary adjustments.

The County Administrator informed the Board that our County's usage of the Regional Jail has increased from 21.41% to 25.15%. This will require an additional $130,000 based on the current Budget. There will be a substantial increase in required funding for the coming year caused mostly by the large increase in providing medical services.

The Committee does not recommend hiring a full time emergency services coordinator at this time. The Board may want to address that position at a later date.

The County has an Emergency Operations Plan last updated in 2016. Code Red has over 800 registered with around 50 signed up for the weather alerts. The Board may want to ask the Sheriff and County staff to review this program in the coming months.

The Committee requested and received information on the number of times deputies were called out between 2 a.m. and 4 a.m. over the past year. There were 62 times this occurred or between 5 and 6 times a month. There were also a number of times that deputies were working past their shifts' end due to being involved in an investigation that they had to complete. We do not recommend the addition of any County-funded personnel at this time.

We received a letter from the Town of Farmville concerning the funding of a Veterans Association located in the Town of Farmville. We did not receive adequate information to consider this project in this Budget.

One employee requested a pay increase by letter to the Committee. All County employees have been classified according to the Compensation Study and placed on a pay scale. We do not recommend any changes.

The Care of Prisoners from our County is a mandatory responsibility, therefore we recommend the addition of $70,000 to the Care of Prisoners Fund to come from our General Fund Balance. We also recognize the need for additional funds for the jail once their Budget is complete. We will need to approve a Budget Adjustment when that figure is available.

We recommend the approval of the advertised Budget with the addition of the $70,000 added to the Care of Prisoners and the setting of the levy as advertised.

We thank the Board for the opportunity to serve on this Committee.

Helen M. Simmons

Helen M. Simmons

Noel Shekleton

Noel R. Shekleton

NOTTOWAY COUNTY, VIRGINIA

PROPOSED BUDGET

FOR THE YEAR ENDING

JUNE 30, 2020

PROPOSED LEVY for General County Purposes on Real Estate - $0.48 for every $100.00 valuation.
PROPOSED LEVY for Tangible Personal Property (with exception of household & kitchen furniture and vehicles without motive power used as mobile homes), boats or other watercraft used for business or pleasure - $3.75 per $100.00 valuation. No increase.
PROPOSED LEVY for Machinery & Tools - $1.35 for every $100.00 valuation. No increase.
PROPOSED LEVY for General County Purposes - Merchant's Capital - $0.00 for every $100.00 valuation. No increase.
PROPOSED LEVY for Farm Machinery, Implements or Equipment - $0.00 for every $100.00 valuation. No increase.
PROPOSED LEVY for Motor Vehicles Specially Equipped to provide Transportation for Physically Handicapped Individuals - $2.35 for every $100.00 valuation. No increase.
PROPOSED LEVY for Aircraft - $1.00 per $100.00 valuation. No increase.
PROPOSED LEVY for Emergency Services volunteers – one vehicle - $1.00 per $100.00 valuation.

NOTICE: The proposed tax rates are for consideration by the Nottoway County Board of Supervisors and may be raised or lowered at the Public Hearing and/or prior to the adoption of the Budget.

It is accordingly ordered that a synopsis of the Proposed Budget and Levies be published in the Courier Record and Crewe-Burkeville Journal in accordance with Section 15.2-2506 of the Code of Virginia and that notice be given by such publication that the Board of Supervisors of Nottoway County, VA, has fixed April 18, 2019 in the General District Court House of said County at 7:00 P.M. as the time and place for the Public Hearing on the proposed Budget and Levies. Any citizen of Nottoway County may attend the said Public Hearing and state his or her views on the adoption of the Budget and the making of the Levy.

Given under our hand this 27th day of March, 2019.

STEPHEN W. BOWEN, Chairman
Board of Supervisors

RONALD E. ROARK
County Administrator

NOTTOWAY COUNTY, VIRGINIA

REVENUE ESTIMATES

FOR THE YEAR ENDING

JUNE 30, 2020

ALL FUNDS

	2018-2019	2019-2020
Real Property Taxes	4,538,447.00	4,514,606.00
Public Service Corporation Property Taxes	500,000.00	586,000.00
Personal Property Taxes	1,696,975.00	1,870,700.00
Machinery & Tools	114,000.00	114,000.00
Penalties & Interest	155,000.00	155,000.00
Taxes on Recordation & Wills	80,000.00	80,000.00
Local Sales & Use Taxes	1,226,000.00	1,240,000.00
Business Licenses	161,400.00	161,400.00
Motor Vehicle Licenses	125,000.00	140,000.00
Hotel & Motel Room Taxes	1,000.00	1,000.00
Permits, Privileges Fees & Regulatory Licenses	73,700.00	79,540.00
Court Fines	46,500.00	51,500.00
Revenue from Use of Money	40,000.00	100,000.00
Revenue from Use of Property	514,730.00	554,730.00
Charges for Services	19,817.00	19,267.00
Miscellaneous Revenue	203,590.00	255,590.00
Recovered Costs	3,500.00	3,500.00
Ft. Pickett Local Reuse Authority	23,000.00	24,000.00
Non-Categorical Aid	1,157,290.00	1,157,290.00
Shared Expenses	1,515,106.00	1,540,259.00
Welfare	1,981,000.00	1,700,000.00
Other Categorical Aid	143,674.00	173,674.00
Non-Revenue Receipts	1,600,000.00	400,000.00
School Revenue	22,686,551.00	23,538,591.00
Cafeteria	1,257,986.00	1,337,916.00
E-911	138,400.00	178,690.00
Landfill	2,149,000.00	892,000.00
Planning Grant	6,000.00	6,000.00
LESS INTERFUND TRANSFER	-4,807,518.00	-4,807,518.00
TOTAL REVENUE ESTIMATES:	**$37,350,148.00**	**$36,067,735.00**

NOTTOWAY COUNTY, VIRGINIA

EXPENDITURE ESTIMATES

FOR THE YEAR ENDING

JUNE 30, 2020

ALL FUNDS

	2018-2019	2019-2020
Board of Supervisors	328,100.00	409,403.00
Board of Supervisors - Reserve Account	300,000.00	300,000.00
County Administrator	346,054.00	304,203.00
Legal Services	13,918.00	16,148.00
Auditor	51,000.00	51,000.00
Commissioner of the Revenue	190,935.00	192,459.00
Board of Assessors	-0-	-0-
Treasurer	242,407.00	256,020.00
Data Processing	155,524.00	112,386.00
Electoral Board	53,771.00	59,071.00
Registrar	84,989.00	97,484.00
Jurors & Witnesses	9,412.00	9,412.00
General District Court	8,800.00	8,800.00
Magistrate	100.00	100.00
Juvenile & Domestic Relations Court	28,788.00	36,016.00
Clerk of Circuit Court	241,931.00	244,208.00
Sheriff - Court Security	148,812.00	150,930.00
Law Library	2,000.00	2,000.00
Judge of Circuit Court Office	20,000.00	21,250.00
Commissioner of Accounts	100.00	100.00
Commonwealth Attorney	341,411.00	421,025.00
Sheriff	1,096,368.00	1,113,570.00
Central Dispatching	512,931.00	481,656.00
Volunteer Fire Departments	260,000.00	270,900.00
Rescue Service	137,260.00	137,709.00
Forestry Service	12,122.00	12,529.00
Detention Home Costs	670,000.00	677,000.00
Building Inspections	81,109.00	87,025.00
Animal Control	125,320.00	170,634.00
Medical Examiner (Coroner)	200.00	200.00
Litter Control	6,000.00	6,000.00
Maintenance	277,088.00	320,207.00
Local Health Department	100,000.00	105,000.00
Mental Health	57,355.00	58,355.00
Welfare - Social Services	1,788,383.00	1,813,983.00
Area Agency on Aging	1,000.00	1,000.00
Madeline's House	-0-	-0-
Comprehensive Services Act	626,300.00	723,754.00
Southside Community College	5,466.00	5,832.00
Debt Service	429,517.00	421,870.00
Parks & Recreation	19,500.00	21,500.00
Library / Literacy Project	256,710.00	258,221.00
Planning Commission (County)	95,852.00	62,313.00
Zoning Board	2,850.00	2,850.00
Economic Development Committee	25,991.00	9,973.00
Environmental Management	1,318,151.00	14,350.00
Cooperative Extension Program	55,512.00	56,286.00
Ft. Pickett Local Reuse Authority	583,174.00	589,806.00
Local Appropriation (School)	4,807,518.00	4,807,518.00
School Fund	22,686,551.00	23,538,591.00
Cafeteria	1,257,986.00	1,337,916.00
E-911	138,400.00	178,690.00
Refuse Collection - Operation	2,149,000.00	892,000.00
Planning Grant	6,000.00	6,000.00
LESS INTERFUND TRANSFER	-4,807,518.00	-4,807,518.00
TOTAL EXPENDITURES ESTIMATES:	**$37,350,148.00**	**$36,067,735.00**

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 16TH DAY OF MAY IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 243RD YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W, BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
HELEN M. SIMMONS
NOEL R. SHEKLETON
SHERMAN C. VAUGHN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Bowen called the meeting to order at 7:00 p.m.

Chairman Bowen provided the invocation. Chairman Bowen led everyone in the Pledge of Allegiance to our flag.

The minutes of the April 18, 2019 regular Board meeting and the May 01, 2019 adjourned meeting were presented. Supervisor Vaughn moved to adopt the April 18, 2019 and May 01, 2019 minutes as presented. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Chairman Bowen asks if there are any delegations from the public;

Baxter Stegall: Mr. Stegall is present to introduce himself as a candidate running for Nottoway County Commonwealth's Attorney in the November general election. Mr. Stegall provides a brief on his professional career as well as his plans for the Commonwealth's Attorney Office and this County should he be elected.

Sonny Abbott: Mr. Abbott continues to seek answers from the Board related to the County's budget process and its lack of inquisitiveness from Department heads and the School Board on its previous year's spending, etc. Mr. Abbott asks where the funds will come from to begin repaying the loan to the Landfill in the 2020-2021 budget year as reported to him from a Supervisor. Mr. Abbott suggests that the Board is purposely delaying a tax increase until the election year concludes.

John Roark: Mr. Roark very aggressively urges the Board to reconsider the funding for the two additional Sheriff's deputies. He further exclaims that the Board is "failing the public" because it is the citizens that have to deal with the criminal and drug activity in the County and that it continues to increase. Mr. Roark further declares his beliefs that the Board of Supervisors is compensated a little too greatly for the minimal work they are required to complete.

Daphne Norton: Mrs. Norton is present to provide information on the annual 100-mile yard sale she jointly helps organize with Mrs. Jerry Morton. Mrs. Norton explains the route for the yard sale and asks for the support of the Board and law enforcement to ensure another successful year.

Presentation: Chief John Schutt, Burkeville Volunteer Fire Department: Chief Schutt expresses his concern for the future needs of both Nottoway County Emergency Services and particularly his agency, Burkeville Volunteer Fire & Rescue. Chief Schutt begins his comments by thanking the Board for bringing the Code Red Emergency Alert System to the forefront and notifying County citizens of its existence. Chief Schutt acknowledges the fact that the County has an active Emergency Operations Plan but disputes its effectiveness; citing the lack of response following the October 2018 tornado that caused significant damage in the Burkeville area.

Mr. Schutt continues his comments with acknowledgment of the recent media concerning the County hiring a full-time or part-time Emergency Services Coordinator. Chief Schutt explains that history has shown, dating back to 1995, that enough input hasn't been sought by County representatives from the County's volunteer agencies.

Chief Schutt suggests that while both his agency and Nottoway County Emergency Squad have paid staff, the revenue recovery program is not generating enough revenue to break even. Chief Schutt provides financial documents showing that Nottoway County Emergency Squad has suffered a net loss the last five years. He respectively explains that his agency has been fortunate enough to remain operational with an ongoing net gain but suggests his agency can no longer operate without the paid services it currently provides.

Chairman Bowen suggests the Board form an ad-hock committee in attempts to rectify the problems the Emergency Services are facing; he along with Supervisor Shekleton will serve on this committee.

Chris Parrish, a paid provider for the Burkeville Volunteer Fire Department, addresses the Board suggesting that they are not providing what it should in order to maintain the safety of its citizens; nor are they trying to repair the lack of cooperation between themselves and the volunteer agencies. Mr. Parrish strongly pleas to the Board to consider employing an Emergency Services Coordinator as well as reconsidering the funding for the Sheriff's request for two additional deputies; citing instances of calls during the night where it is imperative to have law enforcement on scene.

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant reports that Rt. 624 required an unexpected road closure due to a problem with ongoing pipe repairs; hoping for closure to only last a week, Rt. 618 Indian Oak Road can potentially be opened at the end of May which is ahead of schedule, Rt. 619 and Rt. 624 will hopefully be approved for guardrails soon; Rt. 631 Good Hope Road should be finished in the next few weeks, sight distance mowing is happening now and primary mowing will begin June 3.

Mrs. Bryant reports on the recent meeting between VDOT representatives and members of Union Baptist Church in relation to Rt. 607 Rocky Ford Road. It has been decided that a new safety study will be completed.

A – Letter – Paul C. Johnson, III: providing petitions from the residents of Paulette Lane Ext to have their road taken in to the VDOT Secondary Road System

Chairman Bowen asks Mrs. Bryant to revisit the request for inclusion of Paulette Lane Ext into the Secondary Road System and to notify and include Mr. Johnson in any future discussion concerning this matter.

School Board: No report provided

Health Department – Howard Nash, MD FCAP: No report provided

Economic Development Committee: Administrator Roark informs the Committee will not meet for May

Regional Jail Authority Report & Juvenile Detention Center: No report provided

Landfill: Administrator Roark gave the Landfill report

A – April 2019 Daily Leachate Disposal Record; this records the hauling of leachate from the Landfill to the Blackstone Wastewater Treatment Plant

B – Letter – Virginia Department of Environmental Quality – Katy T. Dacey, Solid Waste Compliance Inspector: a compliance inspection of the Nottoway County Sanitary Landfill, Solid Waste Permit No. 304, was conducted on March 26, 2019; there were no violations observed

C – Virginia Pollutant Discharge Elimination System (VPDES) General Permit for Stormwater Discharges Associated with Industrial Activity (VAR05) Registration Statement

D – Memorandum – Draper Aden Associates – Jeff Norman (PG), Environmental Services Division: results of the Nottoway Sanitary Landfill Gas Monitoring Program, Monitoring Event performed on April 15, 2019

E – Cell 5 construction: Administrator Roark provides pictures taken this day showing the progress on the Cell; the project will be complete by the required date of June 30, 2019

Administrator Roark has scheduled a Landfill Committee meeting for Tuesday, May 21, 2019 at 4:00 p.m. in the County Administrator's Office to finalize details of the proposed Landfill Waste Convenience site operational plan.

Fort Pickett Redevelopment Authority: nothing to report at this time

Planning Commission: Administrator Roark informs the Commission did not meet for May

The Board revisits the following old business:

1 - Request for E-911 house number posts: there has been a request from a Nottoway County property owner to have an E911 address assigned to their property; there is no residence on the property but they regularly utilize the property for camping

Supervisor Vaughn reports that the E911 Committee met to discuss the County's current policy along with the request and it is their recommendation to make no changes to the current policy. Supervisor Vaughn moves to accept the Committee report and maintain the current policy. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

The Board hears the following new business:

1 – Workforce Development Board – Debra Crowder, Executive Director: Board member Randy Rash has resigned from the Board resulting in a vacant appointment of a business person; the Board will make an appointment at a later date

Supervisor Vaughn asks that a letter of appreciation be sent to Randy Rash for his service on the Workforce Development Board.

2 – Letter – Green Ridge Recycling and Disposal Facility, LLC – Jerry Cifor: Green Ridge Recycling has plans to permit, construct, and operate a landfill in Cumberland County, Virginia and is offering localities the opportunity to reserve disposal capacity

It is the consensus of the Board to deny Cumberland's offer.

3 – Request – Heath D. Locke: Mr. Locke is requesting that the County amend its current E911 Addressing Policy to allow his property, which contains no habitable structure nor landline telephone, to obtain a Nottoway County E911 address

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane Brown, Clerk – not in attendance

2 – Larry J. Parrish, Sheriff: Investigator Robert Jones is present but has nothing to report

3 – Ellen F. Myatt, Treasurer: not in attendance

4 – Christy Hudson, Commissioner of the Revenue – not in attendance

5 – Terry Royall, Commonwealth's Attorney: Assistant Commonwealth's Attorney Leanne Watrous is present but has nothing to report

Vice Chairman Simmons presents the CONSENT CALENDAR:

1 – Budget Adjustment – Library - $672.00

REVENUES:		
3-100-18990-0990	Library – Miscellaneous	$672.00
	(Grant – John R. Cook Endowment Fund)	$672.00
EXPENDITURES:		
4-100-73010-5411	Books & Periodicals	$600.00
4-100-73010-5504	Travel (Convention & Education)	72.00
		$672.00

2 – Budget Adjustment – Commonwealth's Attorney - $1,285.92

REVENUES:		
3-100-18990-0050	Miscellaneous – Undefined	$1,285.92
	(Reimb. from Comm. Of VA for training)	$1,285.92
EXPENDITURES:		
4-100-22010-5504	Travel – Convention & Education	$1,285.92
		$1,285.92

3 – Erroneous Assessment: Refund Toyota Lease Trust $521.44 for an erroneous personal property assessment for tax year 2016

4 – Erroneous Assessment: Refund Carolyn Irby $47.47 for an erroneous personal property assessment

5 – Budget Adjustment – Social Services - $505.30

REVENUES:		
3-100-18990-0050	Miscellaneous – Undefined (VML Ins Proceeds – Jeep)	$255.30
3-100-18990-0050	Miscellaneous – Undefined (VML Ins Proceeds – Jeep)	250.00
		$505.30
EXPENDITURES:		
4-100-53010-5408	Vehicle Supplies	$505.30
		$505.30

6 – Budget Adjustment – Maintenance - $14,286.54

REVENUES:		
3-100-18990-0050	Miscellaneous – Undefined	$14,286.54
	(VML Ins Proceeds – AC Pump failure)	$14,286.54
EXPENDITURES:		
4-100-43020-3004	Repairs & Maintenance	$14,286.54
		$14,286.54

7 – Erroneous Assessment: Refund Ryan & Ashley Meadows $25.00 for an erroneous personal property assessment for tax year 2018; the amount will be credited to their 2019 tax bill

Vice Chairman Simmons moves to approve the CONSENT CALENDAR as presented, with the inclusion of the Landfill, Comprehensive Services and Treasurer's appropriations. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Administrator Roark presents the following information items:

1 – Letter – Virginia Association of Counties (VACo) – Joe Lerch, Director of Local Government Policy: the Virginia Department of Agriculture and Consumer Services (VDACS) has shared with VACo draft revisions to the current rules on land use valuation, including removal of qualifying requirement for previous use in agriculture; VACo is soliciting input from its members to share with VDACS prior to publication in the Virginia Register

2 – Notice – Dominion Energy: Notice of Virginia Electric and Power Company d/b/a Dominion Energy Virginia of intent to file applications or petitions pursuant to § 56-585.1 A 6 of the Code of Virginia, Application of Virginia Electric and Power Company for the determination of the fair rate of return on common equity pursuant to § 56-585.1:1 C of the Code of Virginia Case No. PUR-2019-00050, application of Virginia Electric and Power Company for revision of a rate adjustment clause: Rider U, new underground distribution facilities, for the Rate Year Commencing February 1, 2020 Case No. PUR-2019-00046

3 – Letter – Federal Emergency Management Agency (FEMA) – Andrea Landau: documents related to the Nottoway County Flood Risk Review held in April

4 – Notice – Dominion Energy: Application of Virginia Electric and Power Company to revise its fuel factor pursuant to VA CODE § 56-249.6 CASE No. PUR-2019-00070, application of Virginia Electric and Power Company for approval of a rate adjustment clause pursuant to §56-585.1 A 4 of the CODE OFVIRGINIA CASE No. PUR-2019-00069

5 – Minutes: minutes of the Nottoway County Public Library Board of Trustees meeting held on March 20, 2019, minutes of the Nottoway County Public Library Board of Trustees meeting held on April 11, 2019, minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on March 26, 2019, minutes of the South Central Workforce Development Board Chief Local Elected Officials meeting held on January, 25, 2019, minutes of the South Central Workforce Development Board meeting held on January 17, 2019

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: report period April 2019

Administrator Roark asks for the Budget Committee to meet on Thursday, May 23, 2019 at 4:00 p.m. in the County Administrator's Office to review fee amendment recommendations from Inspector Dean Lewis.

2 - Animal Control Officer's (ACO) Report: report period April 2019

Administrator Roark announces that Animal Control Officer Sheila Estes will finish Basic Animal Control Officer training tomorrow, Friday, May 17, 2019; Officer Lindberg has been providing 24/7 coverage in her absence

Administrator Roark provides an update on the most recent inspection of the Animal Shelter by the State Vet; the County appealed the violations noted in the inspection report and the following are responses to that appeal

1 – A cat subject to a five-day holding period was euthanized on the same day of initial custody (2nd violation in the last five calendar years) – this violation was overturned and will be stricken from the Shelters' records

2 – The Inspector observed the lack of a veterinarian-ratified protocol for determining when an animal requires veterinary treatment – this violation was upheld

3 – The Inspector observed the lack of a veterinarian-ratified protocol for the control of contagious and infectious disease – this violation was upheld

4 – The Inspector observed that there was not a veterinarian-ratified protocol for the management of neonatal and medically compromised animals (third violation in the last five calendar years) – this violation was upheld

Administrator Roark suggests the Board allow him to appeal violations 2, 3, and 4 again.

Supervisor Shekleton informs that the Animal Shelter Fundraising Committee met recently and Jack Boswell has offered his services to appeal the findings from the State Vet. Dr. Anne Carr was present at the Committee meeting and stated that the State Vet was aware that she was in possession of the required protocols for review and was very distressed that these were noted as violations. Supervisor Vaughn moves to file a formal appeal to the State Vet for the three upheld violations. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Administrator Roark informs that a local business has recently donated a truck load of supplies, toys, food, etc for the Nottoway Animal Shelter. There was also a fundraising event held that raised $1310 for the Nottoway Animal Shelter and that Hensel-Phelps, a Construction Company working on the FASTC project, has offered their labor and materials to build and external pin/run for the animals.

3 - Erosion and Sedimentation Report: no report provided

4 – Letter – VML Insurance Programs (VML) – Steven Craig, Managing Director: Informing that VML is changing its name July 1, 2019 to the Virginia Risk Sharing Association (VRSA) as part of a rebranding effort; the new name represents the diversity of membership, which includes not only municipalities, but counties, school systems and many different types of authorities

5 - Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; $2,003.19.

6 – Appointments – Joint Land Use Study (JLUS): Administrator Roark explains that the Board will need to make two appointments for the JLUS; one for the Policy Committee and one for the Technical Committee

Supervisor Vaughn moves to appoint Chairman Bowen to the JLUS Policy Committee and Assistant Administrator Prosise to the Technical Committee. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Administrator Roark provides an update on the status of the Nottoway Lanes Bowling Alley reopening; there are unexpected repairs ongoing but it will be open as soon as these are corrected.

Supervisor Shekleton reports that the fundraising committee for the Nottoway Animal Shelter, Nottoway CARES, has applied for 501C-3 non-profit status.

Supervisor Shekleton wishes to address some of the public comments made earlier during delegations from the public. He clarifies that while he can't speak for all of the Board he can guarantee that he attends a great deal more than one meeting a month; he has attended 28 other meetings thus far for the year and this does not include other instances such as trips to the Courthouse and inspections at the Nottoway Animal Shelter.

Supervisor Shekleton further provides facts relating to the County's law enforcement coverage and funding:

The Commonwealth of Virginia allocates one deputy per 1500 residents, with the County's population at just over 15,000 and approximately 1,500 of those being incarcerated and not contributing to local crime, this means 10 authorized deputy positions for Nottoway - the county has 13 deputies

The starting salary for a deputy, authorized by the Commonwealth, if $32,500; the County supplements this by nearly $4,000

The average ratio for law enforcement is one officer for every 458 citizens; the County's ratio is one officer to every 369 citizens and this does not include the Virginia State Police officers assigned to the County

Lastly Supervisor Shekleton clarifies that if you call 24/7 911 you are going to get a law enforcement response. He explains that Agency heads have the right and obligation to maintain 24/7 law enforcement coverage; if they don't it is because they chose to schedule their personnel that way. He reiterates that Nottoway County does have 24/7 law enforcement coverage.

There being no further business to come before the Board, Vice Chairman Simmons adjourned the meeting at 8:18 p.m. p.m.

_____ Chairman _____ Clerk

Nottoway County
Board of Supervisors

AGENDA

June 20, 2019

7:00 p.m.

A. CALL TO ORDER: Chairman Bowen

INVOCATION

PLEDGE OF ALLEGIANCE: Chairman Bowen

B. MINUTES

C. DELEGATIONS FROM THE PUBLIC

D. PUBLIC HEARINGS/PRESENTATIONS:

1. Ms. Judy Deichman
   Nottoway Middle School - Bookmobile

E. DEPARTMENTAL REPORTS:

1. Highway Department – Dianna Bryant
   - A. Letters - VDOT
2. School Board
3. Health Department
   Howard Nash, MD FCAP
4. Economic Development Committee
5. Regional Jail Report &
   Juvenile Detention Center
6. Landfill Report
   - A. Leachate Report
   - B. Monthly Report
   - C. Groundwater Monitoring
7. Fort Pickett Redevelopment Authority
8. Planning Commission Report – Mr. Roark

F. UNFINISHED BUSINESS:

1. Appointment
   Workforce Development Board

G. NEW BUSINESS:

1. Distribution of Emergency Services Funds
2. Letter -
   Workforce Development Board
3. Statement - VEPGA
4. Refund request – William York
5. Appropriation 2019-20 Budget
6. Audit Contract – Robinson Farmer Cox

H. REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:

1. Jane Brown, Clerk
2. Larry J. Parrish, Sheriff
3. Ellen F. Myatt, Treasurer
4. Christy Hudson,
   Commissioner of the Revenue
5. Terry Royall, Commonwealth's Attorney

I. CONSENT CALENDAR:

1. Budget Adjustment
   Library - $379.86
2. Erroneous Assessment
   Eppes - $89.30
3. Budget Adjustment
   Library - $55.30
4. Erroneous Assessment
   Powers - $114.55
5. Budget Adjustment
   Library - $120.30
6. Budget Adjustment
   CSA Mandatory Services - $400,000
7. Budget Adjustment
   DMV Stop Fee - $15,000

8. Budget Adjustment - Landfill
   Capital Outlay - $100,000

9. Erroneous Assessment
   Batte - $358.15

10. Budget Adjustment
    DSS - $300

J. INFORMATION ITEMS:

1. Letter – Sheriff Parrish
2. Letter – VACo
3. Notice – Dominion Energy
4. Notice – Dominion Energy
5. Letter – Emergency Management
6. Letter – VACo
7. Report – Blackstone Fire Department
8. Minutes

K. COUNTY ADMINISTRATOR:

1. Building Inspector's Report
2. Animal Control Officer's Report
3. E & S Report
4. Letter – Burt Silverman
5. MOA – Court Services Unit
6. FEMA – Flood Zone Maps
7. Virginia Crossroads Bylaws
8. Letter - VEDP
9. Request from CARES
10. Statement – Delinquent Tax Collection

Closed Session
Section 2.2-3711(A)(5)
Expansion of Existing Industry and
Section 2.2-3711(A) Possible Sale of Public Property

L. COMMUNICATIONS, INSTRUCTIONS OF MEMBERS OF THE BOARD: Mr. Simmons

Mrs. Simmons

Mr. Shekleton

Mr. Vaughn

Mr. Bowen

FINANCIAL STATEMENT: (Filing for Minutes)

MOTION TO ADJOURN

ADJOURNMENT

Nottoway County
Board of Supervisors

AGENDA

July 18, 2019

7:00 p.m.

A. CALL TO ORDER: Chairman Bowen

INVOCATION

PLEDGE OF ALLEGIANCE: Chairman Bowen

B. MINUTES

C. DELEGATIONS FROM THE PUBLIC

D. PUBLIC HEARINGS/PRESENTATIONS:

1. Nottoway Emergency Squad

E. DEPARTMENTAL REPORTS:

1. Highway Department – Dianna Bryant
   - A. Letters – Revenue Sharing Program
   - B. Letter – FAST Act Rescission
2. School Board
3. Health Department
   Howard Nash, MD FCAP
4. Economic Development Committee
5. Regional Jail Report &
   Juvenile Detention Center
6. Landfill Report
   - A. Monthly Report
   - B. Cell 5 – Complete

	7.	Fort Pickett Redevelopment Authority
	8.	Planning Commission Report – Mr. Roark
F. UNFINISHED BUSINESS:	1.	E-mail - County Attorney – Golf Cart Question
G. NEW BUSINESS:	1.	Delinquent Tax Lists
	2.	Request – Mayor, Town of Crewe
	3.	Request – Commonwealth's Attorney
	4.	4 For Life Appropriation
H. REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:	1.	Jane Brown, Clerk
	2.	Larry J. Parrish, Sheriff
	3.	Ellen F. Myatt, Treasurer
	4.	Christy Hudson, Commissioner of the Revenue
	5.	Terry Royall, Commonwealth's Attorney
I. CONSENT CALENDAR:	1.	
J. INFORMATION ITEMS:	1.	Letter – Virginia's Heartland
	2.	Code Red Sign Ups
	3.	Fire Department Report
	4.	Notice – Dominion Energy
	5.	Letter – Virginia Tourism
	6.	Minutes
K. COUNTY ADMINISTRATOR:	1.	Building Inspector's Report
	2.	Animal Control Officer's Report
	3.	E & S Report

4. Appropriation of Carryover Funds
5. County Official's Summit
6. Byrne Justice Assistant Grant - Sheriff
7. Asset Forfeiture – Commonwealth's Attorney
8. Request – Chap Petersen & Associates
9. Donation – Animal Shelter

L. COMMUNICATIONS, INSTRUCTIONS OF MEMBERS OF THE BOARD: Mr. Simmons

Mrs. Simmons

Mr. Shekleton

Mr. Vaughn

Mr. Bowen

FINANCIAL STATEMENT: (Filing for Minutes)

MOTION TO ADJOURN

ADJOURNMENT

July 18, 2019

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 18TH DAY OF JULY IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 244TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W, BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
HELEN M. SIMMONS
NOEL R. SHEKLETON
SHERMAN C. VAUGHN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Bowen called the meeting to order at 7:00 p.m.

Chief Deputy Sheriff Corky Abernathy provided the invocation. Chairman Bowen led everyone in the Pledge of Allegiance to our flag.

The minutes of the June 20, 2019 regular Board meeting were presented. Supervisor Vaughn moves to receive and adopt the June 20, 2019 minutes as presented. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Chairman Bowen reads aloud a portion of an article that was recently published in an edition of *The Virginia Pilot*; states that Virginia was the birthplace of America. He encourages everyone to honor all others with dignity and respect as our forefathers done.

Chairman Bowen asks if there are any delegations from the public;

Daphne Norton: Mrs. Norton addresses the Board with concerns for its fiscal health and addresses comments made by Supervisor Shekleton at the June meeting. She questions how he arrived at the information he presented, particularly surrounding where Nottoway ranks on the Auditor of Public Accounts Fiscal Stress Early Warning System; suggesting that data only justifies fiscal stewardship not fiscal health. Mrs. Norton suggests that Nottoway has been able to amass such a healthy Fund balance because it hasn't efficiently funded vital services.

John Roark: Mr. Roark continues to suggest that the current Nottoway County Board of Supervisors operates under the "good ole boy" system. He suggests that he felt scolded by District 5 Supervisor Noel Shekleton at the June meeting and this should never happen. Mr. Roark closes his comments by praising current District 2 Supervisor Gary Simmons, stating that he has been one of the greatest assets to the County and its citizens.

Sonny Abbott: Mr. Abbott begins his comments by acknowledging that while he may not always choose the best, or appropriate, wording when he addresses the Board, he stands by everything he says. He continues by questioning whether the two separate $1 million loans to the Landfill fund were indeed loans; there were recent comments that suggested it wasn't and was merely just a transfer of monies from one fund to the other and didn't require being paid back.

Presentation: E.B. Fisher, Captain of the Nottoway County Emergency Squad: Mr. Fisher nor a representative was present to address the Board

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant reports tree trimming, ditch cleaning, and tree/brush removal has been completed, asphalt was installed on Rt. 607 and Rt. 602 due to damage from log trucks

Mrs. Bryant informs that the traffic safety study has been completed on Rt. 607, while it was not recommended for an overall speed reduction there are some improvements that can be made such as numerous sign installations. Since the original Rt. 723 guardrail study was completed, standards have changed and this will require a new review.

A – Letter – Ron Svejkovsky, District Planning Manager – Virginia Department of Transportation: FY21 and FY22 funding for the Revenue Sharing Program is being solicited and requires a pre-application in order to be considered and is due by July 1; the Transportation Alternatives program is soliciting applications for FY21 and FY22 funding with a pre-application deadline also by July 18, 2019

B – Letter – Stephen C. Brich, P.E. Commissioner – Virginia Department of Transportation: notification of federal legislation that may impact recipients of either Transportation Enhancement (TE) or Transportation Alternatives (TA) funding; a FAST Act rescission

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on June 14, 2019, minutes of the regular meeting of the Nottoway County School Board meeting held on May 09, 2019, minutes of a budget work session of the Nottoway County School Board held on May 14, 2019, minutes of the superintendent search work session of the Nottoway County School Board held on May 29, 2019, Textbook Revenue budget adjustment, Perkins grant funding budget adjustment

1 – Budget Adjustment – Textbook Revenue - $160,000.00

REVENUES:		
3-202-16120-100-0030	Textbook Revenue	$160,000.00
		$160,000.00
EXPENDITURES:		
4-201-61100-6020-900-000-100	Textbook Expenditures	$160,000.00
		$160,000.00

2 – Budget Adjustment – Perkins - $46,200.00

REVENUES:		
3-201-33084-0048	Perkins	$46,200.00
	(carryover from 17-18)	$46,200.00
EXPENDITURES:		
4-201-68100-8300-300-300-650	Perkins Technology Hardware	$11,000.00
4-201-61100-3000-300-300-650	Perkins Instructional Purch. Serv.	35,200.00
		$46,200.00

Administrator Roark explains that these two budget adjustments will need to be made retroactive to June; FY2019. Supervisor Vaughn moves to approve the Textbook and Perkins budget adjustments. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Actions taken at the regular meeting of the Nottoway County School Board held on July 12, 2019, minutes of the regular meeting of the Nottoway County School Board held on June 13, 2019, minutes of a special called meeting of the Nottoway County School Board held on June 28, 2019, NMS School Improvement Grant funding budget adjustment

1 – Budget Adjustment – NMS School Improvement Grant - $139,268.74

REVENUES:		
3-201-33020-300-0270	NMS School Improvement Grant (carryover from 18-19)	$139,268.74
EXPENDITURES:		
4-201-61310-1620-200-100-540	Supplemental Sal Elem	$ 18,410.00
4-201-61310-2100-200-100-540	FICA Elem	1,408.37
4-201-61310-3000-200-100-540	Purchased Services Elem	41,220.00
4-201-61310-5500-200-100-540	Travel Elem	750.00
4-201-61310-6000-200-100-540	Materials & Supplies Elem	7,846.00
4-201-61310-1620-300-100-540	Supplemental Sal Sec	18,410.00
4-201-61310-2100-300-100-540	FICA Sec	1,408.37
4-201-61310-3000-300-100-540	Purchased Services Sec	41,220.00
4-201-61310-5500-300-100-540	Travel Sec	750.00
4-201-61310-6000-300-100-540	Materials & Supplies Sec	7,846.00
		$139,268.74

Vice Chairman Gary Simmons moves to approve the NMS School Improvement Grant budget adjustment. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Health Department – Howard Nash, MD FCAP: No report provided

Economic Development Committee: Administrator Roark informs the Committee will not meet for July

Regional Jail Authority Report & Juvenile Detention Center: May 2019 Piedmont Regional Jail Authority Transportation Report, March – May 2019 Piedmont Regional Jail Authority Jurisdiction Report, May 2019 Piedmont Regional Jail Authority Revenue Report, Piedmont Regional Jail Authority Proposed FY20 Budget

Landfill: Administrator Roark gave the Landfill report

A - June 2019 Solid Waste Report; average of 85.82 tons of waste per day received

B – Cell 5 is complete, grass had to be reseeded in some areas

He informs that the Personnel Committee met and has scheduled an informative meeting for the potential waste collection site attendants for Thursday, June 25, 2019. He further explains that the current plan is to complete modifications and open one site at a time. Additionally, cameras have been ordered, attendant buildings are ready and fencing has been completed although repairs need to made to some due to damage

Fort Pickett Redevelopment Authority: Administrator Roark has nothing to report

Planning Commission: Administrator Roark informs the Commission did not meet for July but explains that he and Chairman Bowen recently attended an informative meeting on solar energy/farms and based on information provided he suggests the Board consider a moratorium on any future applications until the Board can be fully educated on the ramifications of approval. Supervisor Shekleton moves in favor of the moratorium on any future applications for a solar farm. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

The Board revisits the following old business:

1 - Letter – Burt Silverman: Mr. Silverman lives at 394 Virginia Lee Boulevard, Blackstone and is requesting the County modify its Code concerning golf carts on county roads; the Town of Blackstone allows golf cart use on its streets and there is a portion of their road that is outside of the corporate limits – at the June meeting Chairman Bowen referred the request to County Attorney Preston Williams.

Attorney Williams provides his recommendation on potential Board action relating to Mr. Silverman's request; Code of Virginia § 46.2-916.3 allows the operation of golf carts on designated public highways where the posted speed limit is 25 miles per hour or less. His recommendation would be for the Board to only allow it for the specific section of county road in this request; should the Board choose to take any action to pass such an ordinance. The Board chooses to take no action at this time.

The Board hears the following new business:

1 - Delinquent Tax Report: Administrator Roark informs the Board that Treasurer Ellen Myatt has provided the delinquent tax list for tax year 2018 as required by State Code. Supervisor Vaughn moves to advertise the list showing those delinquencies as were actual June 30, 2019 in both the Courier Record and The Crewe-Burkeville Journal. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

2 – Letter – Greg Eanes, Mayor – Town of Crewe: Mayor Eanes requests to hold a work session with the Chiefs of the three volunteer fire departments and their Treasurer, the Mayors of the three towns with their Town Managers, and the Board of Supervisors and County Administrator to discuss and consider departmental and funding consolidation of the three volunteer fire departments as well as the future need for paid staffing.

Chairman Bowen suggests that they need to seek interest from those suggested by Mayor Eanes in his letter; Administrator Roark will reach out to everyone and report back to the Board.

3 – Request – Leanne Watrous – Nottoway County Commonwealth's Attorney: Attorney Watrous is requesting additional local temporary funding in the amount of $19,574.10. Administrator Roark clarifies that the funding has already been included in the Commonwealth's Attorney's FY20 budget but the Compensation (Comp) Board will not allow any transfer of funds until after the November general election is complete. It is further explained that the funding is reimbursable from the Comp Board after expended.

Supervisor Helen Simmons moves to approve the funding transfer as requested. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

4 - Administrator Roark provides receipt of the FY19 Four-For-Life Funding totaling $13,400.40. Supervisor Vaughn moves to appropriate the Four-For-Life Funding and distribute it, as done in the past; 80% to the Nottoway County Emergency Squad and 20% to the Burkeville Volunteer Rescue Squad. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

5 – Letter – Town of Blackstone – Philip Vannoorbeeck, Manager: The Blackstone Town Council is seeking approval and assistance from the County to submit a funding application to the Tobacco Commission for the renovation of the Harris Memorial Armory.

Supervisor Vaughn states that while he is in support of renovating the Armory; this use of the tobacco money (estimated request of $800,000) does not support historical applications for funding that includes economic development and the creation of jobs. He further states that it is his opinion that since the Town of Blackstone owns the building and they should solely fund any such project. Supervisor Shekleton states that he has strong doubt that the Tobacco Commission would even consider approval of such an application. Manager Vannoorbeeck is present and explains the Town's request.

Supervisor Helen Simmons suggests the Board should only authorize up to $100,000; Supervisor Vaughn suggests only $50,000. Supervisor Sheklton moves to authorize the Town to apply for Tobacco Commission funding in the amount of $50,000. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane Brown, Clerk – not in attendance

2 – Larry J. Parrish, Sheriff: Chief Deputy Corky Abernathy is present but has nothing to report

3 – Ellen F. Myatt, Treasurer: not in attendance

4 – Christy Hudson, Commissioner of the Revenue – not in attendance

5 – Leanne Watrouss, Commonwealth's Attorney: Attorney Watrouss introduces her new Assistant Commonwealth's Attorney Ashley Link

Administrator Roark presents the following information items:

1 – Letter – Cam Johnson, Regional Planner – Virginias Heartland: The River Management Society will hold a River Management Symposium May 12-15, 2020 in Richmond

2 – Correspondence – Jackie Hampton, Assistant Communications Supervisor – Nottoway Sheriff's Office Central Dispatch: provides current numbers of citizens that have signed up for Code Red and informs that beginning in August there will be a monthly test of the system

3 – Blackstone Volunteer Fire Department June 2019 Incident Report

4 – Notices – Dominion Energy: application of Virginia Electric and Power Company for approval of a 100 percent renewable energy tariff, designated Rider TRG, pursuant to §§ 56-577 A 5 and 56-234 of the Code of Virginia Case No. PUR-2019-00094, application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider US-3, Colonial Trail West and Spring Grove 1 Solar Projects, for the rate year commencing June 1, 2020 Case No. PUR-2019-00104, application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider B, Biomass Conversions of the Altavista, Hopewell, and Southampton Power Stations, for the Rate Year Commencing April 1, 2020 Case No. PUR-2019-00085, application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider R, Bear Garden Generating Station Case No. PUR-2019-00087, application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider GV, Greensville County Power Station Case No. PUR-2019-00086, application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider S, Virginia City Hybrid Energy Center Case No. PUR-2019-00088, application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider W, Warren County Power Station for the Rate Year Commencing April 1, 2020 Case No. PUR-2019-00089, application of Virginia Electric and Power Company for approval of a voluntary renewable energy rate, designated Rider REC, pursuant to § 56-234 A of the Code of Virginia Case No. PUR-2019-00081

5 – Letter – Jacob Bower, Development Coordinator – Virginia Tourism Corporation (VTC): Mr. Bower introduces himself and the role he serves with the VTC.

6 – Minutes: minutes of the Nottoway County Planning Commission meeting held on April 16, 2019, minutes of the Nottoway County Community Policy Management Team meeting held on June 24, 2019, minutes of the Piedmont Regional Jail Authority Board meeting held on May 15, 2019, minutes of the Nottoway County Public Library Board of Trustees meeting held on May 15, 2019

7 – Sales Tax Receipts and the locality breakdown

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: report period June 2019

2 - Animal Control Officer's (ACO) Report: report period June 2019

3 - Erosion and Sedimentation Report: no report provided

4 - Administrator Roark provides the list of committed funds from purchase orders as well as committed funds for carryovers for the Fiscal Year ending June 30, 2019.

Supervisor Helen Simmons moves to approve the appropriation of committed funds from purchase orders and committed funds for carryovers as presented. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR THE LIST OF COMMITTED FUNDS
FROM PURCHASE ORDERS AND CARRYOVER FUNDS
FOR FISCAL YEAR ENDING JUNE 30, 2019)

5 – The Virginia Association of Counties will hold the 2019 VACo County Officials' Summit on August 15, 2019 at the Delta Hotels Richmond Downtown; all Board members plan to attend

Chairman Bowen asks the Board if they would consider rescheduling the August Board meeting to August 22, 2019, they are in agreement.

6 - Letter - Virginia Department of Criminal Justice Services – Shannon Dion, Director: Providing notification of a Byrne Justice Assistance Grant award for the Sheriff's Office in the amount of $1,692 to help support efforts to reduce crime and improve public safety.

Supervisor Vaughn moves to appropriate the $1,692.00 federal grant to the Sheriff's Budget. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

7 – Asset Forfeiture – Commonwealth's Attorney: There are receipts for $342.36 and $154.98 that were received in June 2019 for the Commonwealth's Attorney that need to be appropriated

Supervisor Helen Simmons moves to appropriate the $497.34 asset forfeiture funds for the Commonwealth's Attorney. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

8 – Letter – Chap Peterson & Associates – J. Chapman Peterson: Seeking participants to join their efforts as a legal consortium to form a Virginia Class Action in Federal Court in the National Opioid Litigation. The Board declines the offer and takes no action.

9 – Administrator Roark explains that a $25 donation for the animal shelter was received from Susan Schuckman, in memory of Deborah Ford, and receipted by the County but was intended as a donation to Nottoway CARES. Supervisor Helen Simmons moves to approve writing a check for the memorial donation of $25 and forwarding it to the CARES fundraising account. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Supervisor Shekleton, in response to citizen comments criticizing his June remarks, explains that everyone deserves the right to defend themselves but he respects his County Seat too much to continue such "he said she said" banter during meetings; however he won't hesitate to clarify and correct when necessary.

Chairman Bowen reminds all that the 2020 Census is forthcoming and wants to make sure that all citizens understand how important an accurate Census count is. Administrator Roark states that Administration employee Susan Tucker is handling the information distribution for Census.

There being no further business to come before the Board, Chairman Bowen adjourned the meeting at 8:00 p.m.

Steph W. Bowen Chairman Ronald E. Roark Clerk

COMMITTED FUNDS FROM PURCHASE ORDERS FOR THE FISCAL YEAR ENDING JUNE 30, 2019 TO BE CARRIED OVER TO THE 2019-2020 BUDGET:

4-100-11010-5804	DISCTRETIONARY FUND	27,433.51
4-100-12130-3004	REPAIRS & MAINTENANCE	1,250.00
4-100-12130-5201	POSTAGE	120.00
4-100-12130-5401	OFFICE SUPPLIES	931.00
4-100-22030-5401	OFFICE SUPPLIES	838.68
4-100-31020-3004	REPAIRS & MAINTENANCE	10,861.42
4-100-31020-5408	VEHICLE SUPPLIES	83,002.49
4-100-31020-5409	POLICE SUPPLIES (MISC. & CAMERA)	4,174.68
4-100-31020-7005	MOTOR VEHICLES & EQUIPMENT	35,275.93
4-100-31040-3005	MAINTENANCE SERVICE CONTRACTS	27,810.00
4-100-31040-5203	TELEPHONE	903.14
4-100-35010-5402	DOG FOOD & SUPPLIES	33.50
4-100-70000-8012	CAPITAL IMPROVEMENTS	5,700.00
	GENERAL FUND SUB-TOTAL	**198,334.35**
4-201-61100-3000-200-100-505	PURCHASED SERVICES	5,000.00
4-201-61100-3000-202-100-630	PURCHASED SERVICE – NMS	4,912.50
4-201-61100-3000-203-100-630	PURCHASED SERVICES – NIS	4,687.50
4-201-61100-3000-230-200-630	PURCHASED SERVICES – CREWE	4,687.50
4-201-61100-3000-240-100-630	PURCHASED SERVICES – BLACKSTONE	3,787.50
4-201-61100-3001-900-600-704	PURCHASE SERVICES	11,998.00
4-201-61100-3002-202-200-100	PROF. DEV. – ELEM. SP. ED – NMS	66.00
4-201-61100-3002-203-200-100	PROF. DEV. – ELEM. SP. ED – NIS	132.00
4-201-61100-3002-230-200-100	PROF. DEV. – ELEM. SP. ED – CREWE	132.00
4-201-61100-3002-240-200-100	PROF. DEV. – ELEM. SP. ED – BLACKSTONE	732.00
4-201-61100-3002-301-200-100	PROFESSIONAL DEV. – SEC. SP. ED. NH	132.00
4-201-61100-3002-302-200-100	PROFESSIONAL DEV. – SEC. SP. ED. NM	66.00
4-201-61100-6000-230-200-100	M & S – ELEM. SP. ED. – CREWE	313.35
4-201-61100-6000-240-200-100	M & S – ELEM. SP. ED. – BLACKSTONE	313.35
4-201-61100-6000-301-200-100	MATERIALS & SUPPLIES – SEC. SP. ED.	313.36
4-201-61100-6030-202-100-100	INSTRUCTIONAL SUPPLIES – NMS	2,755.20
4-201-61100-6030-203-100-100	INSTRUCTIONAL SUPPLIES – NIS	2,755.20
4-201-61100-6030-230-100-100	INSTRUCTIONAL SUPPLIES – CREWE	2,755.20
4-201-61100-6030-240-100-100	INSTRUCTIONAL SUPPLIES – BLACKSTONE	2,755.20
4-201-61100-6030-301-100-100	INSTRUCTIONAL MATERIALS – SEC. REGULAR	5,510.40
4-201-61100-6030-302-100-100	INSTRUCTIONAL MATERIALS – SEC. REGULAR	5,510.40
4-201-61100-6031-202-100-100	TESTING SUPPLIES – NMS	138.75
4-201-61100-6031-203-100-100	TESTING SUPPLIES – NIS	333.00
4-201-61100-6031-230-100-100	TESTING SUPPLIES – CREWE	499.50
4-201-61100-6031-240-100-100	TESTING SUPPLIES – BLACKSTONE	666.00
4-201-61100-6031-301-100-100	TESTING SUPPLIES – SEC. REGULAR – NHS	465.50
4-201-61100-6031-302-100-100	TESTING SUPPLIES – SEC. REGULAR – NMS	111.00
4-201-61100-8100-230-100-100	REP. & REP. INST. EQUIP. – CREWE	4,083.56
4-201-61100-8100-240-100-100	REP. & REP. INST. EQUIP. – BLACKSTONE	4,083.56
4-201-61310-3000-200-100-540	PURCHASED SERVICES ELEM	40,500.00
4-201-61320-6030-300-100-100	INSTRUCTIONAL MATERIALS	483.31
4-201-62120-3000-900-000-100	PROF. DEV / LEGAL SERV. / PURCH. S	20,000.00
4-201-62120-6000-900-000-100	MATERIALS	5,488.29
4-201-62140-6000-900-000-100	MATERIALS	17,869.31
4-201-62160-3000-900-000-100	PURCHASED SERVICE – COBRA ADMIN.	8,890.74
4-201-62220-6000-900-000-100	CLINIC SUPPLIES	3,036.64
4-201-62230-6000-900-000-100	MATERIALS & SUPPLIES	3,602.43
4-201-63200-6008-900-000-100	"FUELS, TUTORING"	40,444.30
4-201-63400-3000-900-000-100	UNIFORM RENTAL & OTHER PURCH. SERV.	4,734.52
4-201-63400-6009-900-000-100	VEHICLE SUPPLIES	3,750.00
4-201-63700-8100-900-000-100	CAPITAL OUTLAY, REPLACEMENT	178,546.00
4-201-64200-3000-900-000-100	PURCHASED SERVICES	371,525.70
4-201-64200-3001-900-000-100	UNIFORM RENTAL	13,996.89
4-201-64200-3002-900-000-100	MAINTENANCE & SERVICE CONTRACTS	132,683.80
4-201-64200-5102-900-000-100	HEATING SERVICES	148,937.92
4-201-64200-6000-900-000-100	MATERIALS & SUPPLIES	25,487.22
4-201-64200-6006-900-000-100	"CUSTODIAL SUPPLIES, OTHER"	1,200.00
4-201-64200-8100-900-000-100	CAPITAL OUTLAY, REPLACEMENT	289,606.00
4-201-64300-3000-900-000-100	CONTRACT SERVICE, GROUNDS	44,677.30
4-201-64300-6000-900-000-100	GROUNDS, MATERIALS & SUPPLIES	4,650.00
4-201-64400-3000-900-000-100	CONTRACT SERVICE, EQUIPMENT	64,604.33
4-201-68100-6000-900-000-100	MATERIALS & SUPPLIES	755.35
4-201-68100-8300-300-300-650	HARDWARE	15,043.16
4-201-68100-8300-900-000-100	HARDWARE	304,396.03
4-201-68100-8400-900-000-100	INFRASTRUCTURE	31,850.72
4-201-68200-3000-900-000-100	MATERIALS & SUPPLIES	5,620.00
4-201-68300-3000-900-000-100	PURCHASED SERVICES – NEW	2,520.00
4-201-68300-6000-900-000-100	MATERIALS & SUPPLIES	2,360.74
	SCHOOL FUND SUB-TOTAL	**1,856,956.23**
4-203-65100-6000-900-000-150	MATERIALS & SUPPLIES	57,693.93
4-203-65100-6002-900-000-150	FOOD SUPPLIES	212,866.91
	CAFETERIA FUND SUB-TOTAL	**270,560.84**
4-212-31040-5804	DISCRETIONARY	976.00
	E911 FUND SUB-TOTAL	**976.00**
4-214-42040-3004	REPAIRS & MAINTENANCE	25,435.00
4-214-42040-7009	ENCLOSED CONTAINERS	11,600.00
4-214-42040-7012	CAPITAL OUTLAY	471,906.89
	LANDFILL FUND SUB-TOTAL	**508,941.89**
	ENCUMBERED FUND TOTAL	**$2,835,769.31**

COMMITTED FUNDS FOR FISCAL YEAR ENDING JUNE 30, 2019 TO BE CARRIED OVER:

4-100-11010-5804	DISCRETIONARY FUND	60,000.00
4-100-12130-5401	OFFICE SUPPLIES	5,000.00
4-100-12200-7002	CAPITAL OUTLAY	60,000.00
4-100-13010-3004	MAINTENANCE OFFICE EQUIPMENT & VOTING	15,000.00
4-100-21050-1001	VJCCCA – SALARY	41,502.24
4-100-21060-5804	DISCRETIONARY FUND	10,689.65
4-100-21080-5411	BOOKS & PERIODICALS	6,823.99
4-100-31020-1001	SALARIES & WAGES	4,162.29
4-100-31020-5807	DRUG ASSET FORFEITURE	2,957.87
4-100-31020-5808	STATE ASSET FORFEITURE	4,042.90
4-100-31020-7003	CAPITAL OUTLAY – FIRING RANGE	50.00
4-100-33010-5806	PIEDMONT REGIONAL JAIL – PER DAY	61,834.15
4-100-33010-5807	REGIONAL JAIL CONSTRUCTION	558,391.30
4-100-34010-5401	OFFICE SUPPLIES	1,000.00
4-100-35010-3004	REPAIRS & REPLACEMENTS/EQUIPMENT	30,000.00
4-100-70000-8012	CAPITAL IMPROVEMENTS	34,227.54
4-100-70000-8023	SMALL BUSINESS INCUBATOR	9,581.02
4-100-83090-7003	CAPITAL OUTLAY	145,730.00
	GENERAL FUND SUB-TOTAL	**1,050,992.95**
4-212-31040-5804	DISCRETIONARY	75,000.00
	E911 FUND SUB-TOTAL	**75,000.00**
4-213-31700-5899	DARE EXPENSE	99.14
	DARE PROGRAM FUND SUB-TOTAL	**99.14**
	FY ENDING JUNE 30, 2019 CARRIED OVER TOTAL	**$1,126,092.09**

Nottoway County
Board of Supervisors

AGENDA

August 22, 2019

7:00 p.m.

A. CALL TO ORDER: Chairman Bowen

INVOCATION

PLEDGE OF ALLEGIANCE: Chairman Bowen

B. MINUTES

C. DELEGATIONS FROM THE PUBLIC

D. PUBLIC HEARINGS/PRESENTATIONS:

1. Yvonne Wilson
2. Amend Building Permit Fee Ordinance

E. DEPARTMENTAL REPORTS:

1. Highway Department – Dianna Bryant
   - A. Letter VDOT – Paulette Lane
   - B. Letter – Julie Brown
2. School Board
3. Health Department
   Howard Nash, MD FCAP
4. Economic Development Committee
5. Regional Jail Report &
   Juvenile Detention Center
6. Landfill Report
   - A. Groundwater Report
   - B. Monthly Report
   - C. Inspection Report

7. Fort Pickett Redevelopment Authority

8. Planning Commission Report – Mr. Roark

F. UNFINISHED BUSINESS:

1. Request – Town of Crewe

G. NEW BUSINESS:

1. Animal Shelter Project

2. Virginia War Memorial Foundation

3. Request – Town of Blackstone

4. 2020 Census

H. REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:

1. Jane Brown, Clerk

2. Larry J. Parrish, Sheriff

3. Ellen F. Myatt, Treasurer

4. Christy Hudson,
Commissioner of the Revenue

5. Leanne Watrous, Commonwealth's Attorney

I. CONSENT CALENDAR:

1. Budget Adjustment – Sheriff $1341.10

2. Budget Adjustment – Sheriff $598.52

3. Erroneous Assessment – Harris $246.49

4. Erroneous Assessment –
Blackstone Self Storage $121.42

5. Budget Adjustment – Library $2879.52

J. INFORMATION ITEMS:

1. Notice – Virginia Power

2. Letter – Legislative Services

3. Letter - VDOT

4. Letter – Design Nine

5. Minutes

K. COUNTY ADMINISTRATOR:

1. Building Inspector's Report
2. Animal Control Officer's Report
3. E & S Report
4. Dirt available for landfill
5. Return DCJS funds
6. Letter – Housing and Community Development

L. COMMUNICATIONS, INSTRUCTIONS OF MEMBERS OF THE BOARD:

Mr. Simmons

Mrs. Simmons

Mr. Shekleton

Mr. Vaughn

Mr. Bowen

FINANCIAL STATEMENT: (Filing for Minutes)

MOTION TO ADJOURN

ADJOURNMENT

AT A WORK SESSION OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE FORT PICKETT OFFICER'S CLUB THEREOF, ON WEDNESDAY, THE 14TH DAY OF JANUARY IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 244TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W. BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
NOEL R. SHEKLETON
HELEN M. SIMMONS
SHERMAN C. VAUGHN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR

Chairman Bowen called the work session to order at 5:00 p.m. and provided the invocation.

Chairman Bowen stated the purpose of this work session was to receive a presentation on allowing utility solar farms into the locality.

Chairman Bowen introduces Wayne Carter, Administrator of Mecklenburg County who will be leading the meeting's presentation. Administrator Carter explains that Mecklenburg already has an established solar farm and he wants to share what they have learned throughout the application and approval process. Administrator Carter explains that he, along with other representatives from Mecklenburg County visited existing solar farms prior to accepting an application in their County.

Throughout Mr. Carter's comments he stresses that what is suitable for one locality or area does not mean it will be for other areas. He explained that the first approved solar farm in their County was passed with no conditions or proffers. It was after this approval and receipt of more applications that Mecklenburg County officials began to see the ramification of not being fully versed on the effects of a utility solar farm.

Administrator Carter explains that after approval of the first Mecklenburg County solar farm, he and Board members received numerous citizen complaints; particularly from are farmers because the solar farms consume an extensive amount of open land. Mr. Carter urges that any consideration of a solar farm applicant should include a thorough review by County Board and staff to ensure such a project is in line with the County's Comprehensive Plan. He also explains that solar farms are allowed a potential 80% local tax exemption; partially based on pollution control device designation.

Chairman Bowen interjects that Nottoway needs to get on top of its Comprehensive Plan.

Administrator Carter explains that Mecklenburg County amended its Comprehensive Plan to include the recommendations that any new solar facilities have a two mile separation between any potential farms, be located no closer than one mile from the Corporate limits of the town, be limited to 500 acres of disturbed area, not be located on agriculture land that is used for that primary purpose, and not to be located near a horse/livestock concentration. Applicants are also required to provide a complete site plan upon submission. Carter also urges the Board to require a view shed buffer; newly planted tree buffers will take years to be effective.

In attendance was Jon Hillis, President of SolUnesco LLC; a potential solar farm applicant. Mr. Hillis provides information related to the taxation methods for solar farms, the reasons driving the sudden urge for application submission (in 2023 Federal Tax Credits will begin to decrease).

Administrator Carter explains that if a solar farm is purchased by a major energy provider, such as Dominion Energy, the State Corporation Commission has more regulatory control; leaving very little regulation ability for the locality for things like requiring building permits or inspections. Even further detrimental for a locality is the fact that they cannot require proffers from solar farm applicants; the company can agree to cover certain costs however. It is further stated that stormwater runoff from the solar panels continues to be an unknown and should certainly be a major concern with any large scale project. Also, most leases for solar farms are for an initial 20 years and renewable for an additional five to 20 years.

SolUnesco President Mr. Hillis, again, provides some statistical data about the solar panels; their durability, size, recyclability, and decommissioning. He also states that most citizen complaints are related to potential noise, effects on traffic near the sites, stormwater runoff, visibility, wildlife effects.

At the completion of Administrator Carter's presentation, Nottoway Administrator Ronald Roark informs the Board of a posting error during the original appropriation of the FY20 Budget. The error caused a substantial shortfall in the Landfill budget and needs to be corrected. It is the consensus of the Board to allow the additional appropriation to the Landfill budget due to the posting error.

Mr. Hillis asks when the Board will consider lifting the moratorium. While no definitive answer was provided, Chairman Bowen explained that he wanted to seek more public comment before it was considered.

There being no further business to come before the Board, Chairman Bowen adjourned the work session at 6:19 p.m.

_____ Chairman _____ Clerk

August 22, 2019

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 22ND DAY OF AUGUST IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 244TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W, BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
HELEN M. SIMMONS
NOEL R. SHEKLETON
SHERMAN C. VAUGHN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Bowen called the meeting to order at 7:00 p.m.

Chief Bowen provided the invocation and then led everyone in the Pledge of Allegiance to our flag.

The minutes of the July 18, 2019 regular Board meeting were presented. Supervisor Vaughn moves to receive and adopt the July 18, 2019 minutes as presented. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Chairman Bowen asks if there are any delegations from the public;

Sonny Abbott: Mr. Abbott begins his comments by implying the Board still have not made the determination clear as to whether the $2 million transfer from the General Fund to the Landfill Fund was indeed a loan or not. Additionally, Mr. Abbott asks if it has been determined just how much additional revenue will need to be generated by the Landfill to offset the drastic increase in expenses when the all of the proposed changes are implemented for the six convenience collection sites.

Mr. Abbott moves on to his next subject matter; School funding. He seeks answers to questions such as why the school was denied its request for additional local funding for FY20, why was it capable to amass FY 19 funds in excess of $2 million to spend in June, are funds in the Textbook fund actually used for instructional purposes, and lastly what services, instruction, etc. is funded by Title I, II, III, and IV funds.

John Roark: Mr. Roark, again, urges the Board to reconsider the Sheriffs' request for additional funding for two additional deputies; provides an example relating to local EMT's needing assistance from law enforcement and there was no help available. Mr. Roark tells the Board they need to step up to protect its officers.

Justine Young, Director of Piedmont Senior Resources (PSR), is present to bring attention to the public about the Board's decision not to increase funding for PSR. Director Young explains that services provided by PSR to Nottoway County citizens has increased without any corresponding local funding increase. She implies that the Board is being unfair to other localities, each of which provides a larger amount of funds than Nottoway.

Director Young end her presentation by reminding the Board that her FY20 funding request was for a meager $13,000 even though they provide Nottoway County citizens over $180,000 of services.

Susan Yeatts: Ms. Yeatts, a resident of Crewe and head of the Crewe-Burkeville Chamber of Commerce, asks how the County interfaces with the Towns; suggesting that the Town of Crewe is in "sorry shape". Supervisor Vaughn explains to Ms. Yeatts that while the Towns and the County work together they have very different responsibilities; the County handles the School System and the Landfill while the Towns handle utility services and streets. Administrator Roark will provide Ms. Yeatts a list of County services.

Daphne Norton: Mrs. Norton begins her remarks by thanking the Board for hosting the recent Emergency Services meeting and urging them to consider better coordination of the those services. Mrs. Norton suggests that the Board establish a new revenue source for Emergency Services. In addition to her prepared comments she expresses support for Piedmont Senior Resources and its Director Justine Young and urges Board member Helen Simmons to convince others to support increased funding.

Presentation: Yvonne Wilson, District 3 candidate, introduced herself, provided a brief description of her background, and expressed her opinions on what the most important needs/issues are in/for the County.

Public Hearing: The Board will consider amending the Building Permit Fee Ordinance as follows:

1. Asbestos Remediation, Commercial or Residential – current fee, none; proposed fee, $60.00 plus $6.00 per $1000 of cost
2. Demolition, Commercial or Residential – current fee, none; proposed fee, $60.00 plus $6.00 per $1000 of cost
3. Tents (over 600 square feet) – current fee, $60.00; proposed fee, $60.00 plus $6.00 per $1000 of cost
4. Mechanical, Electric, Gas, Plumbing and Generator – current fee, $60.00; proposed fee $60.00 plus $6.00 per $1000 of cost
5. Tank Installation or Removal – current fee, $60.00; proposed fee $60.00 plus $6.00 per $1000 of cost
6. Amusement Devices – current fee, $60.00; proposed fee, $60.00 administrative fee plus third party inspector fee to be paid by permit applicant

Chairman Bowen asks if there is anyone present wishing to comment, either for or against, the proposed Ordinance amendments; there is no wishing to comment. Supervisor Shekleton comments in favor of the proposed fees explaining they were appropriate and makes a motion to approve the Building Permit Fee Ordinance as presented. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR BUILDING PERMIT FEE
ORDINANCE AMENDMENT)

Chairman Bowen informs he has an additional request for presentation to the Board that is not on the agenda; Nottoway County Voter Registrar Angela Stewart addresses them. Registrar Stewart is requesting permission to establish a temporary satellite office to be located in Blackstone; potentially in Town owned space. She explains that she expects to need $960 to staff the temporary office that will be used to accommodate an expected large number of absentee voting ahead of the November 5, 2019 General Election. The Office is expected to operate for a total of 12 days and will not serve as an additional polling precinct for the election. Registrar Stewart explains that this additional location will help those in the Eastern end of the County avoid the longer trip to Burkeville to vote absentee.

Supervisor Vaughn suggests this will be a win-win for the County and moves to approve the establishment of the satellite office in Blackstone, at a location to be determined, and the requested $960 to staff it. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant begins by apologizing for the paving project on the Business 460/Old Nottoway Road bridge; this project was supposed to be done before the 19/20 school year started yet wasn't due to lack of VDOT knowledge on the projected start date. Mrs. Bryant reports that primary mowing continues along with brush cutting; secondary mowing has not begun, work continues on the Rt. 723 bridge.

Supervisor Helen Simmons expresses appreciation to Mrs. Bryant and VDOT for their efforts on Lone Pine and Rocky Ford Road.

1 – Letter – Paul Hinson, P.E., VDOT Petersburg Residency: Mr. Hinson informs that VDOT has reviewed the request from residents of Paulette Lane Ext to take their road into the Secondary Road System. Administrator Roark informs that Mr. Hinson has responded to Paulette Lane Ext petitioner Paul Johnson with the findings of the VDOT repair

2 – Letter – Julie R. Brown, Director, Local Assistance Division – Virginia Department of Transportation: VDOT has established a Qualification Program available to localities to being online classes

3 – Virginia Department of Transportation Petersburg Residency Maintenance report

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on August 09, 2019, minutes of the regular meeting of the Nottoway County School Board meeting held on July 11, 2019, minutes of a special call meeting of the Nottoway County School Board held on July 25, 2019, Title IV ESEA budget adjustment, Rebates and Refunds budget adjustment

1 – Budget Adjustment – Title IV ESEA - $3.870.86

REVENUES:		
3-201-33020-0021-	Title IV ESEA	$3,870.86
	(Carryover from 17-18)	$3,870.86
EXPENDITURES:		
4-201-61310-3000-200-100-505	ESEA Elem Purchased Services	$1,054.00
4-201-61310-6000-200-100-505	ESEA Elem Materials & Supplies	2,816.86
		$3,870.86

2 – Budget Adjustment – Rebates and Refunds - $1,614.75

REVENUES:		
3-201-18030-0020	Rebates and Refunds	$1,614.75
		$1,614.75
EXPENDITURES:		
4-201-68300-1620-900-000-100	Supplemental Sal Technology	$1,500.00
4-201-68300-2100-900-000-100	FICA	114.75
		$1,614.75

Supervisor Helen Simmons moves to approve the Title IV ESEA and Rebates and Refunds budget adjustments. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Health Department – Howard Nash, MD FCAP: No report provided

Economic Development Committee: Administrator Roark informs the Committee will not meet for August

Regional Jail Authority Report & Juvenile Detention Center: June 2019 Piedmont Regional Jail Authority Transportation Report, April – June 2019 Piedmont Regional Jail Authority Jurisdiction Report, June 2019 Piedmont Regional Jail Authority Revenue Report, Virginia Department of Juvenile Justice Statewide Detention Facility Population, June 2019 Piedmont Regional Juvenile Detention Center Utilization Report

Landfill: Administrator Roark gave the Landfill report

A – Letter – Draper Aden Associates – Jeff Norman, PG, Senior Project Geologist: Results of the Nottoway County Sanitary Landfill (active facility) Groundwater Monitoring Program; sampling event performed on 07/17/2019

B - July 2019 Solid Waste Report; average of 99.76 tons of waste per day received

Administrator Roark reminds everyone that that average daily waste intake is far exceeding the original design for the Landfill.

C – Letter – Virginia Department of Environmental Quality – Katy T. Dacey, PRO Solid Waste Compliance Inspector: A compliance inspection of the solid waste management facility operating under SWP 304; during the inspection, the facility was evaluated for compliance with the Virginia Water Management Act, the Virginia Solid Waste Management Regulations and SWP 304

A deficiency letter was issued based on the following review of observations, responses, and documents obtained during the inspection; there was only one compactor on the workface with no additional or backup on site

Administrator Roark, in response to the DEQ Deficiency Letter, explains that the Nottoway County Landfill has two pieces of equipment on site; both of which were on site during the Compliance inspection and fully operational if required.

Fort Pickett Redevelopment Authority: Administrator Roark has nothing to report

Planning Commission: Administrator Roark informs the Commission did not meet for August

Supervisor Shekleton asks to report on an item that is not on the nights' agenda. He reports on the recent Emergency Services Adhoc meeting where a strengths and weaknesses comparison was done. There was also a great discussion on funding concerns for each agency and the suggestions that Emergency Services should be in the County's Comprehensive Plan. The next meeting will be held on October 08, 2019.

The Board revisits the following old business:

1 - Letter – Greg Eanes, Mayor – Town of Crewe: Mayor Eanes requests to hold a work session with the Chiefs of the three volunteer fire departments and their Treasurer, the Mayors of the three towns with their Town Managers, and the Board of Supervisors and County Administrator to discuss and consider departmental and funding consolidation of the three volunteer fire departments as well as the future need for paid staffing.

Following a discussion about Mayor Eanes' request, Administrator Roark explains reports that he reached out to all three Town; their respective Managers, Mayors and their Fire Chiefs. Both Blackstone Mayor Billy Coleburn and Town Manager Philip Vannoorbeeck are willing to hear Mayor Eanes suggestions but offer no opinion on potential consolidation, Fire Chief Dion Tomer expresses displeasure with the idea of consolidation and implies the three Fire Departments are already treated as one now. Crewe Town Manager Wade Walker, while he doesn't see the possibility of a consolidation of services, implies that he can see both the advantages and disadvantages of his Mayor's plan; Crewe Fire Chief Val Wilson feels that if Mayor Eanes' plan can't provide for additional revenue then he wouldn't support the change. Burkeville Mayor Joe Morrissette is in support of doing anything necessary to provide adequate fire and rescue services to the County while it's Fire Chief John Schutt doesn't feel the same. Chief Schutt suggests that consolidation of services will not happen and that Mayor Eanes' letter contains things that would need to be thoroughly studied before any action.

Supervisor Vaughn asks Administrator Roark to send all of the responses to Mayor Eanes. Chairman Bowen states that the Board will be willing to participate if Mayor Eanes still wishes to proceed with his requested meeting.

The Board hears the following new business:

1 – Animal Shelter Project: The Request for Qualifications for a site and needs assessment and development recommendations resulted in two submissions of $5,500 from Dominion Seven Architects of Lynchburg, Virginia and $15,575 from DWG Architects, PLLC from Earlysville, Virginia; Administrator Roark was able to successfully negotiate the Dominion Seven Quote down to $5,000 with no administration fees and the Committee recommends accepting the quote from them. Dominion Seven Architects will begin the project September 01, 2019 and plan to present their findings to the Board at its December meeting.

Supervisor Shekleton moves to hire Dominion Seven Architects to complete the Animal Shelter site and needs assessment per their proposal and negotiated project cost of $5,000. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Administrator Roark reports that he, along with County Attorney Preston Williams, attended a meeting today in Richmond on the appeal of the violations noted in the most recent State Inspection of the Nottoway County Animal Shelter; performed on January 16, 2019 and reported to the Board at its May meeting. He informs that of the three violations appealed and respective $750 fines, one was rescinded and another is subject to be either rescinded or reduced.

2 – Letter – Virginia War Memorial Foundation – Rear Admiral John G. Hekman, Executive Director: Requesting each Virginia municipality to recognize its sons and daughters whose names are among the nearly 12,000 names inscribed on the walls of the Virginia War Memorial's Shrine of Memory by allocating a small amount for each name to the Virginia War Memorial Foundation on an annual basis; the suggestion is $1 per each name. Administrator Roark states this expense would be $50.00. Chairman Bowen states that he will personally fund the first year and the Budget Committee can review the request during FY21 budget considerations.

3 – Letter – Town of Blackstone – Philip Vannoorbeeck, Manager: The Town is seeking the County's assistance in mandating connection to a proposed new potable water line along U.S. 460 Business (Cox Road). The Town has been approached by a number of property owners requesting connection to the Towns' lines but are located outside of the corporate limits.

After discussion on the request, Supervisor Vaughn makes a motion that the Board delay any action until the affected County citizens can be contacted. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

4 – 2020 Census: Chairman Bowen urges the importance of citizen participation in the Census count; each person left out of the Count can mean a potential 10-year funding loss totaling $20,000. He further suggests that the County work jointly with the School System and public Libraries to ensure everyone is counted; also noted that citizens with a mailing address to a P.O. Box will not receive a Census form

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane Brown, Clerk – not in attendance

2 – Larry J. Parrish, Sheriff: Sheriff Parrish informs the Board of the possible critical staffing issue relating to his employees. He explains that due to the high cost of family health care coverage he has potential to lose more than one Officer in the near future and further urges the Board to look into the possibility of contributing more towards the plans for his employees.

Sherman Vaughn assures the Sheriff that his request will definitely be considered during FY21 budget planning and further explains that there is a fairness issue involved; the fairness of considering this request for just one Office would be called into question by all others. Supervisor Shekleton questions if they can help the Sheriff's Office now and take all others into consideration at budget time; Administrator Roark clarifies that it would have to be offered to everyone at the same time.

After further discussion on the Sheriff's request it is consensus of the Board to send each eligible County employee a survey/questionnaire on their need for family insurance coverage and whether they currently participate at that level or not, and if they would with an increased employer contribution.

3 – Ellen F. Myatt, Treasurer: not in attendance

4 – Christy Hudson, Commissioner of the Revenue – not in attendance

5 – Leanne Watrouss, Interim Commonwealth's Attorney: Attorney Watrouss provides additional information related to the County's health care plan and also informs everyone that all elected officials in Nottoway County are required to complete Commonwealth offered conflict of interest training before December 31, 2019

Chairman Bowen presents the CONSENT CALENDAR:

1 – Budget Adjustment – Sheriff - $1,341.10

REVENUES:		
3-100-18990-0050	Miscellaneous – Undefined	$1,341.10
	(VRSA Ins. Proceeds – Bird Damage)	$1,341.10
EXPENDITURES:		
4-100-31020-5408	Vehicle Supplies	$1,341.10
		$1,341.10

2 – Budget Adjustment – Sheriff - $598.52

REVENUES:		
3-100-18990-0050	Miscellaneous – Undefined	$598.52
	(Reimb – DSS fuel consumption)	$598.52
EXPENDITURES:		
4-100-31020-5408	Vehicle Supplies	$598.52
		$598.52

3 – Erroneous Assessment: Refund L.V. & Lanette Harris $246.49 for an erroneous real estate assessment for tax year 2018

4 – Erroneous Assessment: Refund Mr. William Irby Moncure, Jr. $121.42 for an erroneous real estate assessment for tax year 2018

5 – Budget Adjustment – Library - $2,879.52

REVENUES:		
3-100-18990-0990	Miscellaneous – Library	$2,879.52
	(E-Rate proceeds)	$2,879.52
EXPENDITURES:		
4-100-73010-5204	Internet Access	$2,415.00
4-100-73010-7005	Equipment	464.52
		$2,879.52

Supervisor Vaughn moved to approve the CONSENT CALENDAR as presented. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Administrator Roark presents the following information items:

1 – Notices: Petition (and application) of Virginia Electric and Power Company for approval and certification of the proposed US-4 Solar Project pursuant to §§ 56-580D and 56-46.1 of the Code of Virginia, and for approval of a rate adjustment clause, designated Rider US-4, under § 56-585.1 A 6 of the Code of Virginia Case No. PUR-2019-00105, application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider US-3, Colonial Trail West and Spring Grove 1 Solar Projects, for the rate year commencing June 1, 2020 Case No. PUR-2019-00104, Notice of Virginia Electric and Power Company d/b/a Dominion Energy Virginia of intent to file applications or petitions pursuant to § 56-585.1 A 5 and A 6 of the Code of Virginia

2 – Press Release – Commonwealth of Virginia, Division of Legislative Services: Applications are being accepted for monies from sale of Chesapeake Bay license plates until Sept. 25; application deadline for the $224,475 available funds is September 25, 2019

3 – Letter – Virginia Department of Transportation (VDOT) – Raymond J. Khoury, P.E., State Traffic Engineer: notification that VDOT will not be accepting SmartPortal Highway Safety Improvement Program (HSIP) funding applications in 2019

4 – Letter – Design Nine, Inc. – David Sobotta, Vice President Sales and Marketing: Offering assistance to localities to provide adequate and affordable broadband to their areas

5 – Minutes: minutes of the Piedmont Regional Jail Authority Board meeting held on June 19, 2019, minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on June 19, 2019, minutes of the Piedmont Soil and Water Conservation District Board meeting held on July 23, 2019, minutes of the Nottoway County EFSP Local Board meeting held on January 14, 2019, minutes of the Nottoway County Public Library Board of Trustees meeting held on June 19, 2019, minutes of the Nottoway County Community Policy Management Team meeting held on June 24, 2019

6 - Sales Tax Receipts and the locality breakdown

7 – Letter – Virginia Department of Environmental Quality – Jeanne Puricelli, Water Permit Writer: Notification that the Town of Crewe has an Environmental Permit action pending; reissuance of VPDES Permit No. VA0020303

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: report period July 2019

2 - Animal Control Officer's (ACO) Report: report period July 2019, review of unannounced inspections by Supervisor Shekleton

3 - Erosion and Sedimentation Report: no report provided

4 – Correspondence – Steve Bowen, Facilities Manager – Piedmont Geriatric Hospital and Virginia Center for Behavioral Rehabilitation: due to construction on VCBR, there is dirt available for use by Nottoway County Landfill if the County can load & haul it

Supervisor Helen Simmons moves to accept the dirt from the VCBR contractor with the County making arrangements to load and haul it to the Landfill. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

5 – Correspondence – Virginia Department of Criminal Justice Services – Albert Stokes, Manager, Grants Management/Division of Finance and Administration: Upon the close of FY19 there is $46.06 grant funding remaining for the Victim Witness Grant that needs to be returned to the Commonwealth

Supervisor Helen Simmons moves to refund the Commonwealth the $46.06 unexpended FY19 funds. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

6 – Letter – Virginia Building Code Academy – Sandi Morris, Academy Director: notification that Nottoway County Building Code Official has additionally been appointed as the Property Maintenance Official

Supervisor Sheklton reports that an exterior fenced area has now been established at the Animal Shelter to allow for safe and secure outside recreation for the dogs. Additionally, the Town of Burkeville has recently adopted an Ordinance allowing the establishment/operation of an Animal Shelter within the corporate limits.

Chairman Bowen announces that the Virginia Association of Counties will be jointly hosting a broadband summit on Thursday, September 5, 2019 at the Richmond Marriott if anyone is interested in attending; he is unable to attend the summit.

Chairman Bowen suggests the Board not consider lifting the moratorium on solar farms until such time as the County's Comprehensive Plan is completely updated and approved.

Chairman Bowen informs citizen Sonny Abbott that after discussion with the County's auditors it is determined that the funding transferred from the General Fund to the Landfill Fund, while considered a loan, has no terms or obligations to pay back.

There being no further business to come before the Board, Chairman Bowen adjourned the meeting at 8:42 p.m.

Stephen W. Bowen Chairman Ronald E. Roark Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 22ND DAY OF AUGUST IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 244TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY SIMMONS, VICE CHAIRMAN
HELEN SIMMONS
SHERMAN VAUGHN
NOEL SHEKLETON
RONALD E. ROARK, CLERK

Be it ordained by the Nottoway County Board of Supervisors that the Building Permit Fee Ordinance is hereby amended as follows:

1. Asbestos Remediation, Commercial or Residential - $60.00 plus $6.00 per $1000 of cost.
2. Demolition, Commercial or Residential – $60.00 plus $6.00 per $1000 of cost.
3. Tents (over 600 square feet) – Proposed Fee, $60.00 plus $6.00 per $1000 of cost.
4. Mechanical, Electric, Gas, Plumbing and Generator –$60.00 plus $6.00 per $1000 of cost.
5. Tank Installation or Removal – $60.00 plus $6.00 per $1000 of cost.
6. Amusement Devices – $60.00 administrative fee plus third party inspector fee to be paid by permit applicant.

Done this 22nd day of August, 2019 by a vote of __ in favor and ___ opposed.

BY: _____
Steve W. Bowen, Chairman

Attest:

_____
Ronald E. Roark, Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 22ND DAY OF AUGUST IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 244TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY SIMMONS, VICE CHAIRMAN
HELEN SIMMONS
SHERMAN VAUGHN
NOEL SHEKLETON
RONALD E. ROARK, CLERK

WHEREAS the County of Nottoway and the Town of Blackstone have entered into an agreement concerning the restoration of the Harris Memorial Armory; and

WHEREAS the Nottoway County Board of Supervisors does hereby support the application to the Virginia Tobacco Region Revitalization Commission for assistance in the restoration of the Harris Memorial Armory, which is owned by the Town of Blackstone,

NOW, THEREFORE, BE IT RESOLVED, that the Nottoway County Board of Supervisors does hereby authorize the application to the Virginia Tobacco Region Revitalization Commission for funding of the Harris Memorial Armory Restoration project; and

BE IT FURTHER RESOLVED, that Ronald E. Roark, County Administrator, is hereby authorized to sign any and all documents pertaining to this project.

Done this 22nd day of August, 2019 by a unanimous Board.

BY: Steve W. Bowen
Steve W. Bowen, Chairman

Attest:

Ronald E. Roark
Ronald E. Roark, Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 19TH DAY OF SEPTEMBER IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 244TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W, BOWEN, CHAIRMAN
HELEN M. SIMMONS
NOEL R. SHEKLETON
SHERMAN C. VAUGHN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

ABSENT: GARY L. SIMMONS, VICE CHAIRMAN

Chairman Bowen called the meeting to order at 7:00 p.m.

Reverend Chris Hillman of Sharron Baptist Church provided the invocation. Chairman Bowen led everyone in the Pledge of Allegiance to our flag.

The minutes of the August 14, 2019 work session and the August 22, 2019 regular Board meeting were presented. Supervisor Vaughn moves to receive and adopt the August 14, 2019 and the August 22, 2019 minutes as presented. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Absent
S. W. Bowen	Yes

Chairman Bowen asks if there are any delegations from the public;

John Schutt: Mr. Schutt expresses that the County should reconsider its contribution to Piedmont Senior Resources and also should consider an increase in the employer contribution for health care coverage. Mr. Schutt further expresses that if tax payer dollars can provide better benefit coverage for School employees than the County should be able to do the same for the Sheriff's Office. Mr. Schutt acknowledges the recent changes implemented at the Landfill waste collection sites, expresses support for the changes and urges the citizens to understand the changes are necessary and the site attendants are only doing their job.

Michelle Temple: Mrs. Temple is an Ombudsman for Piedmont Senior Resources and explains the purpose for the services they provide and why the County should increase its contribution to the agency.

Sonny Abbott: Mr. Abbott begins his comments by implying that the Board's fix to the County's trash problems was implemented without being completely knowledgeable on the associated costs. He then proceeds to remind the Board of questions he posed to them in a previous year relating to budgeted school funds, funding for Amelia-Nottoway Technical Center, attaining accreditation for all schools, and correcting loss of teaching staff. Lastly Mr. Abbott exclaims "change is necessary".

John Roark: Mr. Roark agrees with comments made previously by Citizen John Schutt in relation to the recent changes at the Landfill convenience sites; suggests that while changes were necessary it isn't wholly accommodating to most working citizens. Mr. Roark questions how the scheduling will be handled for the upcoming major holidays and urges for the citizens to be informed well ahead of time. He also addresses the lack of public knowledge prior to full implementation of the plans; believes the changes and their begin date should have been advertised in the local newspapers and any other appropriate public place. Mr. Roark suggests that the Board should take care of its law enforcement officers; believes that the theory that of if you do for one you must do for all shouldn't apply in this scenario.

Susan Yeatts: Mrs. Yeatts speaks as a resident of the Town of Crewe and informs that her request for information she spoke about at the Board's August meeting has not been answered; she was promised information would be sent to her and it has not been. Chairman Bowen takes ownership of that inattention and assures Mrs. Yeatts that she will get the information she has asked for.

Daphne Norton: Mrs. Norton states that the County has failed its senior citizens and pleas with the Board to make it right. She feels that it shouldn't take the Director of Piedmont Senior Resources threatening to reduce services for Nottoway residents for the Board to right their wrongs.

Presentation: Mrs. Mary Tisdale – Amelia Nottoway Technical Center: Mrs. Tisdale was not able to attend the meeting

Public Hearing – Special Exception: request of Sandy L. Noblin-Anthony and Michael S. Anthony to establish a family cemetery on property located off Route 603 – The Grove Road in Blendon District; property is zoned A-1, Agriculture and is owned by applicants

Chairman Bowen asks if there is anyone present wishing to speak, either for or against, the Anthony cemetery request; there is no one wishing to speak. Mrs. Noblin-Anthony is present to answer any questions that may arise. Administrator Roark advises of concerns from an adjoining property owner and those concerns have been satisfied. Administrator Roark informs the Planning Commission heard the request and recommend approval.

Supervisor Vaughn moved to approve the Sandy L. Noblin-Anthony and Michael S. Anthony request to establish a family cemetery on property located off Route 603 – The Grove Road. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Absent
S. W. Bowen	Yes

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant reports that secondary mowing will begin on Monday, September 23, 2019, shoulder pulling is nearly complete on Route 460 and will soon being on Route 360, brush/tree trimming and pothole patching continues.

A – Letter – Virginia Department of Transportation – Scott Chapman: VDOT will be entering onto County owned property at the intersection of Route 460 and Lewiston Plank Road for right-of-way maintenance

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on September 12, 2019, minutes of the regular meeting of the Nottoway County School Board meeting held on August 08, 2019, minutes of a special call meeting of the Nottoway County School Board held on August 29, 2019, SPED 611B budget adjustment, Athlife budget adjustment:

1 – Budget Adjustment – SPED 611B - $7,549.24

REVENUES:		
3-201-33084-0027	SPED 611B	$7,549.24
	(carryover from 2017-18)	$7,549.24

EXPENDITURES:		
4-201-61310-6000-300-200-625	611B Materials & Supp-Sec	$1,166.74
4-201-61100-1620-301-200-625	611B Supp Salary NHS	1,000.00
4-201-61100-2100-301-200-625	611B FICA NHS	76.50
4-201-61100-2100-240-200-625	611B FICA BPS	76.50
4-201-61100-1620-240-200-625	611B Supp Salary BPS	1,000.00
4-201-61310-6000-200-200-625	611B Mat & Supplies-Elem	1,000.00
4-201-61100-1620-230-200-625	611B Supp Salary CPS	1,000.00
4-201-61100-1620-203-200-625	611B Supp Salary NIS	1,000.00
4-201-61100-1620-202-200-625	611B Supp Salary NMS	500.00
4-201-61100-1620-302-200-625	611B Supp Salary NMS	500.00
4-201-61100-2100-230-200-625	611B FICA CPS	76.50
4-201-61100-2100-302-200-625	611B FICA NMS	38.25
4-201-61100-2100-202-200-625	611B FICA NMS	38.25
4-201-61100-2100-203-200-625	611B FICA NIS	76.50
		$7,549.24

2 – Budget Adjustment – AthLife - $3,138.79

REVENUES:		
3-201-24020-0127	AthLife	$3,138.79
	(carryover from 18-19)	$3,138.79

EXPENDITURES:		
4-201-61100-1620-301-500-530	Supplemental Salary	$2,915.70
4-201-61100-2100-301-500-530	FICA	223.09
		$3,138.79

Supervisor Helen Simmons moves to approve both the SPED 611B and AthLife carryover adjustments. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Absent
S. W. Bowen	Yes

Health Department – Howard Nash, MD FCAP: No report provided

Economic Development Committee: Administrator Roark informs the Committee will not meet for September

Regional Jail Authority Report & Juvenile Detention Center: July 2019 Piedmont Regional Jail Authority Transportation Report, May – July 2019 Piedmont Regional Jail Authority Jurisdiction Report, July 2019 Piedmont Regional Jail Authority Revenue Report, Virginia Department of Juvenile Justice Statewide Detention Facility Population, July 2019 Piedmont Regional Juvenile Detention Center Utilization Report

Administrator Roark notes that in August, Nottoway had 2012 inmate days; nearing matching or exceeding the Prince Edward inmate days of 2165. Additionally he informs that due to the rising costs associated with transportation of Virginia Center for Behavioral Rehabilitation residents, assistance has been sought from Delegate Tommy Wright to request an increase in the reimbursement amount from the Commonwealth of Virginia State Compensation Board.

Landfill: Administrator Roark gave the Landfill report

A – August Leachate Record; 30,000 gallons hauled

B – Letter – Virginia Department of Environmental Quality – Katy T. Dacey, Solid Waste Compliance Inspector: a compliance inspection was completed for the Nottoway County Sanitary Landfill, Solid Waste Permit (SWP) No. 304, on August 20, 2019; during the inspection there were no apparent violations of the Virginia Waste Management Act, Virginia Solid Waste Management Regulations, or SWP 304 observed

C - August 2019 Solid Waste Report; average of 87.85 tons of waste per day received

D – Letter – Virginia Department of Environmental Quality: the solid waste annual fee due is $2,892.78; Supervisor Helen Simmons moves to approve payment of the annual fee to DEQ for the operations of the Landfill. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Absent
S. W. Bowen	Yes

E – Administrator Roark provides a detailed summary of the recent changes that have been implemented at the Nottoway County Landfill Solid Waste Collection Convenience Sites; announces that if anyone from the public wishes to read this it will be made available to them

Administrator Roark provides some facts and figures related to the newly implemented Convenience Site plan. During the first two hours after opening the Rt. 723, Lewiston Plank Road site 12 vehicles were turned away as non-county citizens; there were a total of 45 turned away for the day. On Sunday, the first week in implementation, there were a total of 74 vehicles from 3:00 – 5:30 pm at the Rt. 46, Brunswick Road site and 12 of them were turned away. On Wednesday of this week, the Rt. 46 site had seen 114 vehicles by 5:30 pm and 13 of them were turned away. He further reports that thanks to assistance from the Sheriff's Office very little trash has been found on the ground after the first few days.

Administrator Roark informs that after review of the Solid Waste Ordinance by County Attorney Preston Williams, there are a few minor changes that need to be made. He requests authorization to make these changes and advertise the Ordinance for public hearing. Supervisor Vaughn moves to authorize the changes as presented and advertise this information for citizen knowledge. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Absent
S. W. Bowen	Yes

Chairman Bowen offers his thought process on what was used for consideration when the changes were devised; acknowledges that these changes were very thoroughly deliberated. Administrator Roark informs that per Landfill Director Gary Easter, there has been a noticeable reduction in the amount of waste brought into the Landfill since the changes were implemented.

Fort Pickett Redevelopment Authority: Administrator Roark explains that the Community College Foundation has asked for a second building in Pickett Park and will financially assist with the necessary renovations. He has had plans drawn for the necessary renovations and seeks authorization to put the project out for bid. Supervisor Vaughn moves to authorize Administrator Roark to seek bids on the necessary renovations. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Absent
S. W. Bowen	Yes

Planning Commission: Administrator Roark informs the Commission met on Tuesday, September 17, 2019 to hear the Anthony family cemetery request

The Board revisits the following old business:

1 – Piedmont Senior Resources (PSR): Administrator Roark presents corrections on information presented by Director Justine Young when she spoke at the August Board meeting; he provides the mission of the Agency and their purpose of service – private non-profit agency, informs that recent communications with Wade Bartlett confirm that his position on the Agency stands just as Ms. Young presented, on July 17, 1973 the Nottoway County BOS approved a resolution forming the now known as Crossroads Board, on August 19, 1975 Linda L. Martin, Executive Director appeared before the Nottoway County Board and presented a summary of the programs and budget estimated at a cost to Nottoway of $324.07 per year; a defeated motion was made to deny the request followed by a passed motion to approve the program and its associated costs with a vote of 3-2; on July 1974 a motion was made by a Nottoway County Board member appointing Dr. William Mark as the County's representative on the Piedmont Area Mental Health and Mental Retardation Services Board for a three year term, in February 1975 a Board member moved that the County go along with the Piedmont Planning Program for the mentally retarded and aged funding by a $39,000 grant, on May 20, 1975 a Nottoway Board member reported on the Chapter 10 Mental Health Program instructing anyone with questions to contact the Piedmont Planning District Commission, in June 1975 the Nottoway County Treasurer informed the Board that Nottoway County would be acting as Fiscal Agent for the Chapter 10 Mental Health Program

Administrator Roark acknowledges a recent letter, originated by Piedmont Senior Resources Director Justine Young and sent to all Nottoway Piedmont Senior Resources clients in, informing that due to a lack of funding their services may be reduced or cut completely. There was a letter also sent from PSR Director Young to some PSR employees informing that their jobs may be eliminated. Lastly, he informs that local Attorney Jack Boswell's sister was working for the Piedmont Planning District Commission at the time and wrote the grant for the funding of the program.

Supervisor Helen Simmons addresses the Piedmont Senior Resources problem; informs that a constituent contacted her informing of the letter sent out to PSR clients by Director Justine Young stating that effective, October 1, 2019, their services would be cut. Supervisor Simmons acknowledges that the way the matter was handled by Director Young was unfair to both she and the Board. There was a direct request to Director Young by Chairman Bowen to hold off on any service changes/notifications until such time as the Nottoway Board could meet this night.

Following all information heard, Supervisor Helen Simmons recommends to the Board that the County apply to de-designate from the Area Agency on Aging (AAA), to establish its own agency within the County and apply for a grant to do so. Additionally Supervisor Simmons recommends the Board give PSR an additional contribution of $1,500 so as not to reduce client services nor terminate positions, and lastly asks Chairman Bowen to form a committee to help the County Administrator and staff research the process of pulling out of the PSR AAA.

Chairman Bowen states they need to take small steps; informs that he is willing to give the additional $1,500 to get PSR back on track and take if from the Board Discretionary Fund. Supervisor Shekleton moves to send an additional $1,500 contribution to PSR; making the total funding for PSR $2,500 for FY20. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Absent
S. W. Bowen	Yes

Chairman Bowen explains that he would like to talk about appointing any committee and explains to Supervisor Simmons that should he form such a committee that he would choose not to appoint her to it because she is a current Piedmont Senior Resources Board member; she states this would be no problem with her. Administrator Roark seeks clarification on the instructions by the Chairman/Board; is the Chairman telling him to proceed with the investigation into the possibility of pulling out of the PSR AAA. Chairman Bowen expresses his concern with taking any further action, such as appointing a committee, without Vice Chairman Gary Simmons being informed of all discussions/actions at tonight's meeting. Administrator Roark asks if Chairman Bowen was authorizing the research after Vice Chairman Simmons is informed and a committee is appointed. Chairman Bowen states yes but clarifies that any such investigation will only be to see if the County can pull out of the PSR AAA, not to actually take action to pull out.

The Board hears the following new business:

1 – Letter – Luck Stone Company – Doug Quarles, Land Use Development Manager: Requesting a letter of support from the County for their application for grant funding through the Department of Rail and Public Transportation; a draft letter is provided

Supervisor Vaughn moves to provide Luck Stone a letter of support to accompany their application for grant funding from the Rail Industrial Access Fund. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	No
G.L. Simmons	Absent
S. W. Bowen	Yes

2 – Wilson Road Subdivision: Frankie Williamson has submitted completed plans to establish the Wilson Road Subdivision; a five-lot division located on both Route 640, Wilson Road, and Route 612, Old Richmond Road. Both the Virginia Department of Health and the Virginia Department of Transportation have given approval to the plans.

Supervisor Shekleton moves to approve the five-lot, Wilson Road Subdivision as presented. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Absent
S. W. Bowen	Yes

3 – Supervisor Shekleton asks the Board to consider adoption of a proposed Threatening Dog Ordinance for the County; a public hearing will need to be held before action is taken to adopt it

County Attorney Preston Williams agrees with the County adopting such an ordinance and will be reviewing Ordinances from other localities to draft one for Nottoway consider.

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane Brown, Clerk – not in attendance

2 – Larry J. Parrish, Sheriff: nothing to report at this time

3 – Ellen F. Myatt, Treasurer: not in attendance

4 – Christy Hudson, Commissioner of the Revenue – not in attendance

5 – Leanne Watrouss, Interim Commonwealth's Attorney: nothing to report at this time

There are no CONSENT CALENDAR items for consideration.

Administrator Roark presents the following information items:

1 – August 2019 Blackstone Volunteer Fire Department Incident report

2 – Notice: Application of Southside Electric Cooperative, for a general increase in rates Case No. PUR-2019-00090

3 – Notice: Petition of Virginia Electric and Power Company for a prudency determination with respect to the Westmoreland Solar Power Purchase Agreement pursuant to §56-585.1:4 F of the Code of Virginia Case No. PUR-2019-00133, application of Virginia Electric and Power Company to participate in the pilot program for electric power storage batteries pursuant to §56-585.1:6 of the Code of Virginia, and for certification of a proposed battery energy storage system pursuant to § 56-580 D of the Code of Virginia Case No. PUR-2019-00124

4 – Notice: Documentation from Board Chairman Steve Bowen that he used personal funds to sponsor the first year of honorees names on the Virginia War Memorial

5 – Letter – Barbara Gantley: Expressing appreciation for the extraordinary efforts of Nottoway County Animal Control Office Sheila Estes in rescuing an abandoned stray dog that her family recently adopted

6 – Letter – Virginia Department of Environmental Quality – Jeanne Puricelli, Water Permit Writer: Notification that the Town of Crewe has an Environmental Permit action pending; reissuance of VPDES Permit No. VA0020303

7 – Nottoway County Community Policy Management Team (CPMT) Children's Services Act (CSA) Three Year Plan; Fiscal Years 2019-2022

8 – Minutes: minutes of the Piedmont Regional Jail Authority Board meeting held on July 17, 2019, minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on July 17, 2019, minutes of the Piedmont Soil and Water Conservation District Board of Directors meeting held on July 23, 2019

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: report period August 2019

2 - Animal Control Officer's (ACO) Report: report period August 2019, review of unannounced inspections by Supervisor Shekleton

3 - Erosion and Sedimentation Report: no report provided

4 – Highway Safety Grant: The Sheriff's Office has been awarded Virginia Department of Motor Vehicles Highway Safety Grant funding in the amount of $9,848.00; the Board needs to appropriate the funds

Supervisor Helen Simmons moves to appropriate the $9,848.00 Highway Safety Grant Funding awarded to the Sheriff's Office. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Absent
S. W. Bowen	Yes

5 – Ruby Price, a recipient of the District1 Housing Project, has successfully met her payment obligations for her property located at 409 McCahan Street, Burkeville (District 1 Housing Project); the Board needs to authorize County Attorney Preston Williams to prepare the necessary documents to release Ms. Price's Deed of Trust

Supervisor Vaughn moves to authorize the release of the Deed of Trust for Ruby Price. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Absent
S. W. Bowen	Yes

Administrator Roark informs of receipt of email correspondence from Town of Crewe Councilman Phil Miscovic requesting the Board approve a letter of support for Crewe's planned rehabilitation of the former Norfolk & Western Division Headquarters building now owned by the Town. The Town has a planned future use of the building to be a public use facility to aid them with economic and community development.

Supervisor Helen Simmons moves to provide a letter of support for the Town of Crewe project. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Absent
S. W. Bowen	Yes

Chairman Bowen, due to the necessity of discussing a matter in closed session, allows the Board members a chance to speak before doing so.

Chairman Bowen asks for everyone to keep Vice Chairman Gary Simmons and his family in their thoughts and prayers.

Supervisor Helen Simmons additionally asks all to keep in their prayers the family of a young county citizen that was killed, and another injured, in an accident earlier today in the County. She also informs the audience that anyone from Piedmont Senior Resources that wishes to speak with her can do so after the meeting is over.

Supervisor Shekleton informs that the Supportive Community Readiness Program will meet in Nottoway on Wednesday, September 25, 2019 in the County Administrator's Office. Representatives from the American Red Cross will attend along with the Director from Nottoway County Department of Social Services. Supervisor Shekleton informs of his recent discovery that the current CenturyLink telephone directory does not include numerous listings for Nottoway Government offices; Assistant County Administrator John Prosise has already been working to try to have this corrected.

Supervisor Shekleton acknowledges an article in this week's Courier-Record from Doug Coleburn in reference to law enforcement and states he wants to expand on the subject matter. He exclaims that Nottoway County is blessed to have such a strong group of Deputies and how unique of a position it is. He explains that in general, Officers work at the pleasure of one person, has to wear body armor to protect themselves as well as citizens, are required to work shift work and basically be on call 24/7, and the Virginia average starting salary for such hazardous duty position is $39,817 (19% lower than the national average); Nottoway deputies have a starting salary of $36,500.

Supervisor Shekleton expresses concern for the future retention of Deputies due to the starting salary; acknowledging that the VA State Police has a starting salary of $44,000 with much better benefits. At the conclusion of his comments, Supervisor Shekleton moves to provide an increase of $500 per month for all eligible Nottoway County deputies beginning January 1, 2019, appropriate the estimated $72,000 plus benefits expense, and take the funding from the General Fund Balance. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Absent
S. W. Bowen	Yes

Chairman Bowens states that while this will help retain deputies, the Board is going to have to look into this for all eligible employees. Sheriff Parrish expresses appreciation for the Board's action.

Administrator Roark states that he has an issue that needs to be discuss in closed session. The Board enters closed session to discuss the possible sale of public property and a prospective industry under Code of Virginia § 2.2-3711-A-3 Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

The Board enters closed session at 8:26 p.m.

The Board returned to open session at 8:52 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows with a roll call vote:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Supervisor Shekleton moves to allow Administrator Roark to continue negotiations with a prospective buyer of County owned property. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Absent
S. W. Bowen	Yes

Supervisor Vaughn comments on the letter mentioned earlier in the meeting that was sent to Nottoway County clients and employees of Piedmont Senior Resources; he would like for the Board to allow Administrator Roark to request a copy of the minutes from the last Piedmont Senior Resources Board meeting showing where Board action was approved authorizing Director Justine Young to send those letters out and makes a motion to this effect. The motion carried as follows:

The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Absent
S. W. Bowen	Yes

Chairman Bowen, along with other Supervisors, state they were contacted by numerous Nottoway County citizens, as well as PSR employees, expressing emotion and concern for the letter they received from PSR.

There being no further business to come before the Board, Chairman Bowen adjourns the meeting at 8:55 p.m.

Stephen W. Bowen Chairman Ronald E Roark Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 19th DAY OF SEPTEMBER IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 244TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
HELEN SIMMONS
SHERMAN VAUGHN
NOEL SHEKLETON
RONALD E. ROARK, CLERK

WHEREAS, Luck Stone Corporation has expressed its intent and desire to Nottoway County to locate its commercial, business, or industrial operations in Nottoway County;

WHEREAS, Luck Stone Corporation and its operation will require rail access;

WHEREAS, the Officials of Luck Stone Corporation have reported to Nottoway County their intent to apply for Industrial Access Railroad Track Funds from the Commonwealth of Virginia's Department of Rail and Public Transportation in the amount of $450,000.00; AND,

WHEREAS, Luck Stone Corporation has requested that Nottoway County provide a Resolution supporting its application for said funds which are administered by the Virginia Department of Rail and Public Transportation;

NOW, THEREFORE, BE IT RESOLVED, that Nottoway County hereby endorses and supports the application of Luck Stone Corporation, for $450,000.00 in Industrial Access Railroad Track Funds; AND,

BE IT FURTHER RESOLVED, that Nottoway County hereby makes known its desire and intent to support the Commonwealth Transportation Board in providing the maximum financial assistance to Luck Stone Corporation, for the purpose of locating its Crewe Plant in Nottoway County, Virginia.

ADOPTED: September 19, 2019

BY: _____
Steve W. Bowen, Chairman

Attest:

_____
Ronald E. Roark, Clerk

NOTTOWAY COUNTY BOARD OF SUPERVISORS

MEETING DATE:

September 19, 2019

MOTION:

To enter Closed Session pursuant to Code of Virginia §2.2-3711 A 3 - Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Nottoway County Board of Supervisors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, §2.1-344.1 of the Code of Virginia requires a certification by this Board of Supervisors that such executive meeting was conducted in conformity with Virginia Law;

NOW THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors.

VOTE:

AYES: 4

NAYS: 0

(For each nay vote, the substance of the departure from the requirements of the Act should be described.)

ABSENT DURING VOTE: Gary Simmons

ABSENT DURING MEETING: Gary Simmons

Ronald E Board

Clerk to the Board of Supervisors

Nottoway County
Board of Supervisors

AGENDA

September 19, 2019

7:00 p.m.

A. CALL TO ORDER: Chairman Bowen

INVOCATION

PLEDGE OF ALLEGIANCE: Chairman Bowen

B. MINUTES

C. DELEGATIONS FROM THE PUBLIC

D. PUBLIC HEARINGS/PRESENTATIONS:

1. Mrs. Tisdale – Amelia Nottoway Technical Center
2. Public Hearing – Special Exception Permit
   Family Cemetery – Noblin

E. DEPARTMENTAL REPORTS:

1. Highway Department – Dianna Bryant
   A. Letter – Mr. Chapman
2. School Board
3. Health Department
   Howard Nash, MD FCAP
4. Economic Development Committee
5. Regional Jail Report &
   Juvenile Detention Center
6. Landfill Report
   A. Leachate Report
   B. Inspection Report
   C. Monthly Report

D. Notice – DEQ Annual Fee
E. Solid Waste Site Changes

7. Fort Pickett Redevelopment Authority

8. Planning Commission Report – Mr. Roark

F. UNFINISHED BUSINESS:

1. Piedmont Senior Resources

G. NEW BUSINESS:

1. Request - Letter of Support
Luck Stone

2. Wilson Road Subdivision

3. Threatening Dog Proposed Ordinance

H. REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:

1. Jane Brown, Clerk

2. Larry J. Parrish, Sheriff

3. Ellen F. Myatt, Treasurer

4. Christy Hudson,
Commissioner of the Revenue

5. Leanne Watrous, Commonwealth's Attorney

I. CONSENT CALENDAR:

1.

J. INFORMATION ITEMS:

1. Blackstone Volunteer Fire Department Report

2. Notice – Southside Electric

3. Notice – Dominion Energy

4. Letter – Mr. Bowen

5. Letter – Barbara Gantley

6. Letter – DEQ

7. CPMT – 3 Year Plan

8. Minutes

K. COUNTY ADMINISTRATOR:

1. Building Inspector's Report

2. Animal Control Officer's Report

3. E & S Report

4. Highway Safety Grant - Sheriff

5. Release Deed of Trust – District 1 Housing

6. Closed Session – Section 2.2-3711-A-3
Possible Sale of Public Property

L. COMMUNICATIONS, INSTRUCTIONS OF MEMBERS OF THE BOARD: Mr. Simmons

Mrs. Simmons

Mr. Shekleton

Mr. Vaughn

Mr. Bowen

FINANCIAL STATEMENT: (Filing for Minutes)

MOTION TO ADJOURN

ADJOURNMENT

Nottoway County
Board of Supervisors

AGENDA

October 17, 2019

7:00 p.m.

A. CALL TO ORDER: Chairman Bowen

INVOCATION

PLEDGE OF ALLEGIANCE: Chairman Bowen

B. MINUTES

C. DELEGATIONS FROM THE PUBLIC

D. PUBLIC HEARINGS/PRESENTATIONS:

1. Baxter Stegall
2. Piedmont Senior Resources
3. Ordinance – Ban on Burning
4. Resolution – Census Complete Count Committee
5. Resolution – Holiday Lake 4-H Center

E. DEPARTMENTAL REPORTS:

1. Highway Department – Dianna Bryant
   A. Letter – Mr. Mann
   B. Letter – Julie Brown
2. School Board
3. Health Department
   Howard Nash, MD FCAP
4. Economic Development Committee
5. Regional Jail Report &
   Juvenile Detention Center

6. Landfill Report

   A. Leachate Report
   B. Monthly Report
   C. Groundwater Monitoring
   D. Update – Solid Waste Management Plan
   E. Dumpster Site Rental

7. Fort Pickett Redevelopment Authority

8. Planning Commission Report – Mr. Roark

F. UNFINISHED BUSINESS:

1. Notice – Surface Transportation Board

2. Attorney Williams – Animal Ordinance

3. Attorney Williams – Solid Waste Ordinance

G. NEW BUSINESS:

1. Voting Credentials – VACo

2. Local Agreement – Health Department

3. Grant – Clerk's Office

4. Vacancy – Workforce Development

H. REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:

1. Jane Brown, Clerk

2. Larry J. Parrish, Sheriff

3. Ellen F. Myatt, Treasurer

4. Christy Hudson,
   Commissioner of the Revenue

5. Leanne Watrous, Commonwealth's Attorney

I. CONSENT CALENDAR:

1.

J. INFORMATION ITEMS:

1. Letter – Department of Social Services

2. Contract – VA Logos

3. Letter – Virginia War Memorial

4. Letter – Department of Elections

5. Notice – Dominion Energy

6. Notice – Columbia Gas of VA
7. Letter – Tia Jacobs
8. NPO Litigation
9. Joint Land Use Study
10. Information Items - VDEM
11. Minutes

K. COUNTY ADMINISTRATOR:

1. Building Inspector's Report
2. Animal Control Officer's Report
3. E & S Report
4. Statement – Delinquent Tax Collection
5. Insurance Rebate
6. Closeout – VJCCA
7. Closed Session – Section 2.2-3711-A-1 Personnel

L. COMMUNICATIONS, INSTRUCTIONS OF MEMBERS OF THE BOARD:

Mr. Simmons

Mrs. Simmons

Mr. Shekleton

Mr. Vaughn

Mr. Bowen

FINANCIAL STATEMENT: (Filing for Minutes)

MOTION TO ADJOURN

ADJOURNMENT

October 17, 2019

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 17TH DAY OF OCTOBER IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 244TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W, BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
HELEN M. SIMMONS
NOEL R. SHEKLETON
SHERMAN C. VAUGHN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Bowen called the meeting to order at 7:00 p.m.

Dr. Irene Allen, Mt. Gazarine Baptist Church, provided the invocation. Chairman Bowen led everyone in the Pledge of Allegiance to our flag.

The minutes of the September 19, 2019 regular Board meeting were presented. Supervisor Vaughn moves to receive and adopt the September 19, 2019 minutes as presented. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Chairman Bowen presents Vice Chairman Gary Simmons with a proclamation from the Virginia Association of Counties for his 20 years of service to the citizens of Nottoway County.

Chairman Bowen, and the entire Board, express appreciation for a gift from Administrator Roark; a polo shirt containing the Nottoway County seal.

Administrator Roark announces that, at the recommendation of Nottoway County Forestry Warden Kirby Woolfolk, the emergency burning ban will not be lifted at this time. He also acknowledges the ongoing burning brush pile at the County's Landfill; this was started months ago and is sufficiently contained and monitored daily.

Chairman Bowen asks if there are any delegations from the public;

Laura Paulette: Ms. Paulette asks that any future meeting held between the Board of Supervisors and Piedmont Senior Resources be a public meeting; Chairman Bowen assures her that it will be a public meeting. Ms. Paulette expresses her feelings that Nottoway County is withholding additional funding from Piedmont Senior Resources due to personal grudges between a Board member and PSR Director Justine Young.

Sonny Abbott: Mr. Abbott suggests that two Board members, seeking re-election, skirted the political system by running using party affiliation so they didn't have to obtain the required signatures those running as independents had to. He also urges, no matter who the winning five Board members will be, they are recognize that change is necessary, for everyone County citizen not just their own family and/or friends. Mr. Abbott closes his remarks by posing questions at the Board that he seeks answers to; relating to Piedmont Senior Resources, recently approved stipend for the Sheriff's Deputies, the Space Utilization Study, the proposed new animal shelter, and the Landfill.

John Roark: Mr. Roark offers ideas for potential incentives for recruiting and retaining emergency services volunteers, such as tax incentives. He also suggests that the County seek citizen input on what 12 hours would be most beneficial for hours of operation of the County waste convenience sites. Mr. Roark asks for clarification on the amount of waste that can be brought to the convenience sites; some citizens have heard that a citizen can only bring up to four bags at a time. In addition he informs of a recent court case involving a citizen being cited for illegal dumping and the Judge dismissed the charge. Lastly he continues to fight in support of the Sheriff's funding request for two additional deputy positions.

Administrator Roark clarifies that there is no limit on the amount of trash bags taken to the convenience sites. He also clarifies that the Judge's dismissal of the illegal dumping charge was due to the citation being issued using State codes and not County codes. Sheriff Parrish interjects that there was no issue with the State code used on the citation; the Judge just chose to dismiss the charge.

Daphne Norton: Mrs. Norton feels that Supervisor Helen Simmons owes the Nottoway County senior citizens an apology for the recent issues with Piedmont Senior Resources.

Presentation: Baxter Stegall, current candidate for Nottoway County Commonwealth's Attorney, presents a proposed document that, should he be elected, he would provide on a monthly basis to the Board.

Presentation: Piedmont Senior Resources: Chairman Bowen announces that after communications with Mr. Harrison it was decided that he would attend a meeting at a later date if the Board still wishes to do.

Ordinance: Due to the current extremely dry weather in the County, the County Administrator, after consultation with the Virginia Department of Forestry, the Director of Emergency Services, and the members of the Board of Supervisors, is implementing an emergency ban on burning beginning at 8:00 a.m. on Wednesday, October 9, 2019 and continuing until further notice

Administrator Roark explains that per Code of Virginia §44-146.21 and §15.2-922.1, this needs to be confirmed by Ordinance by the Board as the ban was issued as an emergency prior to tonight's meeting. Supervisor Vaughn moves to confirm the emergency burn ban by Ordinance. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

(See Page Thru Page
For Ordinance)

Resolution: The Board needs to consider the adoption of a resolution forming a 2020 Census Complete County Committee; for the purpose of planning and conducting local initiatives and promotional activities to increase community participation in the 2020 Census

Supervisor Helen Simmons moves to adopt a Resolution forming a 2020 Census Complete County Committee. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

Letter – Holiday Lake 4-H Educational Center, Inc. – Preston R. Willson, President/CEO: Requesting a letter of support for their efforts to secure funding from the Commonwealth of Virginia for essential capital safety improvement projects.

Supervisor Shekleton moves to approve the letter of support, in honor of former Nottoway County Supervisor Clarence Simpson, for the Holiday Lake 4-H Educational Center. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant reports that grinding of pavement humps on Rt. 614 at the Amelia/Nottoway County line has been completed, repairs have been made to the approaches of the bridge on Rt. 606, dead tree/brush removal has been done, additional surface treatment has been put down on Rt. 723, performed adopt-a-highway bag pickups, shoulder repairs continue on Rt. 360 and Rt. 460, all mowing has been completed and any observed potholes need to be brought to VDOT attention

Chairman Bowen informs that the burden on local emergency services volunteers for things such as tree removal or storm debris has become a problem; asks if VDOT is on call for such scenarios especially when disasters are predicted.

Mrs. Bryant explains that most of the Sheriff's Offices will directly call VDOT so they can dispatch a crew, additionally she explains that VDOT solicits emergency bids for most of those predictable scenarios. She provides the phone number for citizen calls; 1-800-367-ROAD.

A – Letter – Virginia Department of Transportation – R. Shane Mann, P.E., District Engineer: notice that the Commonwealth Transportation Board will conduct nine public meetings across the state beginning in October to give stakeholders the opportunity to review and provide comments on transportation projects and priorities

B – Letter – Virginia Department of Transportation (VDOT) – Todd M. Halacy, P.E., Assistant Division Administrator, Local Assistance Division: VDOT is soliciting FY2021 submittals of both the State of Good Repair Primary Extension Paving and Bridge Programs

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on October 11, 2019, minutes of the regular meeting of the Nottoway County School Board meeting held on September 12, 2019

Health Department – Howard Nash, MD FCAP: No report provided

Economic Development Committee: Administrator Roark informs the Committee will not meet for October

Regional Jail Authority Report & Juvenile Detention Center: August 2019 Piedmont Regional Jail Authority Transportation Report, June – August 2019 Piedmont Regional Jail Authority Jurisdiction Report, August 2019 Piedmont Regional Jail Authority Revenue Report

Landfill: Administrator Roark gave the Landfill report

A – September 2019 Leachate Record; 324,000 gallons hauled

B - September 2019 Solid Waste Report; average of 65.14 tons of waste per day received For comparison Mr. Roark provides prior totals; 99.76 tons in July, 87.85 tons in August – there is a significant reduction in waste being deposited in the Landfill

C – Groundwater Monitoring – Draper Aden Associates: Results of the most recent sampling event performed on July 17, 2019

D – Solid Waste Management Plan – Draper Aden Associates: providing the revised solid waste management plan letter to address three Department of Environmental Quality comments; disposal capacity and the need to review further options, public participation, and the remaining capacity units to cubic yards

E – Genito Road Dumpster Site Rental: the new property owners, Floyd and Darlene Hartley, are willing to enter into a 20 year lease at $4,000 per year with no plan to revisit the rent for a period of 10 years and are willing to expand the property according to the needs of the County for site improvements

Supervisor Vaughn moves to enter into an agreement with Mr. and Mrs. Hartley at the terms they have provided and authorize the appropriation of necessary funds for the improvements to the site. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Fort Pickett Redevelopment Authority: Administrator Roark informs that he is waiting on bids for renovations to the building planned to be used by the Community College Foundation

Planning Commission: Administrator Roark informs the Commission met on Tuesday, October 15, 2019 to discuss the County's Comprehensive Plan update

Emergency Services Agency: Chairman Bowen, Adhoc Committee member, provides details on important information being collected at meetings with the County's agencies; acknowledges the County is part of the problem and it is the plan to become a collaborative unit to correct this.

The Board revisits the following old business:

1 – Surface Transportation Board: Norfolk Southern Railway Company has filed a verified notice of exemption under 49 C.F.R. part 1152 subpart F – Exempt Abandonments to abandon approximately 0.70 miles of railroad lines between mileposts N 133.4 (near Atwood Street) and N 134.1 (near Highway 460 and Burkes Tavern Road) in Nottoway County, VA. Notice of the exemption was served and published in the Federal Register on September 17, 2015 (80 Fed. Reg. 55,904). By decision served on October 16, 2015 (October 2015 Decision), two environmental conditions were imposed requiring NSR to consult with the U.S. Fish and Wildlife Service and the National Geodetic Survey before beginning salvage operations, and the exemption became effective on October 17, 2015

2 – Threatening Dog Ordinance: County Attorney Preston Williams has reviewed the proposed Ordinance that was presented by Supervisor Shekleton and is deemed sufficient for adoption should the Board choose

Supervisor Shekleton moves to advertise the proposed Threatening Dog Ordinance as presented for public hearing. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

3 – Solid Waste Ordinance – County Attorney Preston Williams has made all necessary changes and the Ordinance is ready for a public hearing

Administrator Roark clarifies that Nottoway County citizens can utilize dumpsters being placed just outside the Landfill to avoid having to drive onto the cell working face. Vice Chairman Gary Simmons moves to advertise the amended Solid Waste Ordinance for public hearing. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

The Board hears the following new business:

1 – Letter – Virginia Association of Counties – Dean A. Lynch, Executive Director: Requesting a designation for voting credentials, on behalf of Nottoway County, for the 2019 Annual Business meeting to be held on Tuesday, November 12, 2019

Supervisor Shekleton moves to allow Chairman Steve Bowen to hold voting credentials for the VACo Annual meeting; Vice Chairman Gary Simmons will serve as alternate. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Administrator Roark announces that Board of Supervisor Chairman Steve Bowen will be elected President for the Virginia Association of Counties at its Annual Meeting being held in November.

2 - Agreement – Virginia Department of Health – Lee H. Cox, Business Manager: Providing the Statement of Agreement between the Virginia Department of Health and Nottoway County for Fiscal Year 2020 for the Board's review. Supervisor Vaughn moves to approve the Statement of Agreement as presented and authorize Administrator Roark to sign the document. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

3 – Letter – Nottoway County Circuit Court – Jane L. Brown, Clerk: $11,119.00 grant funds from the Library of Virginia have been awarded for the restoration of Minute Book 1 and Will Book 1; Kofile Technologies has completed the work and is requesting payment – the funding has been received by the Treasurer Myatt

Vice Chairman Gary Simmons moves to appropriate the $11,119 Library of Virginia grant funding and pay the invoice from Kofile Technologies. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

4 – Resignation – South Central Workforce Development Board (SCWDB): Mary Tisdale, recently resigned Principal of the Amelia/Nottoway Technical Center, has resigned her position on the SCWDB; leaving two business vacancies for Nottoway

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane Brown, Clerk – not in attendance

2 – Larry J. Parrish, Sheriff: nothing to report at this time

3 – Ellen F. Myatt, Treasurer: not in attendance

4 – Christy Hudson, Commissioner of the Revenue – not in attendance

5 – Leanne Watrouss, Interim Commonwealth's Attorney: Attorney Watrous explains changes that will be needed for her office as she will soon be hiring an additional Assistant Commonwealth's Attorney; suggests that she may reconfigure the conference room which is currently the County's Law Library. She informs that this may cause the need to find an alternative space to relocate the County's Law Library

There are no CONSENT CALENDAR items for consideration.

Administrator Roark presents the following information items:

1 – Letter – Virginia Department of Social Services – Nikole Cox, Director, Central Region: a Local Agency Dashboard, which is a management tool to help local government and local department of social services leadership to measure success and identify opportunities for improvement.

2 – Letter – Virginia Logos: expressing appreciation for the opportunity to provide the County supplemental guide signs for the Nottoway County Animal Shelter

3 – Letter – Virginia War Memorial Foundation – Rear Admiral John G. Hekman, USN (Ret.), Executive Director: Appreciation for the personal funds provided by Steve Bowen as a donation for the Speak Their Names Initiative

4 - Memorandum – Virginia Department of Elections – Daniel Persico, Chief Information Office & Chairman, HB2178 Workgroup: update on work to implement legislation from 2019 requiring the State Board of Elections to set minimum security standards for local IT systems that interact with the state's voter registration system

5 – Notice – Dominion Energy: Notice of Virginia Electric and Power Company d/b/a Dominion Energy Virginia of intent to file applications or petitions pursuant § 56-585.1 A 5 and A 6 of the Code of Virginia, application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider BW, Brunswick County Power Station, for the rate year commencing September 1, 2020 Case No. PUR-2019-00160, application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider US-2, Scott Whitehouse, and Woodland Solar Power Stations for the rate year commencing September 1, 2020 Case No. PUR-2019-00159

6 – Notice – Columbia Gas of VA: application of Columbia Gas of Virginia, Inc. for approval to amend its SAVE Plan pursuant to Virginia Code § 56-604 and for approval to implement a 2020 SAVE Plan Infrastructure Reliability and Replacement adjustment in accordance with Section 20 of its General Terms and Conditions Case No. PUR-2019-00132

7 – Letter – Mercatus Center at George Mason University – Tia L. Jacobs, State Outreach Associate: Offering to provide information to localities as it relates to "Inclusionary Zoning"

8 – Class Action Notice related to the National Prescription Opiate Litigation (NPO Litigation); localities will need to opt in or out of the Action

9 – Fort Pickett Maneuver Training Center Joint Land Use Study: as assessment of existing land uses, potential growth areas, and economic development opportunities around Fort Pickett MTC, information to assist surrounding communities in making informed decisions regarding compatibility, and recommended strategies will be developed for each compatibility issue to promote compatible land use planning around Fort Pickett, MTC and within the surrounding communities

10 – Virginia Department of Emergency Management – Darshan Parikh, Region 1, Disaster Response and Recovery Officer: provides corrected information related to Federal Emergency Management Agency public assistance per capita indicators for 2020 which will apply to all Presidential disaster declarations between Oct. 1, 2019 and Sept. 30, 2019; additionally the small project minimum and maximum have been updated

11 – Minutes: minutes of the Piedmont Court Services Piedmont Community Criminal Justice Board meeting on March 27, 2019, minutes of the Nottoway County Public Library Board of Trustees meeting held on August 21, 2019, Piedmont Soil and Water Conservation District Board of Directors meeting held on August 27, 2019, the Piedmont Regional Jail Authority Board meeting was held on August 21, 2019

Administrator Roark presents the following correspondence:

Mr. Burt Silverman, who lives at 394 Virginia Lee Boulevard, Blackstone, made a request to the County in June to modify its Code concerning golf carts on county roads. He recently met with Administrator Roark and states that he never received a response from the County. Administrator Roark reminds that it was the opinion of County Attorney Preston Williams that the County could amend its Ordinance to allow golf cart use on roads with a posted speed limit of 25 MPH or less and the suggestion to only approve this specific section of road in Mr. Silverman's request.

Supervisor Vaughn moves to allow County Attorney Preston Williams to prepare a resolution approving golf cart use on the specific section of roadway requested by Mr. Burt Silverman. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

1 - Building Inspector's Report: report period August 2019

2 - Animal Control Officer's (ACO) Report: report period August 2019, review of unannounced inspections by Supervisor Shekleton

3 - Erosion and Sedimentation Report: no report provided

4 – Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; $1,076.00. Supervisor Helen Simmons moves to approve the payment to Attorney Elliott. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

5 – Insurance Rebate: Administrator Roark explains that Anthem HealthKeepers has refunded Nottoway County a total of $1,633.07 for unused premiums during the 2018 Plan year; this needs to be refunded to employees that were covered under this plan

Vice Chairman Gary Simmons moves to appropriate the $1,633.07 from Anthem Healthkeepers and additionally approves the disbursement of the unused health insurance premiums to the employees covered during the 2018 plan year. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

6 –Letter – Virginia Department of Juvenile Justice – Beth Mohler Stinnett, Program Manager: The Virginia Juvenile Community Crime Control Act (VJCCCA) FY19 end of the year financial certification from for Nottoway has been received and the expenditure report has been reviewed; based on funds expended the County needs to refund the Commonwealth $2,302 (only $17,097.00 of the $19,399.00 provided were expended)

Supervisor Vaughn moves to authorize the return of VJCCCA funding in the amount of $2,302 to the Commonwealth. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Chairman Bowen, due to the necessity of discussing a matter in closed session, allows the Board members time to speak before doing so.

Supervisor Helen Simmons refutes citizens claims made earlier during delegations from the public relating to Piedmont Senior Resources. Ms. Simmons chooses to clarify for everyone, and remind them, that she is only one member of a five member Board of Supervisors, and is only one member on the PSR Board, and she is not the reason that PSR wasn't given more funding. Ms. Simmons makes it clear that while she had no control over the information that PSR Director Justine Young provided their Nottoway County clients she can assure that it was false.

Supervisor Shekleton proudly reports that Nottoway CARES has been tentatively awarded its 501C3 tax exempt designation and that the Committee will be meeting with the Architects soon to look at the two potential building sites in Burkeville. Mr. Shekleton offers praises for the County's two animal control officers; emphasizes that both Officer Kim Lindberg and Officer Sheila Estes were excellent at the job. Lastly Supervisor Shekleton states there is one additional Nottoway County number (the School Board) that has been excluded from the local CenturyLink Telephone Directory.

Chairman Bowen and Administrator Roark provide answers to some questions asked earlier by citizen Sonny Abbot during delegations from the Public. Chairman Bowen clarifies that the motion made and approved at the October Board meeting relating to additional funding for Piedmont Senior Resources did not include forming a Committee nor taking action to de-designate from PSR.

Chairman Bowen clarifies that the motion made and approved at the October Board meeting relating to additional funding for Sheriff's Deputies was to approve an additional $500 per eligible Officer per month beginning in January 2020 and continuing through June 2020; at an estimated expense of $72,000 being funded from the General Fund balance.

Administrator Roark reports that the Space Utilization Study is still being worked on and there has been no date provided yet as to when it will be presented. In response to additional questions from Mr. Abbott concerning the proposed new animal shelter and donated funds Supervisor Shekleton is not aware of the total amount of donated funds and the architectural firm that is assisting Nottoway CARES with a possible site selection is expected to make a report to the Board in December.

Chairman Bowen hopes that when the new Board meets to organize in January that they will agree to set regular work session dates, in addition to the regular meetings, so they can be better informed and prepared to provide answers to citizen questions/comments.

Administrator Roark states that he has an issue that needs to be discussed in closed session. The Board enters closed session to discuss personnel, specifically the Sheriff and Deputy Sheriff, under Code of Virginia § 2.2-3711-A-1; discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.

The Board enters closed session at 8:26 p.m.

The Board returned to open session at 8:57 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows with a roll call vote:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Supervisor Shekleton moves to increase the salary of Sheriff Larry Parrish to $89,278 effective October 1, 2019. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

There being no further business to come before the Board, Chairman Bowen adjourns the meeting at 8:58 p.m.

Stephen W. Bowen Chairman Ronald E Roark Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 17th DAY OF OCTOBER IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 244TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY SIMMONS, VICE CHAIRMAN
HELEN SIMMONS
SHERMAN VAUGHN
NOEL SHEKLETON
RONALD E. ROARK, CLERK

AN ORDINANCE TO IMPOSE AN EMERGENCY BAN ON BURNING IN NOTTOWAY COUNTY, VIRGINIA EFFECTIVE OCTOBER 9, 2019.

WHEREAS, upon recommendations from the Virginia Department of Forestry and a number of local residents, and upon consultation with the Director of Emergency Services and members of the Board of Supervisors, it became apparent that a ban on outside burning and disposal of burning embers is necessary,

NOW, THEREFORE, BE IT ORDAINED

50-1: Effective October 9, 2019 at 8:00 a.m. an emergency ban on outside burning or the disposing of burning embers outside is hereby prohibited until further notice.

50-2: No person may discard or dispose of any smoking materials outside unless such materials are fully and totally extinguished.

50-3: This ordinance is enacted pursuant to §44-146.21 and §15.2-922.1 Code of Virginia, 1950, as amended, to confirm emergency action directed by the Board of Supervisors on October 8, 2019.

50-4: Each violation of this ban shall be a Class 3 misdemeanor, and any law enforcement officer may issue a summons directly to any individual violating the ban.

50-5: This ban on burning will be lifted at the direction of the Board of Supervisors.

Adopted this 17th day of October, 2019 by a vote of 5 in favor and 0 opposed.

BY: Steve W. Bowen
Steve W. Bowen, Chairman

Attest:

Ronald E. Roark
Ronald E. Roark, Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 17TH DAY OF OCTOBER IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 244TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
HELEN SIMMONS
SHERMAN VAUGHN
NOEL SHEKLETON
RONALD E. ROARK, CLERK

WHEREAS, Holiday Lake 4-H Educational Center (HL4HEC), a non-profit 501c(3) organization, is requesting funds for essential capital safety improvements from the Virginia General Assembly, in the amount of $332,000 for the 2020/2022 biennial budget.

WHEREAS, HL4HEC mission is to improve the quality of life by educating youth and adults in a natural setting,

WHEREAS, Holiday Lake 4-H Educational Center (HL4HEC) serves nineteen (19) Virginia localities which include the counties of Albermarle, Amherst, Appomattox, Amelia, Brunswick, Buckingham, Campbell, Charlotte, Cumberland, Fluvanna, Greene, Louisa, Lunenburg, Mecklenburg, Nelson, Nottoway, and Prince Edward as well as the cities of Charlottesville and Lynchburg,

WHEREAS, HL4HEC is located in the 20,000-acre Appomattox/Buckingham State Forest, the largest state forest in Virginia,

WHEREAS, the 4-H Center leases 157.8 acres from the Virginia Department of Forestry on a long-term lease through the year 2080,

WHEREAS, the objectives of HL4HEC are:

To provide four seasons annually of educational camping programs for 4-Hers in Central, Southside and specialized camps across the state of Virginia.

To provide special programs and activities to include Natural Resource Education as a resource for school groups, 4-H clubs, the summer 4-H camping program as well as for adults.

To provide facilities, programs, and services necessary to serve as the Virginia 4-H Shooting Education Center.

To provide quality facilities and support services year-round for diverse groups from multiple geographical regions.

To evaluate the effectiveness of educational programming on an ongoing basis and to revise programming to meet the changing needs of stakeholders.

WHEREAS, today at HL4HEC, over ten thousand (10,000) participants (many of which are underserved youth) benefit annually from a variety of programs. Holiday Lake 4-H Educational Center has served the youth and adults of Central/Southside Virginia and beyond since 1941. Thousands of urban youth get to experience the "*forest*" through 4-H and Natural Resource Education programs at the 4-H Center. For almost 80 years, Nottoway County has played an active part of the more than one hundred thousand (100,000) lives that have been enriched at the 4-H Center through educational programs, friendships and a closeness to nature,

WHEREAS, in 2011 HL4HEC was registered as a Virginia Historic Landmark and listed on the National Register of Historic Places. The historic registration (which in part includes 15 cabins built in 1937 by the WPA which are still used today) assures that the original character of the historic buildings will be preserved,

WHEREAS, through a memorandum of understanding between the Appomattox County School Board and HL4HEC, the 4-H Center serves as a designated evaluation site to be utilized in the event of an emergency which would require students to be taken out of the Appomattox County Schools and be temporarily located at HL4HEC,

NOW THEREFORE BE IT RESOLVED, the 4-H Center's capital improvement projects include facility upgrades/installations to include Medical Clinic Facility and Equipment Upgrade (including floor replacement and AED), PA System (Active Shooter), ADA accessibility improvements, Emergency Generator, Exterior Security Lighting, Infrastructure Upgrades (drainage system, sidewalks, sewer lines and water storage and pressure tank repair/painting), HVAC units, Large Pavilion Upgrade, Roof, Gutter and Siding Replacements, Kitchen Floor Replacement, Challenge Course Repairs and Improvements and Platform Tents for Outdoor Skill Education;

BE IT FURTHER RESOLVED, upon receiving the funds and completing the necessary capital improvements, Holiday Lake 4-H Educational Center will be able to increase the 4-H Center's useful life and continue to serve thousands of youth and adults for many years to come in Central and Southside Virginia.

Adopted this 17th day of October, 2019 by a vote of 5 in favor and 0 opposed.

BY: _____
Steve W. Bowen, Chairman

Attest:

_____
Ronald E. Roark, Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 17th DAY OF OCTOBER IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 244th YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY SIMMONS, VICE-CHAIRMAN
HELEN SIMMONS
NOEL SHEKLETON
SHERMAN VAUGHN
RONALD E. ROARK, CLERK

RESOLUTION
FORMING A 2020 CENSUS COMPLETE COUNT COMMITTEE

WHEREAS, a decennial census of every resident is required under Article 1, Section 2 of the U.S. Constitution; and

WHEREAS, an accurate census is essential for the allocation of representatives with the legislative bodies of the U.S. House of Representatives, and within the Virginia State Legislature; and

WHEREAS, billions of dollars each year in intergovernmental funding for health, education, transportation, child and elder care, emergency preparation and response, public and social support programs of all kinds depend on complete and accurate age, population and other ethnic and demographic information gathered every ten years; and

WHEREAS, all units of government, large and small corporations, non-profit organizations, religious organizations and local businesses of all sizes require accurate information on population and family size and income data for investment, job development and marketing guidance and to determine the impact of educational, health and social programs; and

WHEREAS, individual and family information is held completely confidential by strong federal laws supported by consistent court rulings at all levels and is never released even to other units of local, state or federal governments except in large statistical totals, or to family members after 72 years for genealogical purposes only; and

WHEREAS, the more informed residents are about the 2020 Census operations, the better their understanding of the census process becomes, thus increasing their willingness to be a part of the successful enumeration in 2020.

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors does hereby create a Census 2020 Complete Count Committee for the purpose of planning and conducting local initiatives and promotional activities to increase community participation in the 2020 Census.

ADOPTED BY THE NOTTOWAY COUNTY BOARD OF SUPERVISORS ON OCTOBER 17, 2019.

Stephen W. Bowen, Chairman

Ronald E. Roark, Clerk

NOTTOWAY COUNTY BOARD OF SUPERVISORS

MEETING DATE:

October 17, 2019

MOTION:

To enter Closed Session pursuant to Code of Virginia §2.2-3711 A 1 – Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments of schools of public institutions or higher education where such evaluation will necessarily involve discussion of the performance of specific individuals

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Nottoway County Board of Supervisors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, §2.1-344.1 of the Code of Virginia requires a certification by this Board of Supervisors that such executive meeting was conducted in conformity with Virginia Law;

NOW THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors.

VOTE:

AYES: 5

NAYS: 0

(For each nay vote, the substance of the departure from the requirements of the Act should be described.)

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None

Ronald E Boak

Clerk to the Board of Supervisors

Nottoway County
Board of Supervisors

AGENDA

November 21, 2019

7:00 p.m.

A. CALL TO ORDER: Chairman Bowen

INVOCATION

PLEDGE OF ALLEGIANCE: Chairman Bowen

ANY ADDITIONS OR CORRECTIONS TO THE AGENDA

B. MINUTES

C. DELEGATIONS FROM THE PUBLIC Bowen Elected President of VACo

D. PUBLIC HEARINGS/PRESENTATIONS:

1. Ordinance to add Chapter 39 to the Nottoway Code – Threatening Dogs
2. Amendment to Chapter 102 of the Nottoway Code – Solid Waste
3. Request – Daphne Cole
4. Resolution – Drought Disaster

E. DEPARTMENTAL REPORTS:

1. Highway Department – Dianna Bryant
   A. Monthly Report
2. School Board
3. Health Department
   Howard Nash, MD FCAP
4. Economic Development Committee
5. Regional Jail Report &
   Juvenile Detention Center

6. Landfill Report

   A. Groundwater Monitoring
   B. Monthly Report
   C. Letter – DEQ
   D. Gas Monitoring
   E. Cell 5 Documentation

7. Fort Pickett Redevelopment Authority

8. Planning Commission Report – Mr. Roark

F. UNFINISHED BUSINESS:

1. Tobacco Commission Grant to Blackstone

2. South Central Workforce Development Board

G. NEW BUSINESS:

1. Request – Sheriff Parrish

2. Appropriation – Fire Programs Fund $32,792

H. REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS:

1. Jane Brown, Clerk

2. Larry J. Parrish, Sheriff

3. Ellen F. Myatt, Treasurer

4. Christy Hudson,
   Commissioner of the Revenue

5. Leanne Watrous, Commonwealth's Attorney

I. CONSENT CALENDAR:

1. Erroneous Assessment – DT $1181.96

2. Erroneous Assessment –
   O'Reilly Auto Parts $1167.23

3. Erroneous Assessment – Slowe $341.31

J. INFORMATION ITEMS:

1. Letter – Nottoway High School

2. Abstract of Votes

3. School Choice Week

4. Notice – Dominion Energy

5. Letter – Design Nine

6. Fire Department Report

7. Letter – Department of Agriculture

8. NG911 Information

9. Department of Elections Cybersecurity Risk Assessment

10. Notice – Dominion Energy

11. Minutes

K. COUNTY ADMINISTRATOR:

1. Building Inspector's Report

2. Animal Control Officer's Report

3. E & S Report

4. Road Sign Maintenance

5. Delinquent Tax Collections

6. Donation – Animal Shelter

7. Litter Grant - $4244

8. Surplus Vehicle

9. Animal Friendly License Plates

10. DCJS Grant for Juvenile Detention Center $21285

Closed Session – Section 2.2-3711-A-1 Personnel

L. COMMUNICATIONS, INSTRUCTIONS OF MEMBERS OF THE BOARD:

Mr. Simmons

Mrs. Simmons

Mr. Shekleton

Mr. Vaughn

Mr. Bowen

FINANCIAL STATEMENT: (Filing for Minutes)

MOTION TO ADJOURN

ADJOURNMENT

November 21, 2019

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF NOVEMBER IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 244TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W, BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
HELEN M. SIMMONS
NOEL R. SHEKLETON
SHERMAN C. VAUGHN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Bowen called the meeting to order at 7:00 p.m.

Mr. Glenn Norton, Deacon of Burkeville Baptist Church, provided the invocation. Chairman Bowen led everyone in the Pledge of Allegiance to our flag.

The minutes of the October 17, 2019 regular Board meeting were presented. Supervisor Vaughn moves to receive and adopt the October 17, 2019 minutes as presented. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Resolution: Supervisor Shekleton moves to adopt the Resolution, as presented, declaring Nottoway County as a second amendment sanctuary. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION
DECLARING NOTTOWAY COUNTY
AS A SECOND AMENDMENT SANCTUARY)

Chairman Bowen asks if there are any delegations from the public;

Kathy Kingery: Ms. Kingery poses a two-part question to each Board member individually; what the 2nd Amendment mean to each Board member and how do they feel it will affect Nottoway County

Chairman Bowen assures Ms. Kingery they will answer her questions near the end of the night's agenda items.

John Roark: Mr. Roark informs that he plans to stand behind what he declared he would accomplish during his election campaign and that was fully support his constituents; exclaims that starts at this meeting by supporting the resolution for declaration as a second amendment sanctuary.

Daniel Hopkins, Rocky Hill Road: Mr. Hopkins expresses his appreciation for the Board's decision to adopt the 2nd Amendment Sanctuary resolution. Mr. Hopkins wishes to direct a question specifically to the Sheriff; Chairman Bowen asks him to have that conversation at a different time directly with Sheriff Elect Jones.

Darrell Lott: Mr. Lott expresses his appreciation for the Board's decision to adopt the 2nd Amendment Sanctuary Resolution

Sonny Abbott: Mr. Abbott cites recent rumors, as a result of the recent election, and questions whether the current Board will warmly welcome the newly elected District 2 Supervisor John Roark or will they purposely cause him strife during his term.

Daphne Norton: Mrs. Norton is present as the Chairman of Citizens for a better Nottoway; she states that active participants currently exceed 450. They will be distributing a broadband survey as their first mission; which can be obtained many ways to include their email address betternottoway@gmail.com and their Facebook page *Citizens For A Better Nottoway*, as well as the County's public libraries.

Chairman Bowen asks Chairwoman Norton if she will provide Administrator Roark the minutes from their meetings to be included in the Board meeting packages; for the public to see.

Linda Armes: Ms. Armes provides a list of free services that Nottoway citizens can receive from Piedmont Senior Resources

Susan Yeatts: Mrs. Yeatts begins her comments by recommending to the Board that sending County citizens a bill for such a minimal amount (hers was only $0.47) is not a feasible option and needs to be reconsidered. Mrs. Yeatts asks that any future joint meeting between the Board and Piedmont Senior Resources be held in the evening at a normal meeting to allow for the most public participation; day meetings are hard for most working people. Mrs. Yeatts asks the Board to consider allowing additional time for public comments at the end of each meeting. Lastly Mrs. Yeatts explains the Washbucket Initiative she is a part of; the mission is to revitalize old Towns in South Central Virginia.

Administrator Roark announces to all that Board Chairman Steve Bowen was successfully elected Virginia Association of Counties President for 2019-2020.

Public Hearing: Consideration of an Ordinance to add Chapter 39 to the Nottoway County Code under the following style:

Threatening Dogs:
§39-1. Determination as threatening dog
§39-2. Exceptions
§39-3. Threatening dog registration certificate; fee; identification tag required
§39-4. Control of threatening dogs
§39-5. Ownership by minors
§39-6. Notification of animal control authority
§39-7. Violations and penalties

Chairman Bowen asks if there is anyone present wishing to speak, either for or against, the proposed Ordinance; there is no one wishing to speak. Administrator Roark states the Planning Commission heard the proposed Ordinance and recommends approval.

Supervisor Vaughn moves to approve and adopt the Ordinance to add Chapter 39: Threatening Dogs to the Nottoway County Code as presented. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR ORDINANCE)

Public Hearing: Amendment to Chapter 102 of the Nottoway County Code, Solid Waste under the following style:

§102-5. Litter Receptacles; storage of waste.
A. Litter receptacles.
(1) **Add verbiage** – Litter receptacles shall be provided by the county for residential waste **only**
(2) **Remove verbiage** – It shall be unlawful to place dead animals, manure, large metal objects, wood, brush, tires, demolition wastes, furniture, bedsprings or other non-putrescible solid waste in any landfill containers. These items shall be brought directly to the landfill site to be disposed of **at the county's cost** in accordance with specific instructions from the landfill foreman.

§102-6. Out of County waste.
Add verbiage – No solid waste material, except that originating in Nottoway County, shall be placed, deposited or dumped in **the** county solid waste collection and disposal locations, including the sanitary landfill. **Only lawful residents of Nottoway County may dump such waste at the locations described above. Proof of residency may be required at the request of the landfill operator or dumpsite attendants.**

Chairman Bowen asks if there is anyone present wishing to speak, either for or against, the proposed County Code amendments; there is no one wishing to speak.

Supervisor Shekleton moved to approve the proposed amendments to §§ 102-5 and 102-6 of the Nottoway County Code as presented; with the inclusion of the two changes. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR AMENDMENT TO
NOTTOWAY COUNTY CODE)

Presentation – Daphne Cole: Mrs. Cole provides information related to the availability of grant funding from the Stormwater Local Assistance Program that help local governments address the stormwater (polluted runoff) entering their waters; urges the Board to join other Virginia counties (at least 35 others) in requesting $80,000,000 per year in the Governor's Biennial budget

Supervisor Shekleton moves to send a resolution to the Governor in support of seeking grant funding for stormwater management. The motion carries as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

Resolution – Virginia Cooperative Extension (VCE) – Haley Norton, Agent: Requesting the Board consider adoption of resolution to petition the Governor to declare Nottoway County under drought disaster and request federal relief; joint request with the Piedmont Soil and Water Conservation District, USDA Farm Services Agency and Natural Resources Conservation Service, and the Virginia Department of Forestry

VCE Agent Norton declares that the drought in Nottoway has significantly affected many annual crops and most perennial crops including hay and pasture resulting in most pastures being over-grazed and many farmers having to begin supplemental feeding or utilize feed supplies ordinarily saved for winter.

Supervisor Vaughn moves to adopt the resolution to the Governor petitioning for drought disaster designation and requesting federal relief for Nottoway farmers. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

Highway Department: Mrs. Dianna Bryant, Assistant Residency Administrator, is present to receive any communications from the Board, and also provide updates on the routine maintenance and/or projects performed since the last meeting. Mrs. Bryant informs there will be no VDOT representation at the December Board meeting; the maintenance report will still be submitted for inclusion in the meeting package.

Mrs. Bryant reports the following: the bump in the East bound lane of Hwy 460 left from paving will be fixed the week after thanksgiving, Rt. 723 safety study is ongoing, bridge repairs on Rt. 723 are complete and a final inspection is planned for next week, E. Maryland avenue in the Town of Crewe is continuing and nearing completion (next few weeks), right of way to right of way mowing as well as sight distance mowing is being completed.

A – Virginia Department of Transportation Petersburg Residency Maintenance Report for October 2019

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on November 14, 2019; minutes of the regular meeting of the Nottoway County School Board meeting held on October 10, 2019, minutes of the regular meeting of the Nottoway County School Board meeting held on October 29, 2019, Middle School Teacher Corp Budget adjustment, Health Insurance Refund Budget adjustment, Spring Hill Tutoring Budget adjustment, Rural Education Budget adjustment, FY21 Preliminary Budget preparation timeline

1 – Budget Adjustment – $5,000.00

REVENUES:		
3-201-24020-0375	Middle School Teacher Corp	$5,000.00
	(new award)	$5,000.00
EXPENDITURES:		
4-201-61100-1620-202-100-525	Supplemental Salary	$4,644.00
4-201-61100-2100-202-100-525	FICA	356.00
		$5,000.00

2 – Budget Adjustment - $9,467.00

REVENUES:		
3-100-18030-0021-100	Health Insurance Refunds	$9,467.00
		$9,467.00
EXPENDITURES:		
4-201-62160-1620-900-000-100	Supplemental Pay	$3,415.82
4-201-62160-2100-900-000-100	FICA	261.31
4-201-62160-2300-900-000-100	Health Insurance	5,789.87
		$9,467.00

3 – Budget Adjustment - $4,780.00

REVENUES:		
3-201-24020-0128	Spring Hill Tutoring	$4,780.00
	(new grant)	$4,780.00
EXPENDITURES:		
4-201-61100-1620-240-500-570	Supplemental Salary BPS Tutoring	$4,440.00
4-201-61100-2100-240-500-570	FICA	340.00
		$4,780.00

4 – Budget Adjustment - $17,063.98

REVENUES:		
3-201-33084-0358	Rural Education	$17,063.98
	(c/o funds from 17-18 & 18-19)	$17,063.98
EXPENDITURES:		
4-201-61310-1120-200-100-670	Instructional Salary Rural Ed	$ 8,320.68
4-201-61310-2100-200-100-670	FICA	637.00
4-201-61310-2210-200-100-670	VRS	1,332.00
4-201-61310-2300-200-100-670	Health	1,657.22
4-201-61310-3000-00-100-670	Pur Services	3,297.26
4-20-61310-5500-200-100-670	Travel	1,187.33
4-201-61310-6030-200-100-670	Instructional Materials	692.49
		$17,063.98

Vice Chairman Gary Simmons moves to approve the four School budget adjustments. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Chairman Bowen reports on the School's Career Technical Education Advisory Board that he participates with; they met this day and suggests that there are good things happening within the School System. He plans to have School Employee Marcia Martin attend a future Board meeting and make a report.

Health Department – Howard Nash, MD FCAP: No report provided

Economic Development Committee: Administrator Roark informs the Committee will meet on Thursday, December 12, 2019

Regional Jail Authority Report & Juvenile Detention Center: September 2019 Piedmont Regional Jail Authority Transportation Report, July – September 2019 Piedmont Regional Jail Authority Jurisdiction Report, September 2019 Piedmont Regional Jail Authority Revenue Report, August 2019 Piedmont Regional Juvenile Detention Center Utilization Report, September 2019 Piedmont Regional Juvenile Detention Center Utilization Report, Virginia Department of Juvenile Justice Statewide Detention Facility Population Report

Landfill: Administrator Roark gave the Landfill report

A - Groundwater Monitoring – Draper Aden Associates: Results of the most recent sampling event performed on October 15, 2019

B - October 2019 Solid Waste Report; average of 62.76 tons of waste per day received; for comparison Mr. Roark provides prior totals; 65.14 tons in September, 87.85 tons in August, 99.76 tons in July

C – Letter – Virginia Department of Environmental Quality (DEQ) – Kyle Ivar Winter, P.E., Deputy Regional Director: DEQ has reviewed the Registration Statement for the Nottoway County Landfill for coverage under the VPDES Industrial Stormwater General Permit, Registration # VAR051577; it is determined that the stormwater discharges are covered under the VPDES general permit

D - Gas Monitoring – Draper Aden Associates: Results of the most recent sampling event performed on October15, 2019; results indicate the facility appears to be in compliance with Virginia Solid Waste Management Regulations as they pertain to control of landfill gases at the facility boundary and within facility structures

Administrator Roark does inform that during recent testing there were elevated traces of zinc and retesting is scheduled to be completed soon.

E – Letter – Virginia Department of Environmental Quality (DEQ) – Christopher Keehan, Solid Waste Permit Writer: DEQ has received and completed a technical review of the Nottoway County Landfill Cell 5 Construction Certification prepared and submitted by Draper Aden Associates on September 16, 2019; there are three changes necessary as a result

Fort Pickett Redevelopment Authority: Administrator Roark informs that he advertised for bids on the planned renovations to building 408, in Pickett Park to be used by the Community College Foundation. There was only one bid received and that was for $49,200; a purchase order and building permit will be issued to that contractor. The Community College Foundation will reimburse the County $24,500 of the project costs as well as pay a monthly rent.

Planning Commission: Administrator Roark informs the Commission met on Tuesday, November 19, 2019 and held the same two public hearings as the Board did at this meeting; they also discussed the County's Comprehensive Plan update

Administrator Roark announces that Planning Commission member Jessie "Robbie" Roberts has resigned from the Commission effective January 01, 2020.

The Board revisits the following old business:

1 – Tobacco Commission Grant: The County is in receipt of Tobacco Commission funding in the amount of $176,850.00 for the Pickett Park Infrastructure Project (for Nottoway Commons); the funding needs to be appropriated and dispersed to the Town

Supervisor Helen Simmons moves to appropriate the Tobacco Commission funding and dispersed the funds to the Town of Blackstone. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

2 – Appointments to the South Central Workforce Development Board: An appointment is necessary to fill the second business vacancy created with the resignation of Mary Tisdale, former Principal of the Amelia/Nottoway Technical Center

The Board considers the following new business:

1 – Letter – Larry J. Parrish, Sheriff – Nottoway County: Sheriff Parrish is requesting approval from the Board to purchase the current County iPhone he uses in order to maintain the current phone number as his personal number; the original price of the phone and accessories was $259.97 when purchased in April 2017

Supervisor Shekleton moves to gift Sheriff Parrish the phone; should this be a violation of any policy then sell the phone to him for $1. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

2 – Appropriation - FY19 Fire Programs Funds: The County is in receipt of FY19 Virginia Department of Fire Programs (VDFP) funding in the amount of $32,792.00; this needs to be appropriated and distributed evenly between the three Volunteer Fire Departments

Supervisor Vaughn moves to appropriate the FY19 VDFP funding of $32,792.00 and distribute it equally between Blackstone, Burkeville and Crewe Volunteer Fire Departments. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Planning Commission appointment: District 2 member Mac Dews' term will soon expire and he has expressed an interest in accepting an appointment for another term. Vice Chairman Simmons moves to reappoint Mac Dews to another 4-year term on the Nottoway County Planning Commission. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Social Services Board: Board member Jesse "Robbie" Roberts' term will soon expire and he does not wish to be reappointed. It is the consensus of the Board to allow District 2 Supervisor Elect John Roark to make that appointment when he takes office.

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane Brown, Clerk – not in attendance

2 – Larry J. Parrish, Sheriff: expresses appreciation for allowing him to keep his iPhone

3 – Ellen F. Myatt, Treasurer: not in attendance

4 – Christy Hudson, Commissioner of the Revenue – not in attendance

5 – Leanne Watrouss, Interim Commonwealth's Attorney: Attorney Watrouss expresses her excitement to work with the Board for the next four years, and beyond

Chairman Bowen presents the CONSENT CALENDAR:

1 – Erroneous Assessment: Refund DT, a leasing company, $1,181.96 for an erroneous personal property assessment for tax year 2019

2 – Erroneous Assessment: Refund O'Reilly Auto Parts Store #4649 $1,167.23 for an erroneous personal property assessment; this needs to be applied to their 2019 tax bills

3 – Erroneous Assessment: Refund Edward Allen Slowe, Jr. $341.31 as he qualifies for the Veterans exemption as of July 24, 2018

Administrator Roark adds one additional item - there needs to be an additional appropriation of funds for the DMV Stop Fee; the budget line is currently over expended by $2450 ($17,450 has already been expended for FY20). Vice Chairman Simmons moves to approve the CONSENT CALENDAR as presented, with the item added by Administrator Roark. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Administrator Roark presents the following information items:

1 – Letter – Nottoway High School – Mary Ellen Yeatts, Educator: Notifying Board Chairman Steve Bowen that he has been selected to serve on the Nottoway High School Career and Technical Education Advisory Committee for the 2019-2020 School term; the purpose of the Committee is to help high schools and school divisions improve the quality of instruction in their career and technical education programs that prepare students with workplace skills

2 – Abstract of Votes cast in Nottoway County, Virginia at the 2019 November General Election held on November 05, 2019

3 – Proclamation Request: Requesting the Board consider joining other city and county leaders across the country in officially recognizing January 26 – February 01, 2020 as School Choice Week in Nottoway County; the proclamation provides an opportunity to shine a positive spotlight on the K-12 education options available for children and families in Nottoway County

4 – Notice of Virginia Electric and Power Company d/b/a Dominion Energy Virginia of intent to file application(s) or Petition(s) pursuant to § 56-585.1 A 5 of the Code of Virginia

5 – Letter – Design Nine, Inc. – David Sobotta, Vice President Sales and Marketing: Offering their services to assess the broadband infrastructure in the County and offer recommendations for changes to provide better service

6 – Blackstone Volunteer Fire Department Incident Report for September 2019

7 – Letter – Virginia Department of Agriculture and Consumer Services (VDACS), Office of Plant Industry Services – Tina M. MacIntyre, Gypsy Moth Cooperative Suppression Program: VDACS has completed the 2020 *Guidelines for Participation – Aerial Treatments* for the Virginia Cooperative Gypsy Moth Suppression Program

8 – Correspondence – Virginia Information Technologies Agency (VITA), Integrated Services Program - Stefanie McGuffin, Operations Manager: Modifying the timeline for integration of the NG9-1-1 platform; areas in the North and East in the State will deploy within calendar year 2020, and areas central and west in the State will deploy within calendar year 2021

9 – Correspondence – Virginia Association of Counties – Katie Boyle, Director of Government Affairs: relaying information from the Virginia Department of Elections pertaining to two elections security self-assessments that must be completed no later than December 31, 2019:

Nationwide Cybersecurity Review 2019 – a no-cost, anonymous, annual self-assessment designed to measure gaps and capabilities of state, local, tribal and territorial governments' cybersecurity programs

Election Infrastructure Assessment Tool – provides a dashboard displaying each jurisdiction's overall risk profile against national average of all participating jurisdictions; helps users assess their election security

10 – Application of Virginia Electric and Power Company for approval of a plan for electric distribution grid transformation projects pursuant to § 56-585.1 A 6 of the Code of Virginia, and for application of an addition to the terms and conditions applicable to electric service Case No. PUR-2019-00154

11 – Minutes of the Piedmont Regional Juvenile Detention Center Commission meeting held on August 21, 2019, minutes of the Nottoway County Public Library Board of Trustees meeting held on September 18, 2019, minutes of the South Central Workforce Development Board Chief Local Elected Officials meeting held on July 26, 2019, minutes of the South Central Workforce Development Board meeting held on July 18, 2019, minutes of the Piedmont Soil and Water Conservation District Board meeting held on October 22, 2019, minutes of the Nottoway County Public Library Board of Trustees meeting held on November 11, 2019, minutes of the Piedmont Regional Jail Authority Board meeting held on September 18, 2019

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: report period October 2019

2 - Animal Control Officer's (ACO) Report: report period October 2019, review of unannounced inspections by Supervisor Shekleton

Letter – Virginia Department of Agriculture and Consumer Services, Division of Animal & Food Industry Services, Office of Veterinary Services – Sherry Hensel, LVT, Animal Shelter Inspector: The Nottoway County Animal Shelter was inspected on October 21, 2019 to evaluate compliance with the Virginia Comprehensive Animal Care Laws, as well as pursuant regulations and directives; the results were no significant findings of noncompliance

3 - Erosion and Sedimentation Report: no report provided

4 – E911 Post/Sign Maintenance Report

5 – Letter – James W. Elliott, Attorney at Law: Request for reimbursement of costs incurred with the collection of delinquent taxes; $2,065.00. Supervisor Vaughn moves to approve the payment to Attorney Elliott. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

6 - Administrator Roark explains that the County was sent a Donation of $100 that should have been for Nottoway CARES; this needs to be appropriated and then a check sent to Nottoway CARES for the same amount. Supervisor Shekleton moves to appropriate the $100 donation and check sent to Nottoway CARES for the same amount. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

7 - Letter – Virginia Department of Environmental Quality – Sanjay Thirunagari, Manager, Recycling and Litter Programs, Division of Land Protection and Revitalization: Providing notification that Nottoway County has been awarded $4,244.00 for litter prevention and recycling program activities. Administrator Roark informs that he already has this much budgeted for FY20 so there is no additional appropriation needed.

8 - Surplus Vehicle: Sheriff Parrish has a department vehicle that needs to be declared suplus; the School's Supervisor of Transportation has requested to receive the vehicle. Vice Chairman Gary Simmons moves to declare the Sheriff's vehicle surplus and transfer it to the School. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

9 – Virginia Department of Motor Vehicles – Richard D. Holcomb, Commissioner: Notification that Nottoway County is due $120.00 from the sale of the Animal Friendly license plates. Supervisor Helen Simmons moves to accept and appropriate the $120.00 to the Animal Control Budget. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

10 – Virginia Department of Criminal Justice Services (DCJS) – Shannon Dion, Director: Nottoway (fiscal agent for Piedmont Regional Juvenile Detention Center) has been awarded JJDP Title II one-time grant funding of $21,285 to purchase new computers, etc. for the Detention Center; the funds need to be appropriated and placed in the Detention Home Costs budget line. Supervisor Vaughn moves to appropriate the DCJS grant funding. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Administrator Roark informs that Supervisor Vaughn attended a function this day and received a resolution, on the County's behalf, from Southside Electric Cooperative for the County's support of the Lineman Certification Program as well as the efforts with providing suitable facilities for the students.

(See Page Thru Page
For Resolution)

Chairman Bowen address a question asked of the Board members from Citizen Kathy Kingery during delegations earlier in the meeting; what does the 2nd Amendment mean to the Board members individually.

Supervisor Shekleton states that its meaning is simple to him; the right to keep and bare arms and the Board's action adopting the resolution makes a statement to the Governor, the Legislature and the citizens of Nottoway County. Supervisor Vaughn agrees with Supervisor Shekleton and adds that the 2nd Amendment is extremely important for hunters. Supervisor Helen Simmons states that while she doesn't hunt she is a gun owner to she strongly supports the 2nd Amendment. Chairman Bowen states his respect for verbiage in the Resolution; the public funds of the County are not to be used to restrict 2nd Amendment rights.

Administrator Roark addresses a comment made earlier by citizen Susan Yeatts concerning a $0.47 Landfill bill. He explains that changes have been made to the billing; any ticket that originates a charge less than $2.00 will not receive a bill.

Chairman Bowen asks for clarification on what is and isn't resulting in a Landfill charge; Administrator Roark explains that anything that can be deemed standard household waste, including things such as a chair or mattress will not result in a charge.

Administrator Roark states that he has an issue that needs to be discussed in closed session. The Board enters closed session to discuss personnel, specifically clerical for the LRA, under Code of Virginia § 2.2-3711-A-1; discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.

The Board enters closed session at 8:24 p.m.

The Board returned to open session at 8:41 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows with a roll call vote:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

Administrator Roark informs that Mrs. Kitty Conley has announced her retirement from her position at the LRA after 22 years of service; effective December 31, 2019. There is a current part-time employee, Joyce Mordan, that he would like to promote to Mrs. Conley's position and advertise to fill the part time vacancy. Supervisor Vaughn moves to promote Joyce Mordan full-time and advertise to fill the part-time vacancy. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Supervisor Shekleton informs that he is working with the Emergency Management Alliance of Virginia to promote a 2.5 hour disaster preparation program being offered free of charge to anyone that wants to attend; there will be a participation package given to those that attend the entire Program containing items that could be beneficial in a time of need during an emergency. He also addresses reported "rumors" mentioned by citizen Sonny Abbott earlier in the meeting; assures everyone that District 2 Supervisor-elect John Roark will be warmly welcomed on the Board just as he was, implying that he will now be one of the "good old boys".

Supervisor Helen Simmons agrees with Supervisor Shekleton, everyone has made efforts to ensure that the newly elected supervisor feels included and welcome; the Board has no intentions of treating him any way other than positive.

There being no further business to come before the Board, Chairman Bowen adjourns the meeting at 8:47 p.m.

Chairman Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 21ST DAY OF NOVEMBER IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 244TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY SIMMONS, VICE CHAIRMAN
HELEN SIMMONS
SHERMAN VAUGHN
NOEL SHEKLETON
RONALD E. ROARK, CLERK

RESOLUTION DECLARING NOTTOWAY COUNTY AS A SECOND AMENDMENT SANCTUARY

WHEREAS, the Second Amendment of the United States Constitution reads "A well regulated Militia, being necessary to the security of a free state, the right of the people to keep and bear Arms, shall not be infringed"; and,

WHEREAS, Article I, Section 13, of the Constitution of Virginia provides "that a well regulated militia, composed of the body of the people, trained to arms, is the proper, natural, and safe defense of a free state, therefore, the right of the people to keep and bear arms shall not be infringed; that standing armies, in time of peace, should be avoided as dangerous to liberty; and that in all cases the military should be under strict subordination to and governed by, the civil power;" and,

WHEREAS, certain legislation introduced in the 2019 session of the Virginia General Assembly, and certain legislation introduced in the current session of the United States Congress could have the effect of infringing on the rights of law abiding citizens to keep and bear arms, as guaranteed by the Second Amendment of the United States Constitution; and,

WHEREAS, the current Governor of Virginia has stated that he intends to endorse and pass into law legislation that is unconstitutional as it pertains to the rights enumerated in the U.S. and Virginia Constitutions; and,

WHEREAS, the Nottoway County Board of Supervisors and its citizens are concerned about the passage of any bill containing language which could be interpreted as infringing the rights of the citizens of Nottoway County to keep and bear arms or could begin a slippery slope of restrictions on the Second Amendment rights of the citizens of Nottoway County; and,

WHEREAS, the Nottoway County Board of Supervisors wishes to express its deep commitment to the rights of all citizens of Nottoway County to keep and bear arms; and,

WHEREAS, the Nottoway County Board of Supervisors wishes to express opposition to any law that would unconstitutionally restrict the rights under the Second Amendment of the citizens of Nottoway County to keep and bear arms; and,

WHEREAS, the Nottoway County Board of Supervisors wishes to express its intent to stand as a Sanctuary County for Second Amendment rights and to oppose, within the limits of the Constitution of the United States and the Commonwealth of Virginia, any efforts to unconstitutionally restrict such rights, and to use such legal means at its disposal to protect the rights of citizens to keep and bear arms, including through legal action, the power of appropriation of public funds, the right to petition for redress of grievances, and the direction to the law enforcement and judiciary of Nottoway County to not enforce any unconstitutional law.

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Nottoway County, Virginia:

That the Board of Supervisors hereby expresses its intent to uphold the Second Amendment rights of the citizens of Nottoway County, Virginia, and its intent that public funds of the County not be used to restrict Second Amendment rights or to aid in the unnecessary and unconstitutional restriction of the rights under the Second Amendment of the citizens of Nottoway County, Virginia, to bear arms; and

That the Board of Supervisors hereby declares its intent to oppose unconstitutional restrictions on the right to keep and bear arms through such legal means as may be expedient, including, without limitation, court action; and,

That the Board of Supervisors hereby declares Nottoway County, Virginia, as a "Second Amendment Sanctuary".

Adopted this 21st day of November, 2019 by a vote of 5 in favor and 0 opposed.

BY: Steve W. Bowen
Steve W. Bowen, Chairman

Attest:

Ronald E. Roark
Ronald E. Roark, Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 21st DAY OF NOVEMBER IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 244TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY SIMMONS, VICE CHAIRMAN
HELEN SIMMONS
SHERMAN VAUGHN
NOEL SHEKLETON
RONALD E. ROARK, CLERK

AN ORDINANCE TO ADD CHAPTER 39 TO THE NOTTOWAY COUNTY CODE, THREATENING DOGS.

§39-1. Determination as threatening dog.

A. Notwithstanding the provisions of this section, an Animal Control Officer, or County law enforcement officer, may determine, after investigation, when a dog is a threatening dog. Factors to be used to make this determination shall include, but not be limited to, the following:
   (1) Proximity of the dog to the person at the time of the actions and/or behaviors;
   (2) Barking;
   (3) Snarling;
   (4) Growling;
   (5) Raised hackles;
   (6) The bearing of teeth and/or snapping of the teeth;
   (7) Attempting to bite and/or the grabbing of the clothes of the person without skin contact; and
   (8) Chasing the person.
B. If the animal's owner disagrees with the Animal Control Officer's determination, he may appeal the determination for a trial on the merits.
C. Any person, Animal Control Officer, or County law enforcement officer who has reason to believe that a canine or canine crossbreed within his jurisdiction is a threatening dog shall apply to a Magistrate of the jurisdiction for the issuance of a summons requiring the owner or custodian, if known, to appear before a General District Court at a specified time. The summons shall advise the owner of the nature of the proceeding and the matters at issue. The Animal Control Officer, or county law enforcement officer, shall confine the animal until such time as evidence shall be heard and a verdict rendered. If the Animal Control Officer, or County law enforcement officer, determines that the owner or custodian can confine the animal in a manner that protects the public safety, he may permit the owner or custodian to confine the animal until such time as evidence shall be heard and a verdict rendered. The court, through its contempt powers, may compel the owner, custodian or harborer of the animal to produce the animal. If, after hearing the evidence, the court finds the animal is a threatening animal, the court shall order the animal's owner to comply with the provisions of this article.

§39-2. Exceptions.

A. No canine or canine crossbreed shall be found to be threatening solely because it is a particular breed, nor shall the local governing body prohibit the ownership of a particular breed of canine or canine crossbreed.
B. No animal shall be found to be threatening to a non-invitee when such animal remains on its owner's property.
C. No animal shall be found to be threatening if the threat was sustained by a person who was committing, at the time, a crime upon the premises occupied by the animal's owner or custodian; or who was committing, at the time, a willful trespass or other tort upon the premises occupied by the animal's owner or custodian,; or who was provoking, tormenting, or physically abusing the animal; or who can be shown to have repeatedly provoked, tormented, abused, or assaulted the animal at other times.
D. No police dog that was engaged in the performance of its duties as such at the time of the acts complained of shall be found to be a threatening dog.
E. No animal which, at the time of the acts complained of, was responding to pain or injury, or was protecting itself, its kennel, its offspring, or its owner or owner's property, shall be found to be a threatening dog.

§39-3. Threatening dog registration certificate; fee; identification tag required.

A. The owner of an animal found to be a threatening dog shall, within 10 days of such finding, obtain a threatening dog registration certificate from the Treasurer's office for a fee of $50, in addition to other fees that may be authorized by law.
B. The local Animal Control Officer shall also provide the owner with a uniformly designed tag that identifies the animal as a threatening dog. The owner shall affix the tag to the animal's collar and ensure that the animal wears the collar and tag at all times.
C. All certificates obtained pursuant to this section shall be renewed annually for the same fee and in the same manner as the initial certificate was obtained.

§39-4. Control of threatening dogs.

While on the property of its owner, an animal found to be a threatening dog shall be confined indoors or in a securely enclosed and locked structure of sufficient height, and design to prevent its escape or direct contact with or entry by minors, adults, or other animals. The structure shall be designed to provide the animal with shelter from the elements of nature. When off the owner's property, an animal found to be a threatening dog shall be kept on a leash.

§39-5. Ownership by minors.

If the owner of an animal found to be threatening is a minor, the custodial parent or legal guardian shall be responsible for complying with all the requirements of this article.

§39-6. Notification of animal control authority.

After an animal has been found to be a threatening dog, the animal's owner shall immediately, upon learning the same, notify the Sheriff's Office if the animal is loose or unconfined; threatens a person; bites a person or attacks another animal; is sold, given away, or dies; or has been moved to a different address.

§39-7. Violations and penalties.

A violation of this article shall be punishable as a Class 3 misdemeanor for the first offense, and any subsequent violation shall be punishable as a Class 1 misdemeanor.

Done this 21st day of November, 2019 by a vote of 5 in favor and 0 opposed.

BY: Stephen W. Bowen
Stephen W. Bowen, Chairman

Attest:

Ronald E. Roark
Ronald E. Roark, Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 21st DAY OF NOVEMBER IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 244TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY SIMMONS, VICE CHAIRMAN
HELEN SIMMONS
SHERMAN VAUGHN
NOEL SHEKLETON
RONALD E. ROARK, CLERK

AN AMENDMENT TO CHAPTER 102 OF THE NOTTOWAY COUNTY CODE, SOLID WASTE

§102-5. Litter receptacles; storage of waste

A. Litter receptacles

(1) Litter receptacles shall be provided by the county for residential waste only.

(2) It shall be unlawful to place dead animals, manure, large metal objects, wood, brush, demolition wastes, furniture, bedsprings, or tires in any landfill containers. These items shall be brought directly to the landfill site to be disposed of in accordance with specific instructions from the landfill foreman.

§102-6. Out of County waste

No solid waste material, except that originating in Nottoway County, shall be placed, deposited or dumped in the county solid waste collection and disposal locations, including the sanitary landfill. Only lawful residents of Nottoway County may dump such waste at the locations described above. Proof of residency may be required at the request of the landfill operator or dumpsite attendants.

Done this 21st day of November, 2019 by a vote of 5 in favor and 0 opposed.

BY: Stephen W. Bowen
Stephen W. Bowen, Chairman

Attest:

Ronald E. Roark
Ronald E. Roark, Clerk

OFFICE OF
THE BOARD OF SUPERVISORS
NOTTOWAY COUNTY

SUPERVISORS

STEVE W. BOWEN, CHAIRMAN
DISTRICT 1
GARY L. SIMMONS, VICE CHAIRMAN
DISTRICT 2
HELEN M. SIMMONS
DISTRICT 3
SHERMAN C. VAUGHN
DISTRICT 4
NOEL R. SHEKLETON
DISTRICT 5

ADMINISTRATOR
RONALD E. ROARK

ASSISTANT ADMINISTRATOR
JOHN N. PROSISE

FINANCE DIRECTOR
KATY J. TOMER

BUILDING INSPECTOR
DEAN S. LEWIS

P. O. BOX 92
344 W. COURTHOUSE RD.
NOTTOWAY, VIRGINIA 23955
TELEPHONE (434) 645-8696
FAX NO. (434) 645-8667
E-MAIL: nottoway@nottoway.org
www.nottoway.org

November 25, 2019

The Honorable Ralph S. Northam
Governor, Commonwealth of Virginia
P.O. Box 1475
Richmond, VA 23218

Dear Governor Northam:

On behalf of the County of Nottoway, I respectfully request that your Administration commit to working with the General Assembly to provide sufficient state funding to help local governments address the stormwater (polluted runoff) nutrient reduction goals outlined in the State's Chesapeake Bay Watershed Implementation Plan (WIP III).

To address the needs documented in the Department of Conservation and Recreation's 2018 Agricultural Needs Assessment, $100 million per year is currently being requested for the Virginia Agricultural Cost-Share (VACS) Program. Practices like fencing cattle out of streams and planting streamside buffers are among the most cost effective steps Virginia can take to restore the Bay and local waterways. Consistent and adequate annual funding for VACS is needed to ensure Virginia farmers have the resources to implement these conservation practices. We would like to see $80 million per year included specifically for the Stormwater Local Assistance Fund (SLAF) in your biennial budget.

We can make smart use of these SLAF grant matching funds to install practical, long-term projects that reduce or minimize polluted runoff. SLAF grants have become increasingly competitive; therefore, the most cost-effective projects are selected, funded and monitored for performance.

Currently, Nottoway County has not installed projects to reduce or minimize polluted runoff from our area. With proper funding, Nottoway County can address many runoff problems from

industrial sites, agriculture and parking lots that are increasing each year. In addition to reducing polluted runoff, these grants can be used to address recurrent and fast-acting flooding from our many rain/thunderstorm events.

Polluted runoff is much more than a growing environmental problem. It worsens local and highway flooding, closes rivers and areas important to our Recreation/Tourism industry, contaminates regional fish and increases drinking water treatment costs and risks. The costs associated with defining and implementing effective treatment and/or minimization of polluted runoff continues to rise, especially around our more resident-dense areas. Consistent and adequate year-to-year funding for SLAF will help us plan and budget for our largescale projects, with continuous cooperation with our towns, citizens and local partners (commercial, academic, non-profit, faith, federal agencies, service groups, etc.)

We look forward to working with you, your team and the General Assembly to ensure that the Commonwealth of Virginia achieves its 2025 Bay clean-up goals while furthering the health, safety and well-being of our citizens.

Sincerely,

Stephen W. Bowen
Chairman
Nottoway County Board of Supervisors

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 21st DAY OF NOVEMBER IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 244TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY SIMMONS, VICE CHAIRMAN
HELEN SIMMONS
SHERMAN VAUGHN
NOEL SHEKLETON
RONALD E. ROARK, CLERK

A RESOLUTION REQUESTING GOVERNOR RALPH NORTHAM TO DESIGNATE NOTTOWAY COUNTY A DISASTER AREA DUE TO DROUGHT

WHEREAS, the continuing lack of significant rainfall has and will inflict heavy financial losses on the agricultural community; and,

WHEREAS, during the growing season of this year the County of Nottoway has received considerably less rain than normal; and,

WHEREAS, corn, soybean, and grass crops in addition to other farm land have been adversely affected within Nottoway County; and,

WHEREAS, the yields of the principal crops produced in the County of Nottoway including pasture, hay, corn, grain sorghum and soybeans have been seriously reduced; and,

WHEREAS, it is incumbent upon the County of Nottoway Board of Supervisors to request that the Governor of Virginia declare Nottoway County a drought disaster area and request federal relief,

NOW, THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors does hereby affirm the aforementioned resolution and forwards said petition to the Governor of Virginia requesting an emergency agricultural drought disaster designation and federal relief for local farmers.

Done this 21st day of November, 2019 by a vote of 5 in favor and 0 opposed.

BY: Stephen W. Bowen
Stephen W. Bowen, Chairman

Attest:

Ronald E. Roark
Ronald E. Roark, Clerk

SOUTHSIDE ELECTRIC COOPERATIVE

RESOLUTION OF APPRECIATION

SEPTEMBER 19, 2019

Whereas Nottoway County recognized the need for a local Power Line Worker Training School to train future power line workers;

Whereas Nottoway County provided a building, matching funds, and construction management to provide a housing facility for the out-of-town students, greatly contributed to the success of the program;

Whereas the 11-week training program, offered at Fort Pickett, gives trainees both classroom and hands-on training in safety, climbing techniques, electrical theory, aerial framing, rigging, operating utility service equipment, and commercial driver training leading to jobs in the electrical industry; and

Whereas the Power Line Worker Training School is on track to graduate the 250th student this fall; now, therefore, be it

Resolved that Southside Electric Cooperative hereby express and conveys its sincere gratitude and appreciation to Nottoway County and that this resolution be incorporated into the official records of Southside Electric Cooperative, and that Nottoway County receive recognition through this resolution.

In witness whereof, we have set our hand and affixed the seal of the Cooperative this 19th day of September 2019.

SOUTHSIDE ELECTRIC COOPERATIVE BOARD OF DIRECTORS

Chair

Vice-Chairman

Secretary

Treasurer

Kristie Martin-Wallace

Sarah Saunders

General Counsel

President/CEO

Seal

NOTTOWAY COUNTY BOARD OF SUPERVISORS

MEETING DATE:

November 21, 2019

MOTION:

To enter Closed Session pursuant to Code of Virginia §2.2-3711 A 1 – Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments of schools of public institutions or higher education where such evaluation will necessarily involve discussion of the performance of specific individuals

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Nottoway County Board of Supervisors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, §2.1-344.1 of the Code of Virginia requires a certification by this Board of Supervisors that such executive meeting was conducted in conformity with Virginia Law;

NOW THEREFORE, BE IT RESOLVED that the Nottoway County Board of Supervisors hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia Law were discussed in the executive meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed or considered by the Board of Supervisors.

VOTE:

AYES: 5

NAYS: 0

(For each nay vote, the substance of the departure from the requirements of the Act should be described.)

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None

Ronald E. Board

Clerk to the Board of Supervisors

Nottoway County
Board of Supervisors

AGENDA

December 19, 2019

7:00 p.m.

A. CALL TO ORDER — Chairman Bowen

INVOCATION

PLEDGE OF ALLEGIANCE — Chairman Bowen

APROVAL OF AGENDA

B. MINUTES

1. Resolutions

C. DELEGATIONS FROM THE PUBLIC

D. PUBLIC HEARINGS/PRESENTATIONS

1. Presentation of Audit
   Robinson, Farmer, Cox
2. Presentation – Dominion 7 Architects
3. John M. Boswell - CARES

E. DEPARTMENTAL REPORTS

1. Highway Department – Dianna Bryant
2. School Board
3. Health Department
   Howard Nash, MD FCAP
4. Economic Development Committee
5. Regional Jail Report &
   Juvenile Detention Center

6. Landfill Report

   A. Leachate Report
   B. Inspection Report
   C. Groundwater Monitoring
   D. Monthly Waste Report
   E. Financial Assurance Report to DEQ
   F. Cell 5 Approval

7. Fort Pickett Redevelopment Authority

8. Planning Commission Report – Mr. Roark

F. UNFINISHED BUSINESS

1. Workforce Development Board

2. Drought Disaster

G. NEW BUSINESS

1. Appointment –
   Nottoway County Literacy Board

2. Resolution - VACo

H. REPORTS, REQUESTS, RECOMMENDATIONS OF CONSTITUTIONAL OFFICERS

1. Jane Brown, Clerk

2. Larry J. Parrish, Sheriff

3. Ellen F. Myatt, Treasurer

4. Christy Hudson,
   Commissioner of the Revenue

5. Leanne Watrous, Commonwealth's Attorney

I. CONSENT CALENDAR

1. Budget Adjustment – Sheriff $1620.35

2. Erroneous Assessment –
   LSM of Nottoway, LLC $582.85

3. Journal Voucher – Landfill $135,000

J. INFORMATION ITEMS

1. Letter – Governor's Office

2. Letter – State Board of Elections

3. Annual Statement – Social Services

4. CSA – Comparison Report

5. Notice – Dominion Energy

6. Minutes

K. COUNTY ADMINISTRATOR

1. Building Inspector's Report
2. Animal Control Officer's Report
3. E & S Report
4. Road Sign Maintenance
5. Request – Sheriff Parrish
6. VA911 Services Board – Text-to-911 Grant
7. Delinquent Tax Sale – Mr. Elliott

Closed Session – Section 2.2-3711-A-1 Personnel

L. COMMUNICATIONS, INSTRUCTIONS OF MEMBERS OF THE BOARD

Mr. Simmons

Mrs. Simmons

Mr. Shekleton

Mr. Vaughn

Mr. Bowen

FINANCIAL STATEMENT (Filing for Minutes)

MOTION TO ADJOURN

ADJOURNMENT

<u>Organizational Meeting of New Board</u>:
January 2, 2020, at 7:00 p.m. in the General District Courtroom at Nottoway

December 19, 2019

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 19TH DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 244TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE W, BOWEN, CHAIRMAN
GARY L. SIMMONS, VICE CHAIRMAN
HELEN M. SIMMONS
NOEL R. SHEKLETON
SHERMAN C. VAUGHN
RONALD E. ROARK, COUNTY ADMINISTRATOR
JOHN N. PROSISE, ASSISTANT COUNTY ADMINISTRATOR
PRESTON G. WILLIAMS, COUNTY ATTORNEY

Chairman Bowen called the meeting to order at 7:00 p.m.

Nottoway County employee, Local Redevelopment Authority Director John Hill, provided the invocation. Chairman Bowen led everyone in the Pledge of Allegiance to our flag.

The minutes of the November 21, 2019 regular Board meeting were presented. Supervisor Vaughn moves to receive and adopt the November 21, 2019 minutes as presented. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Chairman Bowen informs that Administrator Roark has a number of resolutions that need to be presented; each is read aloud and respectively presented to the following individuals:

1 – Kathryn L. "Kitty" Conley – retiring December 31, 2019 with 22 years of service

Vice Chairman Gary Simmons moves to approve the resolution for Kitty Conley. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

2 – Jean W. Payne – retired May 31, 2019 with 46 years of service

Supervisor Shekleton moved to approve the resolution for Jean Payne. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

3 – Larry J. Parrish – retiring December 31, 2019 with 43 years of service

Supervisor Vaughn moved to approve the resolution for Sheriff Larry Parrish. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

4 – Gary L. Simmons – served as Supervisor for a combined total of 20 years

Supervisor Helen Simmons moves to approve the resolution for Supervisor Simmons. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTIONS)

Chairman Bowen asks if there are any delegations from the public;

Sonny Abbott: Mr. Abbott acknowledges the recent turnover, as a result of the recent Election, on both the Board of Supervisors and School Board and hopes everyone will be open to proposed change. Mr. Abbott urges for all change to be positive.

Dr. Tameshia Grimes: Dr. Grimes, Superintendent of Nottoway County Public Schools, is present to publicly thank each member of the Board and Administrator Roark for the time each has taken to help welcome her to Nottoway County and assist her with gaining knowledge of the County. She exclaims she looks forward to all future interactions she will have with everyone.

Gregory Robertson, W. Courthouse Road: Mr. Robertson is present to ask the Board to establish a militia in the County to support the efforts of defending the rights of its Citizens, and the Constitution of the United States. He provides a sample resolution for the Board's consideration.

Susan Yeatts: Mrs. Yeatts asks why County citizens are limited to five minutes when speaking at Board meetings; implies this is not a fair way for citizens to be heard properly. She requests the Board consider allowing each delegation five minutes per subject matter, both during the beginning and near the end of a meeting, and also vacate the requirement of declaring the subject matter prior to speaking. Mrs. Yeatts also asks for everyone to speak directly and clearly into the microphones so the audience can hear well. Lastly Mrs. Yeatts asks for an update on the status of the County's relationship with Piedmont Senior Resources.

Presentation - Robinson, Farmer, Cox Associates: Mr. Paul Lee presents to the Board the completed Nottoway County Audit for the fiscal year ending June 30, 2019; Mr. Lee reports that their opinion on the overall financial statements was unmodified from the previous year and there were no material weaknesses nor significant deficiencies discovered. Mr. Lee further states that the tax collection rate remains consistent at 99%.

Administrator Roark acknowledges the recommendation from Robinson, Farmer, Cox Associates that there should be between 10 to 15 percent of its operating budget held in the fund balance; he then explains that many years ago the Board decided to maintain 20 percent. He asks Auditor Lee to explain what impact the Landfill Assurance obligations have on the County finances. Auditor Lee explains that it is a requirement, to avoid having to borrow temporary funds or obtain costly assurance bonds, to maintain the required closure and post-closure expenses in the Fund balance. It is explained that $6.8 million of the Fund balance is for the LF assurance obligation.

Presentation: Dominion Seven Architects – Blair Smith and Jacob Caldwell: Mr. Smith presents the completed Needs Assessment Study for the Nottoway County Animal Shelter; expresses that such facilities are very expensive to build. They provide some statistical information relating to the current Animal Shelter; suggesting that its current location, at the Nottoway County Landfill, is not ideal for many reasons including, dust, traffic and smell and that the Officers are currently handling 80% dogs and 20% cats. It is stated that while existing dog/cat cages in the main room of the existing facility can be reused in a new facility, the cages currently being used in the isolation room cannot.

Supervisor Vaughn acknowledges the potential, extensive costs associated with the construction of a new Animal Shelter; urges the County has tried to make some provisions to deal with this.

Presentation: Nottoway CARES – John M. Boswell, Chair: Mr. Boswell informs that CARES just recently released advertising for the first marketing campaign; suggests the group is very cost conscious and have made amendments to their proposed plan for new shelter to show this. Mr. Boswell introduces some Nottoway CARES committee members that are present and reports that they have raised close to $11,000 thru fundraising and private donations.

Highway Department:

A - Virginia Department of Transportation Petersburg Residency Maintenance Report

School Board – Charlotte D. Wood, Clerk: Actions taken at the regular meeting of the Nottoway County School Board held on December 13, 2019; minutes of the regular meeting of the Nottoway County School Board meeting held on November 14, 2019

Administrator Roark informs of recent correspondence he received from School Superintendent Dr. Grimes pertaining to a proposed agreement between the School Board and the Town of Blackstone allowing the Town to demolish two buildings located on the old intermediate school property, and construct new buildings on the site. He further states that he forwarded the information to County Attorney Preston Williams whom has clarified that the School Board does have this authority.

Additionally, Mr. Roark informs that it is his understanding there will be a request forthcoming to the County, from the Town, to waive all landfill fees associated with the debris from the demolition. He explains that Nottoway County's Landfill cannot accept waste containing friable asbestos; these buildings do contain such thereby requiring removal before any decision can be made on waiving fees.

Health Department – Howard Nash, MD FCAP: No report provided

Economic Development Committee: Administrator Roark informs the Committee will not meet for December

Regional Jail Authority Report & Juvenile Detention Center: August – October 2019 Piedmont Regional Jail Authority Jurisdiction Report, October 2019 Piedmont Regional Jail Authority Revenue Report

Administrator Roark informs of proposed changes being considered for the Jail to decrease overall operational expenses but will in turn cause a required increase in locality funding. No longer accepting federal inmates, or reducing the number allowed is one of the options being considered.

Administrator Roark explains that the Jail is reimbursed $100,000 from the Commonwealth of Virginia Compensation Board for the expenses association with housing residents from the Virginia Center for Behavioral Rehabilitation; they are maintaining an average of 14 – 16 inmates at all times. This is no longer sufficient to covers costs. Administrator Roark sought the assistance of Delegate Tommy Wright and after negotiations the Comp Board has agreed to increase their reimbursement to $198,600 for the first year of the biennium budget and $215,000 for the second year.

Landfill: Administrator Roark gave the Landfill report

A – November 2019 Leachate Disposal Record; cost of treatment was $174.30

B – Letter – Virginia Department of Environmental Quality (DEQ) – Katy T. Dacey, Solid Waste Compliance Inspector: DEQ completed a compliance inspection of the Nottoway County Sanitary Landfill on November 19, 2019; during the inspection no apparent violations of the Virginia Waste Management Act, Va. Code § 10.1-1400 *et seq.* (Act), the Virginia Solid Waste Management Regulations, 9 VAC 20-81-10 *et seq.* (Regulations) nor Solid Waste Permit (SWP) No. 304 were observed

C – Letter – Draper Aden Associates (DAA) – Jeff Norman (PG), Environmental Services Division: on October 15, 2019 DAA obtained groundwater samples from six monitoring wells located at the Nottoway County sanitary Landfill (closed facility)

D – November 2019 Solid Waste Report; average of 59.63 tons of waste per day received; for comparison Mr. Roark provides prior totals; 62.76 tons in October, 65.14 tons in September, 87.85 tons in August, and 99.76 tons in July

E – Letter – Robinson, Farmer, Cox Associates, PLLC: Documents have been prepared and sent to the Virginia Department of Environmental Quality providing closure and post-closure financial assurance for the Nottoway County Landfill

F – The Virginia Department of Environmental Quality has approved the completed construction of Landfill Cell 5 and will be preparing and forwarding the Certificate to Operate letter to the County

Fort Pickett Redevelopment Authority: Administrator Roark reports that a purchase order has been issued and renovations have begun on the building reported on at the last meeting; to be used by the Southside Virginia Community College

Planning Commission Report: The Planning Commission did not meet for December

The Board revisits the following old business:

1 – Appointment to the South Central Workforce Development Board: Chairman Bowen asks Administrator Roark to compile information relating to serving on the Workforce Board to be presented to potential candidates

2 – Nottoway County Draught Disaster Designation request: from the Office of the Governor, Secretary of Agriculture and Forestry Bettina Ring informs they have forwarded the County's request to the United States Department of Agriculture's Farm Service Agency (FSA) in Virginia; FSA will coordinate the preparation of an official loss assessment report to determine if it meets the minimum required loss threshold of 30 percent for a single crop.

The Board considers the following new business:

1 – Appointment – Nottoway County Literacy Board: the Nottoway County Library Board of Directors has offered the following nominations for both reappointment and to fill vacancies for three members and three alternates:

Nominations for reappointment for another two year term (2020-2022):
1. Sheila Harper
2. Nancy Pierce
3. Alice Birkhead
4. Etta Neal
5. Yvonne Jackson-Wilson

Nominations for vacancies and alternates:
1. Gail Silvasi
2. Arrol Lund
3. Agnes McCormick
4. Esther Hudson
5. Ella Howell
6. Janet Mayland

Supervisor Vaughn moves to approve the reappointments and new nominations, as presented, to the Nottoway County Literacy Board. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

2 – Resolution: Dean A. Lynch, CAE, Executive Director – Virginia Association of Counties (VACo): Encouraging Virginia localities to reflect its support for proposed legislation that would require more time for review of legislation with a potential fiscal impact on localities and direct further consideration of other ways that the local fiscal impact review proves might be improved

Vice Chairman Gary Simmons moved to approve a resolution registering support for the legislation. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR RESOLUTION)

Chairman Bowen asks Administrator Roark to put *equal taxing authority* on the agenda for the Board's January regular meeting; this issue was just brought forward by the Virginia Association of Counties

3 - Administrator Roark explains that per Robinson, Farmer, Cox Associates the County can forgive the loan from the General Fund to the Landfill Fund; suggests the Board consider this. Supervisor Helen Simmons moves to forgive the loan. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

4 - Administrator Roark asks the Board to consider renewing the lease between the County and David Carmichael for the Nottoway Lanes Bowling Alley for one additional year under the same terms as the last renewal; 8% of gross receipts. Supervisor Shekleton moves to approve the lease renewal for one year on the Nottoway Lanes Bowling Alley with the same terms. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Reports, requests, and recommendations of Constitutional Officers:

1 – Jane Brown, Clerk – not in attendance

2 – Larry J. Parrish, Sheriff: Thanks the Board, Administrator Roark and his staff for their support of he and his Department over the years, wishes everyone a Merry Christmas

3 – Ellen F. Myatt, Treasurer: not in attendance

4 – Christy Hudson, Commissioner of the Revenue – not in attendance

5 – Leanne Watrouss, Interim Commonwealth's Attorney: nothing to report but wishes everyone a Merry Christmas and Happy New Year

Chairman Bowen presents the CONSENT CALENDAR:

1 – Budget Adjustment – Sheriff - $1,620.35

REVENUES:		
3-100-18990-0050	Miscellaneous – Undefined	$1,620.35
	(VRSA Ins. Proceeds – Sheriff vehicle)	$1,620.35
EXPENDITURES:		
4-100-31020-5408	Vehicle Supplies	$1,620.35
		$1,620.35

2 – Erroneous Assessment: Refund LSM of Nottoway, LLC $582.85 for an erroneous real estate assessment

3 – Journal Voucher - Landfill - $135,000.00: to cover costs associated with establishment of the five waste convenience site improvements

Supervisor Vaughn moves to approve the CONSENT CALENDAR as presented, with the item added by Administrator Roark. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S. W. Bowen	Yes

Administrator Roark presents the following information items:

1 – Letter – Office of the Governor – June Jennings, Deputy Secretary of Finance: acknowledging receipt of the County's correspondence regarding the biennial budget of the Stormwater Local Assistance Fund; it has been forwarded to the appropriate staff members so that it can be placed on the list of requests to be reviewed

2 – Letter – Virginia Department of Elections – Daniel Persico, Chief Information Officer & Chairman, HB2178 Workgroup: Notification of COV House Bill 2178; mandatory Election Infrastructure Assessment Tool Self-assessment and training

3 – Letter – Virginia Department of Social Services – S. Duke Storen, Commissioner: Nottoway County Department of Social Services 2019 Annual Financial Statement

4 – Office of Children's Services Comparison Report – by the following Primary Mandate Type; Special Education Services , Foster Care – Court ordered for delinquent behaviors, Foster Care CHINS – CSA Parental Agreement, Foster Care Abuse/Neglect – Local DSS Entrustment/Custody, – average per diem cost, average length of stay, average expenditure per child

5 – Notice: Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider BW, Brunswick County Power Station, for the rate year commencing September 1, 2020 Case No. PUR-2019-00160, Application of Virginia Electric and Power Company for revision of rate adjustment clause: Rider US-2, Scott, Whitehouse, and Woodland Solar Power Stations for the rate year commencing September 1, 2020 Case No. PUR-2019-00159, Application of Virginia Electric and Power Company for approval of its 2019 DSM Update pursuant to § 56-585.1 A 5 of the Code of Virginia Case No. PUR-2019-00201

6 – Minutes: Minutes of the Nottoway Community Planning Management Team meeting held on October 28, 2019, minutes of the Piedmont Regional Jail Authority Board meeting held on October 16, 2019

Administrator Roark presents the following correspondence:

1 - Building Inspector's Report: report period November 2019

2 - Animal Control Officer's (ACO) Report: report period November 2019

Administrator Roark reports that Animal Control Officer Kim Lindberg recently had to assist with capturing a bull that was loose in the Town of Blackstone

3 - Erosion and Sedimentation Report: no report provided

4 – E911 Post/Sign Maintenance Report

5 – Letter – Larry Parrish, Sheriff – Nottoway County: Requesting Board approval for a $225 clothing allowance for Deputy D.C. Shepherd due to the fact that he wears plain clothes in his duties for the Sheriff's Office; the funds would come from the Uniform line in his budget

Vice Chairman Gary Simmons moves to approve the Sheriff's request for the clothing allowance. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

6 – Letter – Virginia 9-1-1 Services Board – Lisa Nicholson, Public Safety Program Specialist: Nottoway's request for PSAP grant funding (Text to 911) has been approved for $42,196.59; Supervisor Helen Simmons moves to appropriate the $42,196.59 PSAP Grant, ID NG911-078T. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

7 – Letter – James W. Elliott, Attorney at Law: Attorney Elliott provides the results of the recent delinquent tax auction held at the Courthouse:

A – Seven properties (Dove's Home, Inc., Robert F. Faas, Joshua L. Griffin, Jr., Gracie Lee Jones, Timothy N. Jones (19-47), Barbara Keller, Jeromy Truedson) received adequate bids allowing for the payment of all taxes and costs; these bids will be submitted to the Court for acceptance

B - Bids for the following parcel was insufficient to pay all outstanding taxes and court costs – the County needs to either reject this bid and attempt a resale or accept this bid and subsidize the sales:

1 – Timothy N. Jones (19-41) – property assessed at $12,000 – bid received of $3,100.00: acceptance of this bid will allow for recovery of costs previously paid of $237.60; will allow for recovery of $1,862.40 towards an unpaid tax lien of $7,303.17 and will not require any additional County contribution to close the file

Supervisor Vaughn moves to accept the bid of $3,100 on the Timothy N. Jones (19-41) parcel and allow Attorney Elliott to submit it to the Court for acceptance. The motion carried as follows:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Yes
S.W. Bowen	Yes

Supervisor Gary Simmons thanks the Board for their support over the years; all others express how they will miss him and wish him well.

Supervisor Shekleton offers comments relating to recent citizen criticism of the Board; he exclaims that the citizens themselves have entrusted decision making for the County's day-to-day operations and budgeting to Supervisors they elected, and further states that the County has worked hard and actively fought for its economic success and industrial growth.

Chairman Bowen informs that the new Board of Supervisor is scheduled to be sworn in on Monday, December 23, 2019 and will hold its organizational meeting on Thursday January 02, 202 at 7 pm. He urges fellow Supervisors to consider amending its Rules of Procedure to include regularly scheduled work sessions prior to regular meetings, and requiring a second to a motion before a vote can be taken.

Chairman Bowen also clarifies that while he agrees that the citizens need to be heard, Parliamentary Rules are structured for a governing Body and not the public; suggests that structure during meetings is extremely necessary.

Administrator Roark expresses words of support for Supervisor Gary Simmons; both for the time he has served the public and his future.

Administrator Roark states that he has an issue that needs to be discussed in closed session. The Board enters closed session to discuss personnel under Code of Virginia § 2.2-3711-A-1; discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.

The Board enters closed session at 8:41 p.m.

The Board returned to open session at 8:59 p.m.

Administrator Roark asks the Board to certify the closed session, an affirmative vote meaning that no other subject was discussed other than that allowed under the above code sections. The motion carried as follows with a roll call vote:

S.C. Vaughn	Yes
N.R. Shekleton	Yes
H. M. Simmons	Yes
G.L. Simmons	Absent
S. W. Bowen	Yes

(SEE PAGE THRU PAGE
FOR CERTIFICATION OF
EXECUTIVE MEETING)

There being no further business to come before the Board, Chairman Bowen adjourns the meeting at 8:59 p.m.

Chairman Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 19TH DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 244TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY SIMMONS, VICE CHAIRMAN
HELEN SIMMONS
SHERMAN VAUGHN
NOEL SHEKLETON
RONALD E. ROARK, CLERK

RESOLUTION OF APPRECIATION

WHEREAS, Kathryn L. 'Kitty' Conley began her service to Nottoway County at Pickett Park in its Local Reuse Authority office in October 1997 after an exemplary career with the Federal Government at Fort Pickett; and,

WHEREAS, she continued to serve faithfully through the office's transition to the Local Redevelopment Authority until her retirement on December 31, 2019, her twenty-second year of dedicated service to Nottoway County; and,

WHEREAS, Kitty Conley has, for her two decades at Pickett Park, been an experienced, reliable and valuable contributor to the progress and development at Pickett Park; and,

WHEREAS, Kitty Conley has consistently exhibited a professional work ethic, a willingness to help everyone, and an unfailing amiable personality;

NOW, THEREFORE, BE IT RESOLVED, that the Nottoway County Board of Supervisors does hereby express its profound appreciation for the contributions Kitty Conley has made to Nottoway County; and,

BE IT FURTHER RESOLVED, that the Nottoway County Board of Supervisors, on behalf of the citizens of Nottoway County, offers its sincere wish to Kitty Conley for a long and happy retirement.

Done this 19th day of December, 2019 by a unanimous Board.

BY: _____
Stephen W. Bowen, Chairman

Attest:

_____
Ronald E. Roark, Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 19TH DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 244TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY SIMMONS, VICE CHAIRMAN
HELEN SIMMONS
SHERMAN VAUGHN
NOEL SHEKLETON
RONALD E. ROARK, CLERK

RESOLUTION OF APPRECIATION

WHEREAS, Jean Wootton Payne began her service to Nottoway County in the reassessment office in 1973 and then transferred to the Office of the Board of Supervisors in August 1974; and,

WHEREAS, Jean Wootton Payne has faithfully served the citizens of Nottoway County and its Board of Supervisors until her retirement in May 2019, her forty-sixth year of dedicated service; and,

WHEREAS, Jean Wootton Payne has, for those nearly five decades, been a knowledgeable, conscientious, and dependable public servant for Nottoway County; and,

WHEREAS, Jean Wootton Payne has consistently demonstrated professionalism, delivering competent and experienced support to all those persons she has served and those that have worked with her;

NOW, THEREFORE, BE IT RESOLVED, that the Nottoway County Board of Supervisors does hereby express its profound appreciation for the irreplaceable contributions Jean Wootton Payne has made to Nottoway County; and

BE IT FURTHER RESOLVED, that the Nottoway County Board of Supervisors, on behalf of the citizens of Nottoway County, offers its sincere wish to Jean Wootton Payne for a long and happy retirement.

Done this 19th day of December, 2019 by a unanimous Board.

BY: Stephen W. Bowen
Stephen W. Bowen, Chairman

Attest:

Ronald E. Roark
Ronald E. Roark, Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 19TH DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 244TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
GARY SIMMONS, VICE CHAIRMAN
HELEN SIMMONS
SHERMAN VAUGHN
NOEL SHEKLETON
RONALD E. ROARK, CLERK

RESOLUTION

WHEREAS, Larry James Parrish will retire as Sheriff of Nottoway County on December 31, 2019, after a distinguished career in public service as a law enforcement officer for 43 years; and,

WHEREAS, Mr. Parrish was employed as a jail officer in 1976, promoted to Road Deputy and Chief Deputy for the Nottoway County Sheriff's Department; and,

WHEREAS, he was elected Sheriff of Nottoway County and assumed that position on January 1, 1988, serving continually through December 31, 2019; and,

WHEREAS, in his duties as Sheriff, he has led a department of sworn deputies, communications officers and administrative staff providing a wide range of law enforcement services for our County; and,

WHEREAS, Larry J. Parrish has performed his duties with integrity and in a very professional manner that has earned him the respect and friendship of the citizens of our County;

NOW, THEREFORE, BE IT RESOLVED by the Nottoway County Board of Supervisors that the Honorable Larry James Parrish is hereby commended for his exemplary service to the citizens of Nottoway County on the occasion of his retirement as Sheriff.

Done this 19th day of December, 2019 by a unanimous Board.

BY: _____
Stephen W. Bowen, Chairman

Attest:

_____
Ronald E. Roark, Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 19TH DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 244TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
HELEN SIMMONS
SHERMAN VAUGHN
NOEL SHEKLETON
RONALD E. ROARK, CLERK

RESOLUTION

WHEREAS, Gary Lee Simmons was first elected to the Nottoway County Board of Supervisors on January 1, 1992, and served until December 31, 1999; and,

WHEREAS, Mr. Simmons was again elected to the Board on January 1, 2008, and served continually until his retirement on December 31, 2019; and,

WHEREAS, Mr. Simmons served as Chairman and Vice Chairman of the Board on numerous occasions; and,

WHEREAS, he distinguished himself through years of dedication towards helping to build a better community; and,

WHEREAS, it is the opinion of this Board that his dedication towards sound government will long be remembered;

NOW, THEREFORE, BE IT RESOLVED by the Nottoway County Board of Supervisors that Gary Lee Simmons is hereby commended for his outstanding services.

Done this 19th day of December 2019 by a unanimous Board.

Steve W. Bowen, Chairman

Attest:

Ronald E. Roark, Clerk

AT THE REGULAR MEETING OF THE BOARD OF SUPERVISORS OF NOTTOWAY COUNTY, VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THURSDAY, THE 19TH DAY OF DECEMBER IN THE YEAR OF OUR LORD TWO THOUSAND NINETEEN AND IN THE 244TH YEAR OF THE COMMONWEALTH:

PRESENT: STEVE BOWEN, CHAIRMAN
HELEN SIMMONS
GARY SIMMONS
SHERMAN VAUGHN
NOEL SHEKLETON
RONALD E. ROARK, CLERK

RESOLUTION IN SUPPORT OF LEGISLATION TO IMPROVE THE PROCESS FOR REVIEW OF LEGISLATION WITH LOCAL FISCAL IMPACT

WHEREAS, each year the General Assembly considers thousands of pieces of legislation, many of which have a significant impact on local governments; and

WHEREAS, in recognition of the need for localities to have an opportunity to review and analyze legislation that may require additional expenditures of local funds or reduce local revenues, Virginia Code sets out a process for the Commission on Local Government to develop local fiscal impact statements for such bills, with the assistance of local volunteers; and

WHEREAS, under the current process, the large volume of bills and the rapid pace of the legislative session limit the time that is available for the review of bills with implications for local government finances; and

WHEREAS, the local volunteers who assist with the fiscal impact review process take on this responsibility in addition to their regular duties, often during the same time as local budgets are being finalized; and

WHEREAS, prior to 2010, legislation that had a local fiscal impact was required to be introduced by the first day of the General Assembly session, which allowed some additional time for the legislation to be reviewed by the Commission on Local Government and local staff, but this requirement was eliminated in the 2010 session, compressing the opportunity for review of legislation in subsequent General Assembly sessions; and

WHEREAS, additional time to review legislation would allow for a more thorough understanding of the potential ramifications of bills affecting local finances; and

WHEREAS, a robust analysis of legislation affecting local governments benefits policymakers, as localities work in partnership with the state to deliver critical services to Virginia residents;

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Nottoway County expresses its support for legislation that would provide additional time for review and analysis of legislation with a fiscal impact on localities, as well as direct further consideration of additional ways to improve the review process.

Approved this 19th day of December 2019.

Steve W. Bowen, Chairman

Attest:

Ronald E. Roark, Clerk